



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, May 8th, 2014 @ 6:30 PM

North Syracuse Community Center

700 South Bay Road, North Syracuse, NY 13212

The Village of North Syracuse Regular Board Meeting began at 6:30 PM with Mayor Mark Atkinson inviting everyone present to join him in the Pledge of Allegiance.

Roll Call: Mayor Mark Atkinson, Trustee Gary Butterfield, Trustee Fred Fergerson, Trustee Paul Linnertz. Deputy Mayor Chuck Henry was out of town.

Personnel Present: Village Clerk/Treasurer Dianne Kufel, Police Chief Michael Crowell, DPW Superintendent Gary Wilmer, Parks Director Teresa Roth, Fire Chief Tim Ellis, Codes Enforcement Officer Pam DiCarlo, Village Engineer Amy Franco, and Village Attorney Scott Chatfield

RESOLUTION # 089-14

APPROVAL OF MINUTES

Trustee Fergerson made a motion to approve the minutes from the April 24th, 2014 Board Meeting. The motion was seconded by Trustee Butterfield. The motion was approved with Mayor Mark Atkinson, Trustee Linnertz, Trustee Butterfield, and Trustee Fergerson all voting in favor for the same.

RESOLUTION # 090 -14

GENERAL FUND ABSTRACT APPROVAL

Trustee Fergerson made a motion to approve the General Fund Abstract #23 in the amount of \$132,523.72 covering voucher # 1352 to Voucher # 1422. The motion was seconded by Trustee Linnertz. The motion was approved with Mayor Mark Atkinson, Trustee Butterfield, Trustee Linnertz, and Trustee Fergerson all voting in favor of the same.

RESOLUTION # 091-14

BUDGET TRANSFER

Mayor Mark Atkinson made a motion to transfer \$1,143.90 from A3120.469 Police Training External to A3120.210 Police Emergency Vehicle Equipment to cover Vehicle Equipment costs through May 31st. The motion was seconded by Trustee Fergerson. The motion was approved with Mayor Mark Atkinson, Trustee Butterfield, Trustee Linnertz and Trustee Fergerson all voting in favor of the same.



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RESOLUTION # 092-14

BUDGET TRANSFER

Mayor Mark Atkinson made a motion to transfer \$1,500 from A3120.471 Police Gas and Oil to A3120.210 Police Emergency Vehicle Equipment to cover Vehicle Equipment costs thru May 31st. The motion was seconded by Trustee Ferguson. The motion was approved with Mayor Mark Atkinson, Trustee Butterfield, Trustee Ferguson, and Trustee Linnertz all voting in favor of the same.

RESOLUTION # 093-14

BUDGET TRANSFER

Mayor Mark Atkinson made a motion to transfer \$260 from A3410.411 Fire Department Office Supplies to A3410.280 Fire Department Key FOB System to cover expenses relating to the Key FOB System. The motion was seconded by Trustee Ferguson. The motion was approved with Mayor Mark Atkinson, Trustee Butterfield, Trustee Ferguson, and Trustee Linnertz all voting in favor of the same.

RESOLUTION # 094-14

BUDGET TRANSFER

Mayor Mark Atkinson made a motion to transfer \$2,104 from A3410.413 Fire Department Personal Equipment to A3410.280 Fire Department Key FOB System to cover expenses relating to the Key FOB System. The motion was seconded by Trustee Ferguson. The motion was seconded by Trustee Ferguson. The motion was approved with Mayor Mark Atkinson, Trustee Butterfield, Trustee Ferguson, and Trustee Linnertz all voting in favor of the same.

RESOLUTION # 095-14

BUDGET TRANSFER

Mayor Mark Atkinson made a motion to transfer \$2,000 from A3410.414 Fire Rescue Supplies to A3410.280 Fire Department Key FOB System to cover expenses relating to the Key FOB System. The motion was seconded by Trustee Ferguson. The motion was seconded by Trustee Ferguson. The motion was approved with Mayor Mark Atkinson, Trustee Butterfield, Trustee Ferguson, and Trustee Linnertz all voting in favor of the same.



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RESOLUTION # 096-14

BUDGET TRANSFER

Mayor Mark Atkinson made a motion to transfer \$418 from Fire Department Subscriptions to A3410.280 Fire Department Key FOB System to cover expenses relating to the Key FOB System. The motion was seconded by Trustee Ferguson. The motion was seconded by Trustee Ferguson. The motion was approved with Mayor Mark Atkinson, Trustee Butterfield, Trustee Ferguson, and Trustee Linnertz all voting in favor of the same.

RESOLUTION # 097-14

BUDGET TRANSFER

Mayor Mark Atkinson made a motion to transfer \$462 from A3410.420 Fire Department Response Equipment to A3410.280 Fire Department Key FOB System to cover expenses relating to the Key FOB System. The motion was seconded by Trustee Ferguson. The motion was seconded by Trustee Ferguson. The motion was approved with Mayor Mark Atkinson, Trustee Butterfield, Trustee Ferguson, and Trustee Linnertz all voting in favor of the same.

RESOLUTION # 098-14

BUDGET TRANSFER

Mayor Mark Atkinson made a motion to transfer \$1,000 from A3410.423 Fire Department Natural Gas to A3410.280 Fire Department Key FOB System to cover expenses relating to the Key FOB System. The motion was seconded by Trustee Ferguson. The motion was seconded by Trustee Ferguson. The motion was approved with Mayor Mark Atkinson, Trustee Butterfield, Trustee Ferguson, and Trustee Linnertz all voting in favor of the same.

RESOLUTION # 099-14

BUDGET TRANSFER

Mayor Mark Atkinson made a motion to transfer \$46.00 from Fire Department Cellular Communications to A3410.280 Fire Department Key FOB System to cover expenses relating to the Key FOB System. The motion was seconded by Trustee Ferguson. The motion was seconded by Trustee Ferguson. The motion was approved with Mayor Mark Atkinson, Trustee Butterfield, Trustee Ferguson, and Trustee Linnertz all voting in favor of the same.

RESOLUTION # 100-14

BUDGET TRANSFER

Mayor Mark Atkinson made a motion to transfer \$422.00 from A3410.427 Fire Department Internet to A3410.280 Fire Department Key FOB System to cover expenses relating to the Key FOB System.



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The motion was seconded by Trustee Ferguson. The motion was approved with Mayor Mark Atkinson, Trustee Butterfield, Trustee Ferguson, and Trustee Linnertz all voting in favor of the same.

RESOLUTION # 101-14

BUDGET TRANSFER

Mayor Mark Atkinson made a motion to transfer \$115.00 from A3410.467 Fire Department Public Education to A3410.280 Fire Department Key FOB System to cover expenses relating to the Key FOB System. The motion was seconded by Trustee Ferguson. The motion was seconded by Trustee Ferguson. The motion was approved with Mayor Mark Atkinson, Trustee Butterfield, Trustee Ferguson, and Trustee Linnertz all voting in favor of the same.

RESOLUTION # 102-14

BUDGET TRANSFER

Mayor Mark Atkinson made a motion to transfer \$968.00 from A3410.422 Fire Department Electricity and \$422.00 from A3410.422 Fire Department Electricity to A3410.290 Laptop Computer to cover computer expenses. The motion was seconded by Trustee Ferguson. The motion was approved with Mayor Mark Atkinson, Trustee Butterfield, Trustee Ferguson, and Trustee Linnertz all voting in favor of the same.

RESOLUTION # 103-14

BUDGET TRANSFER

Mayor Mark Atkinson made a motion to transfer \$4,492.30 from A3389H Fire Safety Grant – Radios Balance to A3410.419 Fire Department Upgrade Command Center to cover command center upgrades by suing balance of grant monies remaining from Radios Grant. The motion was seconded by Trustee Ferguson. The motion was approved with Mayor Mark Atkinson, Trustee Butterfield, Trustee Ferguson, and Trustee Linnertz all voting in favor of the same.

CITIZENS' VOICE: No response.

OLD BUSINESS:

DISCUSS/UPDATE KENNEDY PARK CONCRETE REPLACEMENT

The Mayor spoke of the discussion at our previous Board meeting regarding the concrete replacement at the Kennedy Park Pool. It has been later discussed to hold off on this work until after this pool season and to begin work on or around September of 2014. The Mayor suggested a meeting with Onondaga County Purchasing with those involved including the Mayor, DPW Superintendent



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Gary Wilmer, Parks Director Teresa Roth, and Clerk Treasurer Dianne Kufel; we will request each bidder to bid two ways – one with removing and replacing the concrete surrounding the pool and another bid with the DPW removing all of the existing concrete and the bidder to provide just a new finish. The Mayor continued to say that this is all informational for now and he will not propose to make any motion.

NEW BUSINESS:

RESOLUTION # 104-14 **APPROVE AUTHORIZE ELVATTITT AGREEMENT – COMMUNITY CENTER**

Trustee Butterfield made a motion authorizing the Mayor to sign the 2014-2015 Elevattitt agreement that is exactly the same as last year, covering 06/01/14 through 05/31/15 with a quarterly inspection rate of \$375. The motion was seconded by Trustee Ferguson. The motion was carried with Mayor Mark Atkinson, Trustee Butterfield, Trustee Linnertz and Trustee Ferguson all voting in favor of the same.

RESOLUTION # 105-14 **APPROVE ABJ FIRE PROTECTION AGREEMENT – COMMUNITY CENTER**

Trustee Linnertz made a motion authorizing the Mayor to sign the 2014-2015 ABJ Fire Protection agreement that is exactly the same as last year, covering 06/01/14 through 05/31/15 a quarterly inspection rate of \$174 per test, to be tested twice a year in June and December, totaling \$348. The motion was seconded by Trustee Ferguson. The motion was carried with Mayor Mark Atkinson, Trustee Butterfield, Trustee Linnertz and Trustee Ferguson all voting in favor of the same.

RESOLUTION # 106-14 **APPROVAL OF A PARKS SUMMER STAFF REHIRES**

Mayor Mark Atkinson made a motion to rehire Justin Stewart as a Recreation Leader at \$10.50/hour and Danielle Luckenbaugh as Recreational Leader at \$12.00/hour both effective May 12th. The motion was seconded by Trustee Ferguson. The motion was carried with Mayor Mark Atkinson, Trustee Butterfield, Trustee Linnertz and Trustee Ferguson all voting in favor of the same.

RESOLUTION # 107-14 **APPROVAL OF (2) PART-TIME HIRE FOR DPW**

Mayor Mark Atkinson made a motion to hire Ron Forss at \$10.00/hour as a part-time Laborer and Jamie Ryan at \$9.00/hour as a part-time Laborer duration not to exceed 20 weeks effective immediately. The motion was seconded by Trustee Ferguson.



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The motion was carried with Mayor Mark Atkinson, Trustee Butterfield, Trustee Linnertz and Trustee Ferguson all voting in favor of the same.

ATTORNEY REPORT: No report.

ENGINEERING REPORT: CHA Engineer Amy Franco spoke working on the Streetscape design for the upcoming meeting on May 14th with the property owners. There was a meeting today, May 8th, with SMTC about the reconsideration of opening up Church Street where it intersects with South Bay Road.

DEPARTMENT HEAD REPORTS:

Police Department: Police Chief Crowell spoke of a new intern starting next week. He continued to say that phase I Crosswalk crackdown complete; whereas his department handed out 400 flyers to educate the community on crosswalk laws. Chief Crowell explained that he has begun the fingerprinting of the two part-timers that were approved by the Board; which is part of the background check. He will begin the psychological evaluation; which is the next step before bringing this back up to the Board. Chief Crowell explained that most recently he was notified that his department had applied for a grant through Homeland Security and it has been approved in the amount of \$10,800.

Fire Department: Fire Chief Ellis spoke of airpaks were recently ordered and are expected to arrive in 4-6 weeks. He continued to speak on the air conditioning project in meeting hall is just about complete. He also commented on Finger Lakes Communication whereas they plan to arrive next week for the command center updates.

Highway Department: No report

Parks & Recreation: Parks Director Roth spoke of moving forward with finishing the pavilion at Centerville Park. She also spoke of summer camp registration starting next week and the summer program flyer will be mailed out to everyone within a North Syracuse zip code. She continued to say that it will also be placed in the Sunday newspaper and copies are available in the Parks & Recreation office. Additionally, the flyer was also posted on the website. She has been finalizing the hiring for summer employees.

Codes: Codes Enforcement Officer DiCarlo spoke of zoning maps are done and delivered through CHA. She spoke of her department has been busy with residents applying for permits.



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Clerk/Treasurer: Dianne Kufel spoke of two new Interns starting next week; whereas one will be dedicated to the Parks & Recreation Department as this is a busy time for the department. She also reminded everyone year-end is May 31 and all requisitions for the old budget should be turned in soon, as all invoices dated May 31st and prior to be charged to fiscal year ending May 31, and June 1, 2014 begins the new budget year.

DEPUTY MAYOR/TRUSTEES REPORT:

Trustee Linnertz: No report.

Trustee Ferguson: mentioned the next Public Safety Meeting to be held on Monday, June 2nd, 2014 at 4:00 PM at the Community Center. He mentioned that the Fire Department's Facebook page is going on and he "liked" the page. Prior to this Board meeting Mayor Atkinson, DPW Superintendent Wilmer, and Trustee Ferguson attended the meeting for elected offices about Paving Project that lasted one hour and forty five minutes. He explained the extent of their plans for paving the areas from the intersection near Gladd Security area and Wendy's Restaurant just north of the Northern Lights intersection and go down to Taft Road and stop. They will be skipping over Taft Road and starting up again head north of Bear Road. Trustee Ferguson explained that some islands will be placed to restrict entrances with platforms and this could include at Village Hall so that you cannot back out on to South Bay Road. He continued to say that stop lights will be placed on Lawrence Road. and a crosswalk will be placed on Eileen Collins Boulevard. He spoke of some drainage issues will be addressed. This will begin in the spring of 2015 and end in the fall 2015.

Trustee Butterfield: thanked Chief Crowell for the crosswalk attention. There are eleven sidewalks in the Village and has been a big advocate for traffic slowing at these crosswalks. Trustee Butterfield also mentioned that he is excited for the upcoming Festival.

Deputy Mayor Henry: Absent.

MAYOR'S REPORT:

Mayor Atkinson reminded everyone to vote on the poll question posted on the website concerning public safety. The Village website will be modified to include and add the State Flag which will be more in-sync to our operations here. There will be a meeting on May 14th at Nestico's with the nine businesses on Route 11 that are most affected by the Street Scape project that will change egress and regress for aesthetics and safety. The businesses are Dominoes, Dog Love Luxe, Donatella's, Syracuse Realty, Sears Middleton, Big Dip, Seven Eleven, and Limp Lizard.



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The Mayor continued to stress the importance of the proposed egress changes referenced a recent news story from California regarding an ice cream shop business, that had a similar to the current layout of Big Dip, and a car drove right into the customers, killing one and injuring five. He continued to say that this is what we want to avoid with curb stops and curbing.

Trustee Butterfield made a motion to adjourn at 6:47 PM. The motion was seconded by Trustee Ferguson. The motion was approved with Mayor Mark Atkinson, Trustee Butterfield, Trustee Linnertz and Trustee Ferguson all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel
Village Clerk/Treasurer