



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, January 8th, 2015 6:30 PM

North Syracuse Community Center
700 South Bay Road, North Syracuse, NY 13212

The Village of North Syracuse Regular Board Meeting began at 6:30 PM with Mayor Mark Atkinson inviting everyone present to join him in the Pledge of Allegiance.

Roll Call: Mayor Mark Atkinson, Deputy Mayor Henry, Trustee Gary Butterfield, and Trustee Fred Ferguson, Trustee Paul Linnertz.

Personnel Present: Village Clerk/Treasurer Dianne Kufel, DPW Superintendent Gary Wilmer, Parks Director Teresa Roth, Codes Enforcement Officer Pam DiCarlo, Police Chief Crowell, Village Attorney Scott Chatfield and Village Engineer Amy Franco.

RESOLUTION # 001-15

APPROVAL OF BOARD MEETING MINUTES

Trustee Linnertz made a motion to approve the minutes from the December 23rd, 2014 Board Meeting. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.

RESOLUTION # 002 -15

GENERAL FUND ABSTRACT APPROVAL

Trustee Linnertz made a motion to approve the General Fund Abstract # 16 in the amount of \$107,590.19 covering voucher # 892 to voucher # 946. The motion was seconded by Trustee Butterfield. The motion was unanimously approved.

RESOLUTION # 003 -15

BUDGET TRANSFER

Trustee Ferguson made a motion to transfer \$1,337.290 from A7140.1 Playgrounds Personal Services to A7020.15 Rec. Administration Unused Vacation Pay. This is to pay for unused vacation time with funds saved from summer camp/ staff payroll. This is in addition to the funds budgeted in A7020.15. The motion was seconded by Trustee Butterfield. The motion was unanimously approved.

RESOLUTION # 004 -15

BUDGET TRANSFER

Trustee Ferguson made a motion to transfer \$301.00 from A3620.470 Codes Dept. Educational Reimbursement to A3620.15 Codes Dept. Unused Vacation Pay. The motion was seconded by Trustee Butterfield. The motion was unanimously approved.



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CITIZENS' VOICE: None.

NEW BUSINESS:

**DISCUSSION OF A SHARED SERVICE FOR ANIMAL CONTROL WITH TOWN
OF CLAY/CICERO**

Mayor Atkinson acknowledged the Board received information about the proposed shared service for dog control with town of Clay/Cicero from Germain & Germain. He clarified that this item is only for discussion and he expects no motion on this issue during this meeting. Thus, this item will be carried over to a future meeting. Trustee Linnertz opened this discussion and read aloud that page two, Section 1.7 Insurance, states that "we agree to maintain adequate insurance coverage". He asked if we currently hold adequate insurance. Village Attorney Chatfield affirmed that we have adequate insurance. Mayor Atkinson added that it states that we shall maintain adequate insurance coverage for dog control services and that each party should list each other as additional named insurers in its policy. Mayor Atkinson said he needs to review section 1.7 regarding the certificate of insurance. Trustee Linnertz went on to inquire about worker's compensation and asked if the Animal Control Officer is an employee of the Town of Clay. Village Attorney Chatfield responded that this person is the employee of the Town of Clay and that we would have no employee-employer relationship because our agreement is with the Town of Clay. Trustee Linnertz then directed to section 1A wherein it states "see Attachment A"; wherein it references the CNY Veterinary Services and Animal Kingdom contract with the Town of Clay. He asked if this means we will be able to get out of our SPCA contract. Mayor Atkinson responded that we will be getting out of our contract with the SPCA. Trustee Linnertz asked if this means we will be saving on the housing expense. Mayor Atkinson said "no" and explained that what currently happens when an animal is caught, it is taken to the SPCA, then Village Hall office then is charged with attempting to find the owner. When the owner is found then the individual has to pay the fee to get retrieve the animal. At times Clerk/Treasurer Kufel can at times negotiate a lower price with the SPCA on behalf of the owner if the animal is not a frequently captured animal. If the owner cannot be found then the Village Hall is responsible for the fee. Although the new proposed shared services contract would not release us from responsibility if the owner is not found. Trustee Linnertz also asked if under the new contract we will also have the same clause of the current agreement where the Village is responsible for the cost of veterinary care. Mayor Atkinson clarified that currently the costs of veterinary care of injured animals in the Village that do not have owners are sponsored by the fundraising group and not paid from our budget. Trustee Linnertz directed a question to Village Attorney Chatfield about Section 1.10 Indemnification; he asked why the contract states that the municipalities would not hold each other harmless. Village Attorney Chatfield expanded that should we get involved in a lawsuit as a result of services provided for us that we would not add the other municipalities in the lawsuit and vice-versa.



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Trustee Linnertz said he is a resident of the Town of Clay and inquired why the taxes in the Town of Clay do not cover this service. Village Attorney Chatfield replied that this is because of the difference between part-town and whole-town services under the tax structure. He expanded that a portion of the Clay tax bill ought to be lower than a similarly assessed property not in the Village because of the part-town services. There are some services that as a Village resident you don't pay for in the town taxes that you pay for in the village taxes such as trash services, thus you are not "double dipped". Mayor Atkinson added that under this contract all parties can opt out at any time.

Trustee Butterfield asked about the Town of Clay's manpower and hours of operation. Mayor Atkinson replied that there is 1.5 employees or personnel in Town of Clay performing this service. Trustee Butterfield noted that the next on call, if the Animal Control Officers do not respond, goes to the Sheriff. He asked if our Police Department gets involved if both their Animal Control Officers and the Sheriff department do not respond. Mayor Atkinson replied that our Police Department will not be involved. Trustee Butterfield said he is concerned about coverage because at this time we have a diligent Animal Control Officer who has consistently responded well to animal control calls at various days and times. Clerk/Treasurer agreed with Trustee Butterfield. Mayor Atkinson stated that the Board has other options. He expanded that the Board can decide to budget to have a full-time Animal Control Officer here in the Village and forego the shared services contract. He went on to say that data shows that there are 1.5 calls per month for animal control and that the shared services agreement is financially less expensive than to have a full-time employee. Trustee Butterfield would like to see projected cost of what the shared agreement would cost versus our current system. Mayor Atkinson stated that we pay our Animal Control employee an automatic two hours per call at \$15.00 per hour. The shared service agreement is \$50 per call; although where we save is in the cost of gasoline, use of a vehicle, operating cost. There were no other questions raised and this item is tabled.

RESOLUTION # 005-15

**DISCUSSION OF WIFI INTERNET AT THE COMM. CENTER –
700 SOUTH BAY ROAD**

Mayor Atkinson stated that the cost for WiFi internet at the Community Center was not a budget item. It will cost us \$49.99 per month to have this service with a one-time \$100 installation fee. He continued that the Community Center is where Board Meeting(s), Court, and many other events are held. He went on to say that WiFi in the building could allow for the use of ipads during Board meetings as well as make this location a more attractive place to rent with this feature. Trustee Linnertz said that this could be an advantage to the Village and we could recoup the cost by charging for example a \$5 fee in addition to the rental costs so that over time we cover our fees. Mayor Atkinson stated we will not be raising the current rental costs but we can review the prices next year. Parks Director Roth added that we were not previously eligible for the promotional free WiFi at the Community Center because we do not have internet service at the Village. Trustee Ferguson asked if



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the internet will be accessible in both floors. Mayor Atkinson affirmed we will have internet on both floors. Mayor Atkinson made a motion to authorize installation of internet in the Community Center. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.

RESOLUTION # 006-15

DISCUSSION/APPROVAL OF THE OCRRA TIPPING FEES AGREEMENT

Mayor Atkinson noted that the Board received the new agreement for 2015 including a summary of the items that were different on the new agreement versus the old agreement. He continued that the cost has increased from the previous agreement. He also noted that the last agreement was for four (4) years and this one is a one (1) year. Trustee Linnertz noted that there are two different OCRRA agreements to be discussed in this meeting. Village Attorney Chatfield inquired about our contract with Syracuse Haulers. Clerk Treasurer Kufel added that this is the same but separate agreement we have with Syracuse Haulers. [Village Attorney Chatfield requested additional time to review this contract.] Village Attorney Chatfield noted he was ready to provide his legal opinion based on the answer to the following question: does the Village of North Syracuse transport anything on our trucks to OCRRA ever? Board Members unanimously replied "yes". Village Attorney Chatfield then affirmed that we must sign the agreement because we are a "hauler". He expanded that we are trash collector in a limited capacity and as such a hauler under the terms of the agreement. Trustee Linnertz made a motion to authorize the Mayor to sign the OCRRA tipping fees agreement. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.

RESOLUTION # 007-15

APPROVAL OF SUMMER PLAYGROUND/JUVENILE AGREEMENT FOR 2014

The Board received a copy of this agreement. Parks Director Roth said that in the past, paperwork was completed by the Parks Director, Juvenile Officer (Shawn Stassi or Robert Florian), in order for Dianne to retrieve monies from the State for this ongoing annual reimbursement. She explained that this request for a signed agreement is a new requirement as the money is being filtered thru the County and this needs to be completed in order for us to get reimbursed: \$718 for playground and \$644 for Police Juvenile Aid. She added that the Village provides proof of insurances naming the County as additional insured. Trustee Linnertz made a motion to authorize the Mayor to sign the Summer Playground/Juvenile Agreement for 2014. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.

DISCUSSION OF REPAIRS TO BRUSH TRUCK(S) 1996 AND 2007 VS. NEW BRUSH TRUCK

DPW Superintendent Wilmer recalled the memo he sent to the Board regarding some mechanical issues with the Brush Trucks. The 2007 International started to have trouble with the rotation motor that controls the swing of the boom and the estimate to repair is just over \$7,600. Although, repairs



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are needed; it is still operational at this time. Meanwhile, the bucket is broken on the 1996 Ford and it has a 1988 box that is rusted out. He concluded that he recommends we trade in both vehicles for one new vehicle. Deputy Mayor Henry asked what the life span is for the vehicle. DPW Superintendent Wilmer responded that he doesn't have a definitive answer; although we purchased a vehicle in 1988, then again in 1996, followed by 2007. He noted the 1996 Ford has parts from 1988 and 2000 vehicles. Mayor Atkinson recommends that we pay for the maintenance and budget a replacement for next year.

RESOLUTION # 008-15

DISCUSS/APPROVE IMA SUBSTANCE ABUSE AGREEMENT FOR 2015

Mayor Atkinson acknowledged that the Board received the new IMA Substance Abuse Agreement which is mandated drug testing for DPW workers. He noted that the prices have minimally increased on some categories as follows:

<u>Last Year (2014)</u>	<u>New Agreement (2015)</u>
Random Testing Per Driver \$55	Random Testing Per Driver \$60
Urine Drug Screen Test \$61	Urine Drug Screen Test \$61
Breath Alcohol Screen \$34	Breath Alcohol Screen \$35
After Hours \$80	After Hours \$85

Trustee Linnertz made a motion to authorize the Mayor to sign the 2015 IMA Substance Abuse Agreement. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.

RESOLUTION # 009-15

DISCUSS/APPROVE TEMP FULL-TIME LABORER - DPW

Mayor Atkinson opened that the Board has received a memo from DPW Superintendent Wilmer explaining the manpower shortage of his department, requesting to extend the approval of his current temporary full-time laborer James Terranova, and noting that the budget can absorb this cost. Trustee Linnertz asked if when we originally appointed Terranova if we limited his temporary status to a certain date. Mayor Atkinson replied that we originally made a motion that would allow him to work for up to 20 weeks. Trustee Ferguson made a motion to approve full-time laborer James Terranova to continue working for another 20 weeks. The motion was seconded by Trustee Butterfield. The motion was unanimously approved.

RESOLUTION # 010-15

DISCUSS THE SURPLUS OF SCBA'S – 1998 MSA SCBA

Mayor Atkinson acknowledged that the Board received a memo from the Fire Chief explaining the desire to surplus the 36 MSA Air Packs, 84 MSA Bottles, and 76 MSA Facepieces, as well as some miscellaneous parts. Mayor Atkinson made a motion to surplus the aforementioned equipment to Dalmatian Fire Equipment for up to \$3,190. The motion was seconded by Trustee Ferguson. The



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motion was unanimously approved.

RESOLUTION # 011-15

**ESTABLISH BY RESOLUTION POLLING LOCATION AND TIME
FOR JUNE 16TH, 2015 ELECTION**

Trustee Ferguson made a motion to establish the North Syracuse Community Center, located at 700 South Bay Road in the Village of North Syracuse as the polling place for the June 16th, 2015 elections; polls will open from noon until 9:00 PM. The motion was seconded by Trustee Butterfield. The motion was unanimously approved.

RESOLUTION # 012-15

**DISCUSS/AUTHORIZ MAYOR TO SIGN THE (3) YR.
STATE IND. PRODUCTS AGREEMENT**

Mayor Atkinson acknowledged that the Board received a memo from the Firehouse Caretaker, Mark Hogan, recommending the purchase of this new installed washing dispenser system at both Station 1 and Station 1 for washing of the vehicles. The Fire Chief and Police are coordinating efforts to explore if police cars can be washed in the same system. Mayor Atkinson made a motion to be authorized to sign a three (3) year agreement that will be visited regularly to replenish each dispenser with a starting cost of \$288. The motion was seconded by Trustee Butterfield. The motion was unanimously approved.

RESOLUTION # 013-15

PHYSIO-CONTROL 2015 MAINTENANCE AGREEMENT – AED’S

Mayor Atkinson acknowledged receipt of a copy of the memo from the Fire Chief outlining the annual updates and inspections that will be done on their AED’s as a determined requirement by the NYS Health Department for maintaining their “Medical Responder Certification”. Parks Director Roth acknowledged that although her department and the Police Department have AEDs they are not required to maintain them under this agreement because they are not medical respondents. Trustee Linnertz made a motion to authorize the Mayor to sign the 2015 maintenance agreement with Physio-Control for \$3,948. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.

RESOLUTION # 014-15

**DISCUSS/AUTHORIZE THE MAYOR TO SIGN
THE OCRA 20 YEAR AGREEMENT**

Mayor Atkinson noted that the Board received a copy of the Municipal Solid Waste Agreement detailing the delivery agreement with OCRAA. Village Attorney Chatfield explained that the significance of this 20 year agreement is to give OCRAA stability and support of revenue stream for



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twenty years to provide a favorable bond rating. Trustee Butterfield made a motion to authorize the Mayor to sign this agreement. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.

ATTORNEY REPORT: Village Attorney Chatfield reminded that bonding on the Streetscape project will begin soon.

ENGINEER REPORT: Village Engineer Franco said that she has not yet heard back from Community Development if we received the award for our application this year for Chestnut Street. The applications are typically due in March. She reminded that last year was \$30,000; 2013 was \$35,000; and 2012 was \$50,000.

DEPARTMENT HEAD REPORTS:

Police Department: Police Chief Crowell said the new Police Officer began on Monday (January 5th) and has been doing well. He continued that Officer Rougeau will begin the Academy on January 12th and will begin a 12-week Field Training Program on February 2nd, 2015. Police Chief Crowell also thanked DPW Superintendent Wilmer for building a fire arms cleaning barrel.

Highway Department: DPW Superintendent Wilmer spoke of making a brine making machine. He spoke of a local workshop that has a Complete Streets program that can be beneficial to the Complete Streets/Re-Greening committee members to attend. He went on to note that OCRRA has a new law that you can no longer put your e-waste in your trash, although he has information on where to take e-waste and his department has e-waste pick-ups with the exception of televisions. Televisions are accepted at places like Best Buy, Battery World, or the Salvation Army.

Parks & Recreation: No report

Codes: Codes Enforcement Officer DiCarlo reported that the Sign Committee is getting ready to meet for the first time later this month. She said they will start reviewing the different signs, vertical banners, and electronic signs. She noted that letters have been sent to all commercial business owners that they need to install carbon monoxide detectors immediately.

Clerk/Treasurer – Clerk Treasurer Kufel noted that she is preparing a statistical report for NYCOM relating to the duplication and overlapping of services thru local governments that was referred to in a statement from Governor Cuomo. This report will detail the Village's financial position, sacrifices, cuts and an overall summary of this data.



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Fire Department: Absent.

DEPUTY MAYOR/TRUSTEES REPORT:

Trustee Linnertz: noted that he spoke to DPW Superintendent Wilmer regarding the width of the street plowing and that he noticed today that the width of the street plowing is considerably better. He thanked DPW Superintendent Wilmer for his team's work.

Trustee Ferguson: said the next Public Safety meeting will take place on March 2nd, 2015 at 4:00 PM.

Trustee Butterfield: spoke of the sign Committee that is being formed. He said that he is glad that we will be having internet WiFi in the Community Center which would allow him to use an ipad during the board meetings. He discussed that he expects that the fabricated studs signage is to be enforced quickly.

Deputy Mayor Henry: He stated that in November 2014 he attended a NYCOM meeting where the emphasis was to receive an increase in funding for municipalities. He gave an example that New York State is expected to receive approximately \$5.1 million in assessments and settlements from financial institutions for infrastructures and abandoned properties. He noted one of the ways is to lobby to receive a portion of these funds. He continued to say that there has been an increase in state mandates. He also added that the following are being discussed:

- Possibly increase CHIP monies.
- Authorize municipalities to charge for services provided to tax exempt properties.
- Restructure the grocery receipt tax, re-establish farming sources
- Binding arbitration

Mayor Atkinson noted that NYCOM is a group that lobbies for Villages in Albany.

MAYOR'S REPORT

Mayor Atkinson the Complete Streets/Re-greening Committee will begin to meet soon. The Committee is comprised of Trustee Butterfield and members of the community.

He continued that thru our Local Legislator, Casey Jordan, we may be able to secure some funds for the sidewalks to be completed on Chestnut Street. This will also compliment the Bike Route/Path proposed on Complete Streets. This is from Chestnut Street extending from South Bay to Allen Road.



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He mentioned the Sign Committee is re-grouping again to revisit the "code" and discuss LED signage, auto-dimming, flag signs, and etc.

He recalled that NYCOM is requesting a report from each Municipality responding to Governor Cuomo's duplication of services, in which he stated that there are 10,500 local governments in New York State which is the highest average in the country. He noted that Clerk Treasurer Kufel has prepared the requested report and that the number of local governments that Governor Cuomo stated includes lighting, sewer, and water districts. He believes the true number should be closer to 2,000.

He continued that LOSAP/Service Award Program was discussed during the Staff Meeting and future discussion will take place to ensure that we made the modifications to our plan criteria to coincide with General Municipal Law as far as the point system.

Finally, Mayor Atkinson noted that budget time is fast approaching and reminded everyone put thoughts into cost saving strategies.

Trustee Butterfield made a motion to adjourn at 7:26 PM. The motion was seconded by Deputy Mayor Henry. The motion was unanimously approved.

Respectfully submitted,


Dianne M. Kufel
Village Clerk/Treasurer