



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, February 13th, 2014 @ 6:29 PM

North Syracuse Community Center

700 South Bay Road, North Syracuse, NY 13212

The Village of North Syracuse Regular Board Meeting began at 6:29 PM with Mayor Atkinson inviting everyone present to join in the Pledge of Allegiance.

PUBLIC HEARING REGARDING SOLICITING IN THE VILLAGE:

The Mayor spoke of this public hearing being held tonight to discuss soliciting in the Village and continued to say that the Village has been discussing this at many staff meetings and Board meetings. He continued to speak on tightening up our existing law a little bit. Attorney Chatfield spoke of this adding this language will strengthen the Village's ability to control the soliciting in the Village. He continued to say that it will allow soliciting but only under very tightly controlled circumstances. The Mayor asked if anyone would like to speak in favor or against these proposed changes three times. He closed the public hearing at 6:35PM.

Roll Call: Mayor Mark Atkinson, Deputy Mayor Chuck Henry, Trustee Gary Butterfield, Trustee Fred Ferguson and Trustee Paul Linnertz were all present.

Personnel Present: Village Clerk/Treasurer Dianne Kufel, Parks Director Teresa Roth, Police Chief Michael Crowell, Fire Chief Pat Brennan, DPW Superintendent Gary Wilmer, Codes Enforcement Officer Pam DiCarlo, Village Engineer Brian Bouchard and Village Attorney Scott Chatfield.

RESOLUTION # 018-14

APPROVAL OF MINUTES

Trustee Linnertz made a motion to approve the minutes from the January 23rd, 2014 Board Meeting. Trustee Ferguson seconded the motion. The motion was unanimously approved.

RESOLUTION # 019-14

GENERAL FUND ABSTRACT APPROVAL

Trustee Ferguson made a motion to approve the General Fund Abstract #18 in the amount of \$110,557.82 covering Voucher #956 to Voucher #1046; the motion was seconded by Trustee Butterfield. The motion was unanimously approved.

RESOLUTION # 020-14

BUDGET TRANSFER

Trustee Ferguson made a motion to transfer \$2,660 from A1990.4 Contingency Account to



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A3410.419 Fire Dept. Command Center Upgrades. The motion was seconded by Trustee Butterfield. The motion was unanimously approved.

CITIZENS' VOICE: No response.

OLD BUSINESS:

RESOLUTION # 021-14

LEGISLATION AMENDING VLG. CODE SECTION 169
PEDDLING AND SOLICITING

The Mayor once again referenced the public hearing and welcomed any discussion regarding these changes. The Mayor made a motion to file this new legislation regarding Village Code Section 169 for the local law as submitted. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.

NEW BUSINESS:

RESOLUTION #022-14

TOWN OF CLAY 2014 FIRE PROTECTION CONTRACT

Trustee Linnertz made a motion authorizing the Mayor to sign the 2014 Town of Clay Fire Protection Contract (Village 2014/2015) in the amount of \$247,324.50; and \$18,643.56 additionally for the LOSAP Service Award Program. The motion was seconded by Trustee Butterfield. The motion was unanimously approved.

RESOLUTION #023-14

APPOINT NEW MEMBER OF THE NORTH SYRACUSE FIRE DEPARTMENT

Mayor Atkinson made a motion appointing Tim Hawkins as a new member to the North Syracuse Volunteer Fire Dept. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.

RESOLUTION #024-14

AUTHORIZE 2014 AGREEMENT WITH EMERGENCY VETERINARY
MEDICAL CENTER

Mayor referenced this agreement would strictly be utilized for emergency situations and is capped at \$250 for an emergency visit. The Mayor referenced the Emergency 911 Fund that was initiated last year that was kindly donated to the Village for this type of incident. Trustee Linnertz mentioned the cap being for specific services; and continued to say he is sympathetic to dogs although he didn't feel



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this was the purpose of the local government to provide veterinary services in emergencies. Mayor spoke of appreciating his comments although the bulk of the services are capped at the \$250 and the 911 Fund has been donated to the Village to fund this. Trustee Ferguson made a motion authorizing the Mayor to sign the 2014 agreement with Emergency Veterinary Medical Center. The motion was seconded by Trustee Butterfield. The motion was unanimously approved.

RESOLUTION #025-14

2014 KRAFTPOWER AGREEMENT FOR COMMUNITY CENTER

Trustee Linnertz made a motion for the Mayor to sign the 2014 Kraftpower Agreement to inspect and test the generator at the Community Center for \$285, which included a one hour load bank test. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.

RESOLUTION #026-14

2014 KRAFTPOWER AGREEMENT FOR THE FIRE DEPT. STA. 1 & 2

Trustee Linnertz made a motion for the Mayor to sign the 2014 Kraftpower Agreement to inspect and test the generators at both Station 1 and Station 2 at \$160 each. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.

RESOLUTION #027-14

SCHEDULE PUBLIC HEARING 2014 COMMUNITY DEVELOPMENT FUNDS

Mayor spoke of the 2014 Community Development money to be earmarked for a project in the current application, that will ultimately begin in 2015. He continued to say that previously this was granted for \$50,000 although recently has decreased to \$35,000. It has been used for our parks or sidewalks in the past. The Mayor referenced our 5 year plan; although we are not tied to it, but it provides some direction. He continued to speak of coordinating with the Village Departments and list the priority areas. The Mayor made a motion to schedule a public hearing to discuss the 2014 Community Development Application for Thursday, March 13th, 2014 at 6:29 pm. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.

RESOLUTION #028-14

APPROVE THE HVAC SPECIFICATIONS FOR THE FIRE DEPT.

The Mayor made a motion to approve the specifications for the HVAC at the Fire Dept. with the understanding and knowledge that it is designing this for 100 person occupancy, as this has historically been occupancy. The motion was seconded by Trustee Butterfield. The motion was unanimously approved.



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RESOLUTION #029-14

AWARD THE HVAC BID TO WOODCOCK AND ARMANI

The Mayor made a motion to award the HVAC Bid to be performed at the Fire Dept. to Woodcock and Armani for \$32,100. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.

RESOLUTION #030-14

**AUTHORIZE STREETScape DESIGN RT. 11/MAIN ST. FROM CHA
FOR VILLAGE CENTER**

The Mayor explained this is the work that CHA will be accomplishing as part of this Main Street project. CHA needs to begin with all that is required for the survey, drill holes, core samples, and infiltration testing. The Mayor referenced this as being a part of the total cost estimate of \$850,000 to do the enhancements in the Village Center on Main Street. Deputy Mayor Henry made a motion authorizing the Mayor to sign the agreement with CHA for \$62,460 whereas it is noted that as per SEQR it is an unlisted action and has no negative impacts on the environment. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.

RESOLUTION #031-14

SCHEDULE INFORMATIONAL PUBLIC HEARING ON VILLAGE CENTER

The Mayor made a motion to schedule an information public hearing for Thursday, February 27th, 2014 at 4:29 PM to discuss the upcoming project for the Village Center as proposed. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.

RESOLUTION #032-14

RESOLUTION TO BOND FOR VILLAGE CENTER/STREETSCAPE PLAN

The Mayor spoke of the Village already having entered into an agreement with the county for the \$300,000 so we already planning to match the \$300,000. The mayor is focusing on not spending any more than \$1,000,000 for this project. Mayor spoke of the fiscal stress information that was disseminated to the Villages and Towns. The average was 33.0%, and the Village of North Syracuse is 6.3%, we are ahead of many others. They have looked at debt, revenues, tax levy, fund balance to determine this. The Mayor spoke of the \$300,000 from Save the Rain and would like to bond for \$350,000; and the other portion will be funded by the fund balance - up to \$350,000. If the project cost is \$850,000, then we will be utilizing \$200,000 from fund balance. Attorney spoke of the up to \$350,000 but not more than \$350,000. Attorney spoke of the previous \$300,000 from Save the Rain, and we need to match \$300,000. Attorney Chatfield spoke of first of having the environment significance determination prior to the issuance of the bond resolution. He continued to speak of the probable usefulness of life is 15 years as stated in the bond resolution. The Mayor spoke of 2 payments falling off of the Village's debt that will make room and allow for this debt to equal current



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debt. Attorney explained the permissive referendum and the estoppel period. Attorney said it does not commit us to the contract, does not commit us to the project it just puts us in a position that we will be able to borrow the money if the Village is in the position to do so. This is an unlisted action, in terms of the environmental motivated by Save the Rain, primary role improving primary conditions, improving stormwater runoff, no impact on land, no impact on flora and fauna, no impact on a historical site or archaeological site. Mayor Atkinson made a motion that this is a negative declaration, this project would not have a significant adverse environmental impact therefore the Board can authorize the Mayor to issue a negative declaration on behalf of the lead agency. The motion was seconded by Trustee Linnertz. The motion was unanimously approved.

RESOLUTION #033-14

AUTHORIZE A BOND RESOLUTION FOR VILLAGE CENTER

The Mayor made a motion to adopt the bond resolution authorize borrowing of not more than \$350,000. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.

RESOLUTION #034-14

RESOLUTION FOR THE JUDGE REQUIRED BY NYS RETIREMENT SYSTEM

Be it resolved that the Village of North Syracuse Board of Trustees at a regularly scheduled Board Meeting held on February 13th, 2014 hereby establishes the following as reportable days worked for the purposes retirement credit based on review of records submitted by the Judge.

Judge: Robert Bertrand: 4 year term expires 7/2017
4.59 days per period
Months with 2 pays = 9.18 days
Months with 3 pays = 13.77 days

The standard work day has been established at 5 days per week, six hours per day by the Board of Trustees as a standard workday for elected officials for the purpose of determining the days worked which are reportable to the NYS Retirement System.

Vote:

Mayor Atkinson	Aye
Deputy Mayor Henry	Aye
Trustee Linnertz	Aye
Trustee Ferguson	Aye
Trustee Butterfield	Aye


Dianne Kufel, Village Clerk/Treasurer

Date: 02/14/14



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ATTORNEYS REPORT: Attorney Chatfield announced an event to be held on February 27th, 2014 at the Palace Theatre at 6:00 PM – all candidates are invited. He reminded of the Land Use Planning and Zoning, held at Tughill on Feb. 27th – 1 day, and the Annual Planning training is being held on March 29 thru April 1st.

ENGINEERING REPORT: Engineer Brian Bouchard spoke of the Public Hearing to be held on March 13th, 2014 at 6:29 PM regarding the Community Development Application will be for open projects and more than likely will be for the same amount of \$30,000. He continued to say that this could include smaller portions of sidewalk on Chestnut Street, and/or parks equipment.

DEPARTMENT HEAD REPORTS:

Police Department: Police Chief Crowell spoke of the in service training his department completed in January; and his department is gearing up for February's topics. He continued to say that the 2014 goals and objectives for his department have been copied to each of the Board members.

Fire Department: Fire Chief Pat Brennan spoke of the closure of the EEOC lawsuit; happy to put closure to this and thanked Dianne for assisting with this lengthy process. He continued to speak on the SCBA grant; and reported that the federal government has granted an extension until August. They are still performing testing. Spoke of a positive meeting with MES regarding the award of the bid; and feels confident that an agreement should be in place soon. He also spoke of the antenna/upgrades for the command center and referenced the \$4,500 from a previous grant to cover this and the funds should be wired to the Village very soon.

Highway Department: DPW Sup't. Gary Wilmer spoke of the Village's salt pile having 300 ton left of salt and his department has gone through 600 ton so far this season. He continued to say that all CRT TV's cannot be picked up by his department anymore, as there isn't a place that will take them without paying a cost. He spoke of the residents taking them to Best Buy; and the website will be updated as well.

Parks and Recreation: Parks Director Teresa Roth mentioned an eagle scout project that is currently taking place whereas they are repairing/refurbishing several of our street pole decorations. She also spoke of the an award/plaque to be given to the Pet Pawty as they were nominated for an event to help raise funds for the Pet 911 Fund. A luncheon will take place on February 25th for this award. She made reference to the Heritage Park parking lot as a capital enhancement that may be able to be considered for the 2014 Community Development Application, although it is not completely in the shaded area, the estimate is approximately \$35,000.



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Codes Enforcement Department: Codes Officer Pam DiCarlo spoke of (2) businesses moving into 102 S. Main Street – training classes for security/pistol training; and a company for party supplies. She also mentioned the upcoming Zoning Map meeting on February 25th from 10 AM until Noon.

Clerk/Treasurer: Dianne Kufel made mention of (2) interns that will be at Village Hall, (1) is an SU Political Science major from SU, and a Bryant Stratton student with an accounting major - a couple new faces at Village Hall. She continued to mention that she is planning to arrange for Kevin Wisely to come and perhaps coordinate a natural disaster meeting for the northern suburbs; they are currently doing one in Fayetteville although it is the same day and time as our public hearing for Village Center. Dianne continued to say that most of the departments have returned their budget requests; she is still waiting for a few and should have a first model out very soon.

DEPUTY MAYOR/TRUSTEES REPORT:

Trustee Linnertz: commented that the fire hydrants have been cleared on Rt. 11 and is hopeful that these efforts can expand to the surrounding areas as well. He said this is a great improvement and thanked Gary for his hard work. Trustee Linnertz also inquired regarding the Public Hearing on February 27th, 2014, requested to see a visual of the complete project presented at that meeting including the whole stretch of Main Street.

Trustee Ferguson: mentioned the next Public Safety Meeting to be held on Monday, March 3rd, 2014 at 4:00 PM at the Community Center. He continued to make mention of the Public Safety Incident Command Center Training that he will be attending with Deputy Mayor Henry. He also mentioned attending the FASNY Legislative Education Day on Feb. 1st which focused on the updates on the legislation that they are interested in.

Trustee Butterfield: No report.

Deputy Mayor Henry: he mentioned the EOP and he has been working on this for a year now. Pam sent out a letter to finalize what needs to be done and would like to have it all received within another few weeks. He continued to mention the upgrades to the command center and the generator purchase for Village Hall that is needed as well. Deputy Mayor Henry mentioned the NYCOM legislative conference, the talk of tax cuts and freezes as well as the landbanks. The Governor spoke – determined to tax cuts in New York, referencing New York as the highest taxes in the nation, and the next 5 years are going to be difficult.



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MAYOR'S REPORT:

Mayor Atkinson spoke of the recent Fiscal Stress Report that he disseminated to the Board. Baldwinsville and North Syracuse are the only ones that are in the single digits; most others are 14% up to 64% range. He continued to say that as we look at our peers we are doing very well managing our money. Mayor Atkinson met with our legislator Casey Jordan along with Trustee Ferguson; and the Mayor referenced an interest in the additional VIP money. He spoke of our local government perhaps doing a better job of working together with coordinating efforts and an example will be the plowing of roads.

Trustee Butterfield made a motion to adjourn at 7:29 PM. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.

Respectfully submitted,


Dianne M. Kufel
Village Clerk/Treasurer