



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, January 9th, 2014 @ 6:30 PM

North Syracuse Community Center

700 South Bay Road, North Syracuse, NY 13212

The Village of North Syracuse Regular Board Meeting began at 6:30 PM with Mayor Atkinson inviting everyone present to join in the Pledge of Allegiance.

Roll Call: Mayor Mark Atkinson, Deputy Mayor Chuck Henry, Trustee Fred Ferguson and Trustee Paul Linnertz were all present. Trustee Gary Butterfield was absent.

Personnel Present: Village Clerk/Treasurer Dianne Kufel, Parks Director Teresa Roth, Police Chief Michael Crowell, Fire Chief Pat Brennan, Codes Enforcement Officer Pam DiCarlo, Village Attorney Scott Chatfield, Village Engineer Amy Franco.

RESOLUTION # 001-14

APPROVAL OF MINUTES

Mayor Atkinson made a motion to approve the minutes from the December 23rd, 2013 Board Meeting. Trustee Linnertz seconded the motion. The motion was approved with Mayor Atkinson, Deputy Mayor Henry, Trustee Linnertz, and Trustee Ferguson all voting in favor of the same.

RESOLUTION # 002-14

GENERAL FUND ABSTRACT APPROVAL

Trustee Ferguson made a motion to approve the General Fund Abstract #16 in the amount of \$113,372.80 covering Voucher #815 to Voucher #866; the motion was seconded by Trustee Linnertz. The motion was approved with Mayor Atkinson, Deputy Mayor Henry, Trustee Linnertz and Trustee Ferguson all voting in favor of the same.

RESOLUTION # 003-14

BUDGET TRANSFER

Trustee Ferguson made a motion to transfer \$2,000 from A3120.445 Police Software Mtc. Support to A1620.450 Building Software Maintenance. The motion was seconded by Deputy Mayor Henry. The motion was approved with Mayor Atkinson, Deputy Mayor Henry, Trustee Ferguson and Trustee Linnertz all voting in favor of the same.

CITIZENS' VOICE: Pat Ferguson of 209 South Main Street announced that Friday, April 25th will mark Arbor Day this year. She asked the Board to think about what kind of tree and where we want to plant a tree. She confirmed that Gary and Dianne have submitted the paperwork for Tree city and this is in the process. The Mayor mentioned that he and Gary have discussed this and have a few ideas of the location for this.



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OLD BUSINESS:

RESOLUTION # 004-14

MODIFY THE SCBA BID TO INCLUDE AN OPTION FOR RIT PACKS

Mayor Atkinson explained a small increase would be needed to the award amount for the SCBA's that was originally awarded on December 12th, 2013 for \$244,276. He continued to note that an additional \$6,208.72 was needed as an add-on for both Roth RIT packs to MES. Chief Brennan referenced it as an option on the original bid package and explained it as a rapid intervention device; a special air pack device if someone is trapped. Chief Brennan referenced that he has been in contact with the county and a follow up letter has been sent to MES. He is hopeful by the next meeting there will be an itemized agreement and a signed contract will be in place. Mayor Atkinson made a motion to award both RIT packs to MES for an additional \$6,208.72 modifying the total to be \$250,484.72. The motion was seconded by Trustee Linnertz. The motion was approved with Mayor Atkinson, Deputy Mayor Henry, Trustee Ferguson and Trustee Linnertz all voting in favor of the same.

NEW BUSINESS:

RESOLUTION #005-14

APPROVE THE TOWN OF CICERO FIRE PROTECTION CONTRACT FY 14/15

Trustee Linnertz made a motion authorizing the Mayor to sign the Town of Cicero Fire protection contract for \$247,325 and additionally, \$18,644 for the LOSAP Service Award Program; for a total of \$265,968. The motion was seconded by Trustee Ferguson. The motion was approved with Mayor Atkinson, Deputy Mayor Henry, Trustee Ferguson and Trustee Linnertz all voting in favor of the same.

RESOLUTION #006-14

APPROVE PART-TIME ANIMAL CONTROL OFFICER N. TISCHENKO

The Mayor explained this will be another point of contact for the animal control office. These individuals are on call. Jessica Fowler only works on Friday. We have another part time individual that is on call and this new person, will also be on call. Mayor Atkinson made a motion appointing Nadine Tischenko as an as needed fill-in person at \$15.00 per hour for a minimum of 2 hours per call. The motion was seconded by Trustee Ferguson. The motion was approved with Mayor Atkinson, Deputy Mayor Henry, Trustee Ferguson and Trustee Linnertz all voting in favor of the same.

RESOLUTION #007-14

APPROVE 2014 SRI FIRE SPRINKLER FOR INSPECTION/TESTING

Deputy Mayor Henry made a motion authorizing the Mayor to sign the 2014 agreement for \$400 for



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inspection and testing for Station 1 and Station 2. The motion was seconded by Trustee Linnertz. The motion was approved with Mayor Atkinson, Deputy Mayor Henry, Trustee Ferguson and Trustee Linnertz all voting in favor of the same.

RESOLUTION #008-14

AUTHORIZE THE MOA FOR SAVE THE RAIN – ROUND 2

Mayor spoke of the grant money to be received up to \$300,000 and the matching funds. We have been awarded this for our Village Center and based upon our Village Streetscape plan. The Mayor explained that by signing this agreement we are acknowledging that we will match these monies. We are not saying how we are backing this yet, cash or bonding, just that we are going to match dollar for dollar; this will authorize that now by the Mayor signing it. Trustee Linnertz questioned the 10 year maintenance clause whereas if the state disturbed this work that we did, within the 10 years, and would the Village be liable to restore it. Counsel spoke of the State being responsible for restoring it because they had done this. The Mayor spoke of preliminary talks will be including the State and National Grid and a coordinated effort with the plans as we go forward. Engineer Amy Franco said that this being a State agency we will all work together. Trustee Ferguson made a motion authorizing the Mayor to sign the MOA with Onondaga County regarding the \$300,000 Save the Rain grant program. The motion was seconded by Trustee Henry. The motion was approved with Mayor Atkinson, Deputy Mayor Henry, Trustee Ferguson and Trustee Linnertz all voting in favor of the same. Attorney Chatfield explained that committing to the \$300,000 matching grant is the first part; although not to mislead anyone but is it anticipated and the knowledge is there that we will be looking at a larger project in excess of \$600,000 as submitted with the original application.

RESOLUTION #009-14

APPROVE/AUTHORIZE THE 2014 IMA SUBSTANCE ABUSE AGREEMENT

Trustee Linnertz made a motion authorizing the mayor to sign the IMA Substance Abuse Agreement for drug testing for the DPW employees for 2014 as specified at \$55/driver. The motion was seconded by Trustee Ferguson. The motion was approved with Mayor Atkinson, Deputy Mayor Henry, Trustee Ferguson and Trustee Linnertz all voting in favor of the same.

RESOLUTION #010-14

APPROVE NEW MEMBER OF THE NO. SYR FIRE DEPT.

Mayor Atkinson made a motion approving Eric Hudson as a new member of the North Syracuse Fire Dept. The motion was seconded by Trustee Ferguson. The motion was approved with Mayor Atkinson, Deputy Mayor Henry, Trustee Ferguson and Trustee Linnertz all voting in favor of the same.

ATTORNEYS REPORT: Attorney Chatfield spoke of a 5 year agreement with Onondaga County that



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refers to an intermunicipal agreement on MS4 as he is currently reviewing it. Mayor suggested copying the Board on this agreement. This is separate from the annual coalition agreement that we authorize every year. Attorney Chatfield spoke of this agreement sets forth the regulations; whereas we call on them for certain services and outlines the cost of these services. Attorney Chatfield also referenced another item he is working on that being a few modifications and amendments to the current Peddlers and Solicitors Code, specifically Chapter 169; particularly administration of the applications for these. He has prepared modifications for a local law that accomplishes this. The Mayor spoke of the existing law and we are just modifying it with a few changes. We will distribute this to the Board and further discussion will take place on this.

ENGINEERING REPORT: Amy spoke of a recent site plan application submitted for the Village Center. She recommended that the Board formally adopt the Village Center Master Plan and possibly the Streetscape Plan. This would be shared with the new applicant to basically follow these guidelines. She suggested that it would have more meaning to enforce if the Board formally adopted it. The mayor suggested this be placed on the next agenda.

DEPARTMENT HEADS REPORT:

Police Department: Chief Crowell mentioned a training committee and his in-service training program for 2014. He continued to say that his department has also applied as of 1/1/14 for accreditation with the State of New York and they will be working towards this goal. He also commented on his annual report for 2013, which will be published in February; although comparing 2012 to 2013, they have doubled their calls and his department has been very busy.

Fire Department: Chief Brennan had no report.

Parks Department: Parks Director Teresa Roth spoke of a driver safety course being offered on January 27th and 28th, 2014. There is Candy Bingo Family Bingo scheduled February 28th at the Community Center. Earth Day is scheduled for April 26th, Saturday; and there is a Boaters Safety Course based on a NYS enacting a new law as of May 1st. This is an educational course to get certified on March 27th and 28th, an 8 hour class. You need to register in the parks office.

Codes Department: Codes Enforcement Officer Pam DiCarlo spoke of a delay at 800-802 North Main Street (former Mobil Gas Station) as the DEC need to approve. Vecchios just had an insulation inspection today and 218 Millen Drive is being rebuilt. Blaze Gymnastics is expanding to where Royal Image Beauty Shop that was formerly located at 709 N. Main Street.

Clerk Treasurer: Dianne Kufel spoke of her department gearing up for the year end responsibilities -



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W-2's/1099's. She spoke of the preparation of the worksheets to begin the budget process and anticipates these to be out within a few weeks. She continued to say that the NYS Comptroller's Office continues to review our procedures/books, Department revenues, schedules, debt schedules, etc. She is checking over many policies and procedures, passwords, who has access to what. All in all, it seems to be going fine. She continued to say that she anticipates here to be here another 45 days or so.

DEPUTY MAYOR/TRUSTEES REPORT:

Deputy Mayor Henry: spoke of this being the first board meeting for the 2014 year. He reflected on 2013 – a wonderful year; whereas everyone has done a super job, the Police Dept. and the Fire Dept.; and very proud working with everyone and looks forward to 2014.

Trustee Linnertz: No Report

Trustee Ferguson: reminded all of the March 3rd, 2014 Public Safety Meeting on Monday at 4:00 downstairs at the Community Center in the small room.

MAYOR'S REPORT:

Mayor Atkinson spoke of the Rt. 81 construction downtown regarding the elevated portion; and the need to have people get involved and be heard. There is a hyperlink on the Village's website. Save Rt. 81. He continued to mention Tree City USA – and another year the Village is a member of this. We completed the paperwork on that with the application. The Mayor mentioned the SMTC and another funding wave that is available; and he mentioned the end of Church Street whereas the Village submitted a study for this which was submitted prior to this wave. The Mayor also mentioned Chestnut Street as another study that could be done for this grant opportunity. The Mayor continued to mention the CNY Regional Planning and the award to the Village. We have secured planning monies and we were successful with this, also. He will have more to follow on this. The Mayor mentioned the article from Thomas DeNapoli regarding a decrease in the NYS State Retirement – the ERS went from 20.9% to 20.1% down .8% and the Police and Fire went from 28.9% to 27.6% down 1.3%; this is positive news. He continued to mention the audit, and the time we are spending showing how we are doing things; we have many good/tight programs and he appreciates the extra time and effort that the department heads are giving her. He welcomes any changes or recommendations that she may make to make our operation better.

Trustee Ferguson made a motion to adjourn at 7:00 PM. The motion was seconded by Deputy



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Mayor Henry. The motion was approved with Mayor Atkinson, Deputy Mayor Henry, Trustee Ferguson and Trustee Linnertz all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel
Village Clerk/Treasurer