



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, April 24th, 2014 @ 4:29 PM

North Syracuse Community Center

700 South Bay Road, North Syracuse, NY 13212

The Village of North Syracuse Regular Board Meeting began at 4:29 PM with Mayor Atkinson inviting everyone present to join in the Pledge of Allegiance.

Public Hearing #01:

Mayor Atkinson began by stating that this Public Hearing is being held by the Board of Trustees of the Village of North Syracuse to discuss adopting Local Law #3 of 2014 to change the Zoning Designation of certain property in the Village and amending the Village Zoning Map.

Mayor Atkinson explained that this effort has been going on for about (1) year now, a committee was formed with planning members, zoning members, legal counsel, and Trustee Butterfield; whereas a few changes are needed to the zoning map, and he turned this over to Pam DiCarlo. Pam explained that we have already pre-approved some zone changes and the map was not reflective of those changes. She has updated the map to reflect these changes. Additionally, there is one area that the zoning map had not been changed. This is the Sleeth Mills area; the preapproval was done, then the cluster development was initiated and the change was never processed. She explained the new zone map has all of these changes and is clearly defined. The Mayor asked if there were any more questions for this public hearing. The Mayor clarified that the Fire Dept. was involved in this process as well and the Mayor continued to say that he feels confident that Pam received input from everyone. Trustee Butterfield was pleased with the new legend on the map. The Mayor asked if there was anyone for or against, 3 times, and closed the public hearing at 4:40 PM.

Roll Call: Mayor Mark Atkinson, Deputy Mayor Chuck Henry, Trustee Gary Butterfield, Trustee Fred Fergerson and Trustee Paul Linnertz.

Personnel Present: Village Clerk/Treasurer Dianne Kufel, Parks Director Teresa Roth, Police Chief Michael Crowell, Fire Chief Tim Ellis, DPW Superintendent Gary Wilmer, Codes Enforcement Officer Pam DiCarlo, Village Engineer Amy Franco, and Village Attorney Scott Chatfield.

RESOLUTION # 077-14

APPROVAL OF MINUTES

Trustee Linnertz made a motion to approve the minutes from the April 10th, 2014 Board Meeting.



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The motion was seconded by Trustee Ferguson. The motion was unanimously approved.

RESOLUTION # 078-14

GENERAL FUND ABSTRACT APPROVAL

Trustee Ferguson made a motion to approve the General Fund Abstract #23 in the amount of \$60,984.62 covering Voucher #1315 to Voucher #1351. The motion was seconded by Trustee Linnertz. The motion was unanimously approved.

RESOLUTION # 079-14

BUDGET TRANSFER

Trustee Ferguson made a motion to transfer \$34,075.34 from A2262EE Revenue from Town EEOC Claim to A9026.8 EEOC Claim Post Entitlement to help offset total cost of EEOC claim. The motion was seconded by Trustee Butterfield. The motion was approved unanimously.

RESOLUTION # 080-14

BUDGET TRANSFER

Trustee Linnertz made a motion to transfer \$400.00 from A1110.411 Court Stationery to A7020.466 Court Equipment to cover the cost of a printer and chair. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.

RESOLUTION # 081-14

BUDGET TRANSFER

Trustee Linnertz made a motion to transfer \$23.97 from A1110.469 – Court Training to A1110.2 – Court Equipment to cover the difference in the costs of a printer and a chair for the court office. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.

RESOLUTION # 082-14

BUDGET TRANSFER

Trustee Linnertz made a motion to transfer \$100 from A1210.466 Mayor's Training to A1210.21 – Mayor's Equipment to cover shortfall in equipment. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.

CITIZENS' VOICE: No response.

OLD BUSINESS:

RESOLUTION # 083-14

ADOPT LOCAL LAW #3 AMEND THE VILLAGE'S ZONING MAP

The Mayor opened this up for discussion, and referenced the Public Hearing that just took place.



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Trustee Linnertz inquired about the Bear Road extension and thought the road should have been wider. The Mayor said this should be noted and this is not to scale. The Mayor suggested any typos could be reported to Dianne or himself by Friday, May 2nd that would need to be changed on the map, although the content will not be changed. Mayor Mark Atkinson made a motion to approve Local Law #3 which is adopting the change of Sleeth Mill Subdivision from R-9 to RM as well as the zones better defined on the map and their effective dates. The motion was seconded by Trustee Butterfield. The motion was unanimously approved.

RESOLUTION # 084-14

AWARD THE GENERATOR TO BE INSTALLED AT VILLAGE HALL

Mayor Atkinson explained that he did some research on the Village purchasing a generator; and knows this is not a mandatory requirement but he strongly feels this is a smart idea as it has to do with the Police Department being able to function in an emergency situation. Gary sent out an RFP and received two proposals back. Trustee Butterfield made a motion to award the bid and authorize the Mayor to sign the agreement with Northern Electrical Systems for a 20KW Air Cooled Generator purchased off of state bid for \$4,750.32 and then Northern Electrical Systems owner will install this as he is the Electrician for \$4,575.00. The motion was seconded by Trustee Ferguson. The motion was unanimously approved. The DPW crew will prepare a concrete pad to place this generator on.

NEW BUSINESS:

RESOLUTION # 085-14

2014 SRI SPRINKLER AGREEMENT FOR FIRE DEPT. STATION 1 AND 2

Trustee Linnertz made a motion authorizing the Mayor to sign the 2014 SRI Sprinkler Agreement for Station 1 and Station 2 which includes one inspection each at \$200 per year. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.

RESOLUTION # 086-14 **APPROVE CELL PHONE REIMBURSEMENT T. ROTH, G. WILMER, J. DIFABIO**

Mayor Atkinson made a motion to reimburse \$35/month, beginning May 1st, for business cell phone use for Teresa Roth, Gary Wilmer and the newly elected Assistant Fire Chief Joe DiFabio. The motion was seconded by Trustee Linnertz. The motion was unanimously approved.

RESOLUTION # 087-14

APPROVAL OF A PARKS SUMMER STAFF REHIRE

Mayor Atkinson made a motion to rehire Courtney Lepore as a Recreation Leader at \$11.00/hour as a seasonal full-time employee. The motion was seconded by Trustee Linnertz. The motion was



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unanimously approved.

APPROVE SPECIFICATION FOR KENNEDY POOL DECK

The Mayor explained he would like to table this. He wants to check on a few more options and perhaps have the DPW to assist with the preparation work. Discussion took place on the prevailing wage component of this bid. Mayor Atkinson said that he would like to explore this some more, and perhaps seeing if the DPW can assist with this. Further discussion took place on the specification. Teresa explained it is virtually impossible as they all use a different product and/or different material that ultimately would provide the same final product. Teresa continued to say that some contractors mix plastic, some sandblast; they all use different techniques. Trustee Linnertz suggested asking the contractors as to how they would perform this. Other discussions took place also regarding the \$35K threshold with sealed bids verses RFP's. Scott Chatfield suggested having each provider lay out how they propose to do the task and then the Board can collectively decide on which is the best approach to take.

AWARD BID FOR KENNEDY POOL DECK

Mayor Atkinson spoke that he will also table this item.

RESOLUTION # 088-14

ARBOR DAY OBSERVANCE, FRIDAY, APRIL 25TH, 2014

The Mayor explained that Arbor Day will be Friday, April 25th, 2014. He continued to say that it is being celebrated by the Village of North Syracuse by planting a Northern Red Oak in Heritage Park, 322 Chestnut Street at noon. Our tree will be planted in memory of Hank Carroll, Jr. He was a former North Syracuse resident who passed away in Florida on September 10th 2009. His parents, Kathy and Hank Carroll, will be participating in the ceremonies. Lee Turner, a local noted bugle and trumpet player, will play the Star Spangled Banner to open ceremonies. Mayor Mark Atkinson will proclaim Arbor Day. The Village will be recognized by the Arbor Day Foundation as a Tree City by Forester, John Graham. Gary Wilmer, DPW Superintendent, will be managing the planting. The Northern Red Oak (*Quercus rubra*) grows straight and tall to 75 feet in maturity; 20 feet tall in ten years. A shade tree, it is a native species of the North Eastern US and Canada, is tolerant of pollution, many soils and growing conditions and is considered a good street tree. Everyone is invited and welcome to attend. If there are questions, please telephone Pat Ferguson at 458-1970. The Mayor thanked Pat for her efforts in facilitating this. The Mayor will be reading and presenting the following proclamation at tomorrow's ceremony:



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PROCLAMATION

WHEREAS, Arbor Day was observed with the planting of more than a million trees in Nebraska in 1872, and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

WHEREAS, trees are renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

WHEREAS, trees in our Village increase property values, enhance the economic vitality of business areas, and beautify our community, and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal, and

WHEREAS, the Village of North Syracuse has been recognized as a Tree City USA by the National Arbor Day Foundation and desires to continue its tree-planting practices

NOW, THEREFORE, I, Mark S. Atkinson, Mayor of the Village of North Syracuse, do hereby proclaim Friday, April 25th, 2014 as ARBOR DAY in the Village of North Syracuse and urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

FURTHER, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

ATTORNEY REPORT: No report.

ENGINEERING REPORT: CHA Engineer Amy Franco spoke of the infiltration test being done on Main Street which all produced good ratings. They have done the field work for the survey and expects this to be complete next week.

DEPARTMENT HEAD REPORTS:

Police Department: Police Chief Crowell spoke of applying and will be awarded monies towards bullet proof vests. This should be received soon. He continued to say that defensive tactics is the focus for April's training. He also spoke of the crosswalks as being a concentration for his department of over the next few weeks. He has an enforcement program in place, with the first component being the educational component and then the enforcement of this. Trustee Linnertz congratulated the Police Chief on the bank robber that was recently apprehended. The Mayor explained this is exactly



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how he likes to see this happen in the Village of North Syracuse; we secured the area and we worked with the Sheriff's, and they showed up with 10 investigators - we have .5 of an investigator. This worked exactly the way he wants these incidents to happen.

Fire Department: The Mayor congratulated Chief Ellis on his recent appointment. Fire Chief Ellis spoke of this coming Saturday as being the Recruit NY Open House. He continued to say that Rebel 105.9 will be broadcasting live and have been advertising on a regular basis every hour. Chief Ellis also spoke of launching a Fire Dept. facebook page to try an attempt to get the recruitment out there in the social media. He encouraged all to look at this and "like" us. He also mentioned a "burn ban" that is statewide from March 16th to May 14th and encouraged to get the word out and let the public know this. There will be no burning at all from March 16th to May 14th. Everything is so dry from the winter. He continued to say that the work is starting on the air conditioning project in the meeting hall, and they are also finishing up on the bathroom upgrades.

Highway Department: DPW Sup't. Gary Wilmer received quotes for the fire hydrants based on the priority list. This will be to add 3 new hydrants. They will be placed at the 100 block of Lawrence Ave., Catherine Street and Wadsworth Street. The brush pickup is slowing down. They are beginning to work in the Parks again; and the concrete will be coming on Monday for the pavilion at Centerville Park. Gary thanked the efforts for the "flower donation" letter as he is very pleased with the results received.

Parks and Recreation: Parks Director Teresa Roth spoke of a successful egg hunt - 66 kids participated. Bunny breakfast was also a success with serving just over 400 breakfasts, all to benefit the festival. She spoke of the Eagle Scout project that is in the works rehabbing candlestick decorations. They finished them this week, such a nice project for virtually 8 brand new pole decorations. This is a substantial savings for the Village. Earth Day is this Saturday and could use everyone and anyone for help inside as well as helping pick up litter. The Village will be raffling off 10 bikes also, as well as Papa John's will be donating pizza. The Summer Flyer was sent in today to the Post Standard. She continued to say that she is busy interviewing and hiring summer staff.

Codes Enforcement Department: Codes Officer Pam DiCarlo spoke of the Bear Road Plaza selling once again although some corrections and structural changes to the roof have been noted from the inspection of the engineer. CNY Physical Therapy has been notified that the pool needs to be barricaded or filled in immediately upon vacating.

Clerk/Treasurer: Dianne Kufel was glad to see that the tentative budget was adopted and passed at the last meeting. She can proceed with implementing and updating the financials for April; and begin to prepare the new budget for distribution. She continued to say she will begin the closing process of



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the current fiscal year. She also mentioned she has (2) more interns that will be starting in 2 weeks.

DEPUTY MAYOR/TRUSTEES REPORT:

Trustee Linnertz: No report.

Trustee Ferguson: mentioned the next Public Safety Meeting to be held on Monday, June 2nd, 2014 at 4:00 PM at the Community Center. He attended, with Deputy Mayor Henry, a Business Preparedness Meeting at OCC – interesting program, will be expanded and better advertised next time. Also attended the Mayor's meeting – regarding an emergency situation what you can do in an emergency.

Trustee Butterfield: thanked the Dept. Heads for doing a nice job. He continued to mention the rezoned area behind Bear Road Plaza that was for storage and there has been no activity. It was rezoned C-2A. Discussion continued to reference that this can include commercial use also.

Deputy Mayor Henry: spoke of his involvement with the EOP about a year ago and mentioned the generator as a component of this. He is pleased that this is almost the completion of this whole project. NAVAC still needs their SOP; very soon this should be completed and given to the Mayor to review and approve. He thanked the Board for working with us through this process.

MAYOR'S REPORT:

Mayor Atkinson mentioned he is still working on the negotiations with the Teamsters 317. He is focusing his efforts on the healthcare. He is meeting with them every week. He continued to say that the Village Center Project will begin soon. He is still contemplating the Main Street Grant Program; whether or not the Village will attempt this. He also made mention of the Village Website Posting that has a bulletin regarding Free Radon Testing Kits from Onondaga County. The Mayor also mentioned the flowers and the donations that the Village has received. In the past, the Village funds would appropriate money for these flowers, but this is no longer feasible. Former Mayor Diane Browning started sending letters out requesting any donations to help support this endeavor. We have continued doing this for the past few years. Last year we raised \$1,200; this year we have raised \$1,500. The Mayor is happy to say that this has a great reflection on getting the letters out and a reflection on the people in this community; the people like what they see and are willing to support this, and are willing to put up a little money to participate. The Mayor continued to say that this is all coming together the way he would like it to. He also made mention of Breanna Stewart and perhaps acknowledging her in some way; more to follow on this.



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Trustee Butterfield made a motion to adjourn at 5:12 PM. The motion was seconded by Trustee Ferguson. The motion was approved unanimously.

Respectfully submitted,

Dianne M. Kufel
Village Clerk/Treasurer