

VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, March 13th, 2014 @ 6:29 PM

North Syracuse Community Center

700 South Bay Road, North Syracuse, NY 13212

The Village of North Syracuse Regular Board Meeting began at 6:29 PM with Deputy Mayor Henry inviting everyone present to join in the Pledge of Allegiance.

PUBLIC HEARING 2014 Community Development Funding:

Deputy Mayor Henry began this by stating that this Public Hearing is being held by the Village Board of Trustees along with CHA Consulting on the discussion of the 2014 grant monies that are provided to the Village through Onondaga Community Development. Engineer Amy Franco referenced a handout on specific projects that were either on the (5) year plan or requested by a department head. She mentioned that both the Chestnut Street project and the Kennedy Park project are on the (5) year plan. Heritage Park is not on the (5) year plan and it does fall outside the Community Development specified area but it is immediately adjacent to an approved area and it is a Park which can be proven to show use of participants. She continued to say that they would just have to provide a little more pertinent data for this application. Amy also mentioned that Chestnut Street sidewalk has been a topic of replacing near George Street heading towards Tolbert; as well as from Heritage Park to the Village line. The SMTC study that came out last summer highlights Chestnut Street with the bike-trail/ pedestrian walkway from the County. Amy estimated the funds to be at \$35,000 again, coupled with the Village's portion. She reminded that Community Development does not really like maintenance items and we would have to show green infrastructure items that involves drainage, pipes, mainly earthwork. Conversation took place about items that may have already been done at Kennedy Park, such as the entrance sign which was already completed, and the bathrooms could be renovated to accommodate ADA accessible. Trustee Ferguson was not aware that maintenance, signs and studies, are not permissible items for the Community Development Application. Amy mention that they rejected the Dollar Store study which was to focus on the feasibility of what business would be the best fit for this area. Parks Director Teresa Roth and Trustee Butterfield discussed the condition of the concrete deck at Kennedy that would be a good fit although we would need to also have green infrastructure improvements. Teresa verified that the restrooms are handicap accessible; and they have been sanded down and repainted. Teresa expressed the most important item is the Kennedy deck and the Heritage parking lot. She continued to say that Lonergan needs the shingles on the roof of the building replaced as well as the gazebo. Trustee Ferguson mentioned the slip co-efficient for the ADA accessible area, a grip on flooring in a public area. Amy mentioned the SMTC for applications to do further studies, the bike lane and sidewalk area too,



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which are due in April, by the time this comes out. Amy spoke of the shared use roadway which could be determined for Chestnut Street. Deputy Mayor Henry mentioned the SMTC meeting to be held on Tuesday, March 18th at the Liverpool Library. Deputy Mayor Henry was in favor of doing an item for our Parks with this application this year, rather than sidewalks. Trustee Linnertz was leaning towards the Kennedy Park decking as it is in line with the monies to be received. Teresa has earmarked the Kennedy Park project for spring or summer of 2014; if we use this 2014 Community Development Application for this project, we will not be able to have this work performed until spring of 2015. Teresa spoke of this being a safety issue whereas right now the cement decking has a 2 inch gap between where the cement ends and where the fence is. She continued to say that every year they power wash and the breaking up of concrete chips that are all over. She emphasized that this will need to be fixed before we open this year, and this would have to be done again next year if we do not replace the deck surround this year. Deputy Mayor Henry asked if any more comments that were for or against this project on two occasions. Deputy Mayor closed this public hearing at 6:48 PM.

Roll Call: Deputy Mayor Chuck Henry, Trustee Gary Butterfield, Trustee Fred Ferguson and Trustee Paul Linnertz. Mayor Mark Atkinson was absent – sick.

Personnel Present: Village Clerk/Treasurer Dianne Kufel, Parks Director Teresa Roth, Police Chief Michael Crowell, DPW Superintendent Gary Wilmer, Codes Enforcement Officer Pam DiCarlo, Village Engineer Amy Franco, Village Attorney Scott Chatfield.

RESOLUTION # 042-14

APPROVAL OF MINUTES

Trustee Ferguson made a motion to approve the minutes from the February 27th, 2014 Board Meeting. The motion was seconded by Trustee Butterfield. The motion was approved with Deputy Mayor Henry, Trustee Butterfield, Trustee Ferguson and Trustee Linnertz voting in favor of the same.

RESOLUTION # 043-14

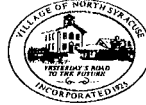
GENERAL FUND ABSTRACT APPROVAL

Trustee Ferguson made a motion to approve the General Fund Abstract #20 in the amount of \$106,793.69 covering Voucher #1121 to Voucher #1176. The motion was seconded by Trustee Linnertz. The motion was approved with Deputy Mayor Henry, Trustee Butterfield, Trustee Ferguson and Trustee Linnertz all voting in favor of the same.

RESOLUTION # 044-14

BUDGET TRANSFER

Trustee Linnertz made a motion to transfer \$6,335.15 from A3501 – Revenue from Consolidated



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Highway Improvement Fund to A5110.23 – Highway Department Resurfacing. The motion was seconded by Trustee Ferguson. The motion was approved with Deputy Mayor Henry, Trustee Butterfield, Trustee Ferguson and Trustee Linnertz all voting in favor of the same.

RESOLUTION # 045-14

BUDGET TRANSFER

Trustee Ferguson made a motion to transfer \$900.00 from A7181.445 – Community Center Bldg. Maintenance to A7110.402 – Parks Repairs/Supplies. The motion was seconded by Trustee Butterfield. The motion was approved with Deputy Mayor Henry, Trustee Butterfield, Trustee Ferguson and Trustee Linnertz all voting in favor of the same.

CITIZENS' VOICE: Paul Kolodzie (Alternate to the Planning Commission) of 218 Herman Drive spoke of attending the Onondaga County Planning and Zoning Training at the On-center. He attended a training session on "Energy Savings for Municipalities". NYSEDA referenced a group that they fund that works with municipalities to save energy. They discussed generators for public gathering places that could also be funded as a part of this. He referenced the Village Hall generator and the Community Center generator. He suggested the Board look into this opportunity to perhaps fund this and future generator purchases.

NEW BUSINESS:

RESOLUTION # 046-14

2014 COMMUNITY DEVELOPMENT FUNDS APPLICATION

Trustee Butterfield spoke of an alternative to this application. He strongly feels that the Kennedy Park Concrete area around the pool should be done very soon. He continued to speak on the deteriorating sidewalk that was currently under water from the recent thaw between George Street and Fairfield Dr. He continued to say that where George St. meets the intersection of Chestnut Street, it slopes down and needs repair and this funding would more than likely cover this small section. Trustee Linnertz made a motion to have CHA develop an application for the 2014 Community Development Funds to include the sidewalk on Chestnut Street from George Street to Fairfield Drive. The motion was seconded by Gary Butterfield. The motion carried with Deputy Mayor Henry, Trustee Ferguson, Trustee Butterfield, and Trustee Linnertz all voting in favor of the same.

DISCUSSION OF THE SMTCC BICYCLE COMMUTER CORRIDOR STUDY

Trustee Linnertz opened the discussion that this will make Rt. 11 a bicycle path in the Village, focusing



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on Rt. 11, and from Bear Rd. to East Circle Drive. Amy said they were looking at the Village as a whole and delineated some particular streets. Trustee Linnertz spoke of their concentrating on bicycle traffic to the City of Syracuse. Trustee Linnertz spoke of applying for a study whereas there isn't any harm in applying for a study; there is no fee involved and they just look at it and see what they come up with. Trustee Butterfield said they are focusing on Church Street and Chestnut Street. He continued to say that the Cicero side is nice with big wide shoulders, as well as the Clay side is nice with big wide shoulders; although the Village portion has no shoulders and is falling apart. He mentioned that it would be nice if the County could work with us to complete this area to match the others. He referenced the website www.peopleforbikes.org. whereas they have grants available. Trustee Butterfield is all in favor of the study; and spoke of Chestnut Street having no shoulder and it is indeed a "county road".

RESOLUTION # 047-14

DISCUSSION/APPROVE RFP/SPEC. FOR VILLAGE HALL GENERATOR

Deputy Mayor Henry opened up the discussion for the generator that would be for Village Hall in the case of a power failure that also has been instrumental with our EOP meetings. Trustee Ferguson noted that we only received (1) bid. Deputy Mayor Henry spoke of the test run for 1 hour as a test for a full load but would prefer to test it longer. Attorney Chatfield spoke of 1 hour is typical for a test. Trustee Butterfield continued to speak that he felt a 12 – 15 KW generator wouldn't run the whole area but the panel has limited circuits typically for life safety issues, whereas he felt a 35KW for Village Hall with a liquid cool was a bit much. Gary Wilmer said the object was for the whole building to include the administrative side and the police side; to power up the whole building, with the highest peak to be at 18.5KW according to National Grid. It was recommended to have a bit more KW for coverage, just to be on the safe side. We can just go to emergency mode if the Board wants that. Trustee Butterfield inquired as to what size the Community Center has. Teresa commented that she thought the Community Center generator was a 35 KW. Gary said we have a 400 amp service at Village hall. Discussion took place of demand verses non demand and changing the whole panel at Village Hall. Gary thought 20 KW was too close, and suggested 35KW to give ample coverage. Gary spoke of them not having a 25 KW available. It was decided to table this for the next meeting.

RESOLUTION # 048-14

SCHEDULE PUBLIC HEARING FOR 2% TAX CAP OVERRIDE

Trustee Ferguson made a motion to schedule the public hearing for Thursday, April 10th at 6:29 PM. The motion was seconded by Trustee Butterfield. The motion was seconded by Trustee Butterfield.



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The motion was approved with Deputy Mayor Henry, Trustee Ferguson, Trustee Butterfield and Trustee Linnertz with all voting in favor of the same.

RESOLUTION # 049-14

SET STANDARD WORKDAY FOR VILLAGE HALL EMPLOYEES

Trustee Ferguson made a motion to set the standard workday for the specific job titles. The titles are as follows:

Clerk Treasurer/Deputy Clerk Treasurer – Full time and Part-time	7 Hours Standard Work Day
Codes Department – Full-time or Part-time	7 Hours Standard Work Day
Court Clerk - Full-time or Part-time	8 Hours Standard Work Day
DPW – Highway Department (Including Firehouse Caretaker)	8 Hours Standard Work Day
Elected Officials	6 Hours Standard Work Day
Parks Dept. (Includes Clerical/Seasonal Full-time and Part-time)	7 Hours Standard Work Day
Police Officers/Dispatch Aide/Admin. Aide (Includes Part-time Officers)	8 Hours Standard Work Day

The motion was seconded by Trustee Butterfield. The motion was approved with Deputy Mayor Henry, Trustee Ferguson, Trustee Butterfield and Trustee Linnertz all voting in favor of the same.

ATTORNEY: Scott spoke of Pam and Scott have been working on updating the zoning map and the end result of this is that Pam has determined that there were 2 subdivisions that were done in 2008 and in 2005 that went from R-9 to RM and the paperwork was not followed up on; and the local law changing the zone was never adopted by the Village Board. Therefore, Attorney Chatfield has put together a local law for Slindes – The Northlands Subdivision and Sleeth at the Mill. He distributed this information to the Board and explained that we should schedule a public hearing for this in order to officially adopt this legislation.

RESOLUTION # 050-14

SCHEDULE A PUBLIC HEARING FOR UPDATES TO THE ZONING MAP

Trustee Linnertz made a motion to schedule the public hearing to adopt the local law for zoning designation of certain properties at 4:29 on Thursday, April 24th, 2014. The motion was seconded by Trustee Butterfield. The motion was approved with Deputy Mayor Henry, Trustee Ferguson, Trustee Butterfield and Trustee Linnertz all voting in favor of the same.

ENGINEERING REPORT: No report

DEPARTMENT HEAD REPORTS:



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Police Department: Police Chief Crowell mentioned that the February in-service training is complete and successful. March is in process. He continued to explain that he is closer with scheduling a formal board for interviewing the part-time positions available in the Police Dept. This will ultimately give us 6 part-timers.

Highway Department: DPW Sup't. Gary Wilmer mentioned that the last snowfall was tough to handle as there was a lot of ice packed on the roads because of the vehicles driving on it before the DPW could remove it off the roads basically because of the time that it hit with the commuters.

Parks and Recreation: Parks Director Teresa Roth mentioned April 12th as the Easter Egg Hunt in the Village for 11 and under at Centerville Park. She also reminded that the Bunny Breakfast will be on April 13th from 8AM – Noon. Earth Day will be on April 26th for the Village clean-up and they will be raffling off a few bikes. She also reminded of the Family Festival to be held on May 24th, 2014 from 11AM – 5PM at Lonergan Park. She continued to say that she has booked the summer concert series and is starting to hire the summer staff.

Codes Enforcement Department: Codes Officer Pam DiCarlo spoke of 115 Chestnut Street whereas this has been deemed unsafe for occupancy. She has contacted the brother of the woman that was living there to come and take care of the building. It has been determined that it is not the proper channel for us to secure the building. She reminded all that there is a Planning Board Meeting regarding 455 South Main Street (Podiatrist) and 213 North Main Street (Dog Therapist).

Clerk/Treasurer: Dianne Kufel had no report.

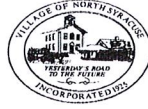
DEPUTY MAYOR/TRUSTEES REPORT:

Trustee Linnertz: No report.

Trustee Fergerson: mentioned the next Public Safety Meeting to be held on Monday, June 2nd, 2014 at 4:00 PM at the Community Center. He continued to say that Deputy Mayor Henry and Trustee Fergerson are attending training in Public Critical Incident Management at OCC with two more remaining classes. Trustee Fergerson spoke of taking their finals next week.

Trustee Butterfield: No report.

Deputy Mayor Henry: he mentioned the walkthrough in the Village with National Grid whereas the Mayor discussed trying to eliminate any poles or realign any to compliment the Village Center; and communicating with Verizon also. He also reported that the Mayor continues to negotiate



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with the Teamsters 317 to come forward with a new contract for the Board to review and approve. He mentioned that the Mayor will be attending a meeting with SMTC regarding the biketrail on Chestnut/Church Street on Tuesday, March 18th at 9:30 AM. He continued to note that we are relisting the 1991 Fire Truck that is at the auction as the minimum bid was not received so we will relist this. He also mentioned the EOP meeting that was held at the Fire Station on Tuesday, March 4th at 2:00 PM; whereas Tim Ellis chaired the meeting with an overview of the EOC. Deputy Mayor Henry spoke of the class at OCC called Public Critical Incident Management Class. He also made comment that the SMTC has requested the electronic version of our Village Center/Streetscape Plan as they are focusing their discussions on the opening up of Church Street at South Bay Road. Trustee Ferguson commented that the Public Safety Committee would prefer this opening to be at South Bay Road.

Trustee Butterfield made a motion to adjourn at 7:26 PM. The motion was seconded by Trustee Ferguson. The motion was approved with Deputy Mayor Henry, Trustee Butterfield, Trustee Ferguson and Trustee Linnertz voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel
Village Clerk/Treasurer