



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, May 28th, 2015 @ 4:30 PM
North Syracuse Community Center
700 South Bay Road, North Syracuse, NY 13212

The Village of North Syracuse Regular Board Meeting began at 4:30 PM with Deputy Mayor Chuck Henry inviting everyone present to join him in the Pledge of Allegiance.

Roll Call: Deputy Mayor Chuck Henry, Trustee Fred Ferguson, and Trustee Gary Butterfield. Mayor Mark Atkinson and Trustee Paul Linnertz were absent.

Personnel Present: Village Clerk/Treasurer Dianne Kufel, DPW Superintendent Gary Wilmer, Parks Director Teresa Roth, Police Chief Crowell, Codes Enforcement Officer Pam DiCarlo, Village Attorney Scott Chatfield, and Village Engineer Amy Franco.

RESOLUTION # 084-15

APPROVAL OF BOARD MEETING MINUTES

Trustee Ferguson made a motion to approve the minutes from the May 14th, 2015 Board Meeting. The motion was seconded by Trustee Butterfield. The motion was approved with Trustee Ferguson, Trustee Butterfield, and Deputy Mayor Henry, all voting in favor of the same.

RESOLUTION # 085-15

GENERAL FUND ABSTRACT APPROVAL

Trustee Ferguson made a motion to approve the General Fund Abstract # 26 in the amount of \$63,498.73 covering Voucher # 1466 to Voucher # 1520. The motion was seconded by Trustee Butterfield. The motion was approved with Trustee Ferguson, Trustee Butterfield, and Deputy Mayor Henry, all voting in favor of the same.

RESOLUTION # 086-15

SEWER FUND ABSTRACT APPROVAL

Trustee Ferguson made a motion to approve the Sewer Fund Abstract # 26 in the amount of \$5.98 covering Voucher # 17. The motion was seconded by Trustee Butterfield. The motion was approved with Trustee Ferguson, Trustee Butterfield, and Deputy Mayor Henry, all voting in favor of the same.

RESOLUTION # 087-15

CAPITAL FUND ABSTRACT APPROVAL

Trustee Ferguson made a motion to approve the Capital Fund Abstract # 26 in the amount of \$181,731.20 covering Voucher # 4. The motion was seconded by Trustee Butterfield. The motion was approved with Trustee Ferguson, Trustee Butterfield, and Deputy Mayor Henry, all voting in favor of the same.



Village of North Syracuse
Regular Board Meeting
Thursday, May 28th, 2015 4:30 PM

RESOLUTION # 088-15

BUDGET TRANSFER

Trustee Ferguson made a motion to transfer \$1,050 from A3410.23 Fire Department Vehicle Equipment to A3410.413 Fire Department Personal Equipment to cover the purchase of turnout pants for R. Liberatore. The motion was seconded by Trustee Butterfield. The motion was approved with Trustee Ferguson, Trustee Butterfield, and Deputy Mayor Henry, all voting in favor of the same.

RESOLUTION # 089-15

BUDGET TRANSFER

Trustee Ferguson made a motion to transfer \$199.36 from A1620.411 Office Supplies to put \$139.98 in A1620.2 Small Equipment and \$59.38 in A1620.26 Equipment to cover shortages in each account. The motion was seconded by Trustee Butterfield. The motion was approved with Trustee Ferguson, Trustee Butterfield, and Deputy Mayor Henry, all voting in favor of the same.

RESOLUTION # 090-15

BUDGET TRANSFER

Trustee Ferguson made a motion to transfer \$10,165 from A3389Q Police SLETPP Grant to A3120.211 Police SLETPP Grant Purchase to transfer money from SLETPP Grant for expenses related to Radios/Portable, Go Bags, and Gladd Security for Juvenile Entrance. The motion was seconded by Trustee Butterfield. The motion was approved with Trustee Ferguson, Trustee Butterfield, and Deputy Mayor Henry, all voting in favor of the same.

RESOLUTION # 091-15

BUDGET TRANSFER

Trustee Ferguson made a motion to transfer \$2,100 from A5110.11 DPW Personal Services to A5142.14 Personal Services Overtime to transfer costs for additional labor for snow removal. The motion was seconded by Trustee Butterfield. The motion was approved with Trustee Ferguson, Trustee Butterfield, and Deputy Mayor Henry, all voting in favor of the same.

RESOLUTION # 092-15

BUDGET TRANSFER

Trustee Butterfield made a motion to transfer \$2,500 from A5020.12 DPW Clerk/Part-Time to A5110.475 Equipment Repair to cover the cost of brush truck repair. The motion was seconded by Trustee Ferguson. The motion was approved with Trustee Ferguson, Trustee Butterfield, and Deputy Mayor Henry, all voting in favor of the same.

RESOLUTION # 093-15

BUDGET TRANSFER

Trustee Ferguson made a motion to transfer \$1,200 from A5110.21 DPW Equipment/Maintenance to A5110.475 Equipment Repair to cover the cost of brush truck repair. The motion was seconded by Trustee Butterfield. The motion was approved with Trustee Ferguson, Trustee Butterfield, and



Village of North Syracuse
Regular Board Meeting
Thursday, May 28th, 2015 4:30 PM

Deputy Mayor Henry, all voting in favor of the same.

CITIZENS' VOICE: Pat Ferguson of 215 South Main Street thanked the entire staff and Family Festival Committee for all their hard work at the Family Festival last week.

NEW BUSINESS:

MS4 ANNUAL REPORT PRESENTATION

The Board received a copy of the report drafted from Kristy Harris of CHA. The committee consisted of Pam DiCarlo, Gary Wilmer, Teresa Roth, and Denise Papa; they met to formalize the details needed for the report. Deputy Mayor Henry invited Village Engineer Amy Franco speak about the six different areas necessary to complete this process. Village Engineer Franco said unfunded mandate required to do for storm water for the Village such as public education, public outreach, having input from the Village, making sure all discharge from storm water areas are covered and inspected. She continued that Kristy Harris puts together a full report for county to make sure that everything is in order. Trustee Ferguson noted that on page 28, it states that the MS4 Annual Report should be posted on the website by May 22nd. Clerk Treasurer Kufel said there was a scheduling conflict with the original committee meeting date and the meeting was postponed, thus delaying the date to publish this report on the website. Village Engineer Franco noted that the report remains identical to the report presented in Board Meeting that took place on May 22, 2014. She summarized six control measures required to be addressed within this storm water management plan as follows:

- ✓ Public Participation and Involvement
- ✓ Illicit Discharge Detection and Elimination
- ✓ Construction Site Storm Water Run Offs
- ✓ Post Construction Storm Water Management
- ✓ Pollution Prevention and Good Housekeeping (for our own municipal operations)
- ✓ Public Education and Outreach

DISCUSSION ON 2014 COMMUNITY DEVELOPMENT FUNDING

Deputy Mayor Henry reviewed that the Board has a public hearing and voted on the project for these monies. It was decided to use these funds to repair the sidewalk between George Street and Fairfield Drive. The past year we only received \$30,000 (we used to receive \$50,000). This is on the agenda for discussion purposes only. He continued that this item is on the agenda for discussion purposes only – the thought process is to issue a change order to EZ paving to perform this small section of sidewalk mentioned as they have the equipment and manpower in the area as we speak and would simplify and save the Village money rather than going back out to bid. It was further discussed that this



Village of North Syracuse
Regular Board Meeting
Thursday, May 28th, 2015 4:30 PM

section would indeed connect the Village Center sidewalk work with this new section. Village Engineer Franco explained there was a delay in receiving the Community Development funds because their maps changed. Thus, they needed time to work out what was or was not covered in the area. Although, she says the delay has worked to our advantage because we have the opportunity to contract EZ Paving in order to save the Village money and time. She added that the stipulation would be that they would need to complete everything on Main Street prior to beginning the sidewalk project; she estimates end of June at the earliest. She noted that the Board will receive an award letter from Community Development to confirm receipt of the funds.

Deputy Mayor Henry noted that we want to make sure Mr. Bach's bricks on the sidewalk are repaired. Trustee Butterfield said regarding Bach took pictures of his property prior to construction and we need to make sure that if there is any damage during construction, that his property is restored. Village Engineer Franco asked for any and all pictures.

Trustee Butterfield commented that in the previous conversation the project in question is the sidewalk repair in question is a short block, and it may cost less than \$30,000 to repair it. He continued that he wants a quote from the EZ Paving in order to approve the Change Order, and he wants to think of other areas that could also be repaired. Village Attorney Chatfield added it is not a competitive bidding issue; it is merely a change order to the existing project. Village Engineer Franco Main Street sidewalk is being redone and now the connectors of sidewalk to Main Street are being repaired.

DISCUSSION ON CHESTNUT STREET SIDEWALK EXTENSION

Deputy Mayor Henry said the Mayor has spoken on many occasions about the lack of sidewalk on Chestnut near Heritage that would complete and extend the sidewalk from Heritage to Park Lane. He continued that the Mayor has also spoken how our County Legislator Casey Jordan has focused an interest in this project to complete this area and spoke of an interest in funding through the County. It appears this is up for discussion with the County Legislature on June 2nd. He continued that this is just a discussion to see if perhaps this could also be done with EZ Paving as they are in the area, performing the work at Village Center and this may save the Village time and money without having to go back out to bid. Village Engineer Franco clarified that this project would be a new sidewalk from Heritage Park and Park Lane, and we would need a survey. The county may feel different about going out to bid with this and we expect to have an answer by next week. Deputy Mayor Henry asked if they plan on keeping the sidewalk on the same side as the park. Village Engineer Franco affirmed yes. Trustee Butterfield added that the county seems to be in favor of this as it is a life safety issue whereas many junior-high kids walk down Belmore Street and there is no sidewalk; and there is no shoulder on Chestnut Street.



Village of North Syracuse
Regular Board Meeting
Thursday, May 28th, 2015 4:30 PM

ATTORNEY REPORT: No report.

ENGINEER REPORT: No report.

DEPARTMENT HEAD REPORTS:

Police Department: No report.

Highway Department: DPW Superintendent Wilmer thanked Dave from EZ Paving for working so hard on getting Route 11 cleaned up; he worked on both Friday and Saturday.

Parks & Recreation Department: Parks Director Roth the Family Festival had record-breaking attendance. She said she spoke with Al Stirpe at the Family Festival and he assured her that the grant for Lonergan Park is nearly a done deal. She is hopeful to begin moving on this project soon. The Memorial Day Parade also went well. Boater safety course will be held on May 30th and it is an eight hour class. Camp registrations have begun and pool passes are being made.

Codes Department: Codes Enforcement Officer DiCarlo said the Sign Committee met last week and they are ready for Village Attorney Chatfield to give some legal write ups for the electronic message boards.

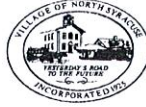
Clerk/Treasurer – Clerk Treasurer Kufel has been working on the Efficiency Plan which is due by June 1st. She said that she did not get much feedback from the Department Heads. She will be putting together a plan that has the stamp of herself as Chief Fiscal Officer and the Mayor as the Chief Executive Officer. It is to be targeted tax levy for this current year and forecasting out for fiscal year ending 2018, that we are going to be saving \$30,000 from this tax levy to then. Meantime, people will get tax rebates and then it will stop knowing that their tax levy has decreased by \$30,000. She will be sharing details of the plan such as group health insurance will be targeted – cost sharing, plans, consortium, etc. and consideration of legal services and IT services as a shared service by end of 2018.

Fire Department: Absent.

DEPUTY MAYOR/TRUSTEES REPORT:

Trustee Linnertz: Absent.

Trustee Fergerson: Said the Family Festival was phenomenal with great attendance. He sent the



Village of North Syracuse
Regular Board Meeting
Thursday, May 28th, 2015 4:30 PM

meeting minutes from the last Public Safety meeting. The next meeting will take place June 1st, 2015 at 4:00 PM.

Trustee Butterfield: Said he enjoyed the Family Festival.

Deputy Mayor Henry: Said the Family Festival was great. He recruited three legislators for the dunk tank. He added that the money machine was popular. He continued that the Plank Road Chamber of Commerce had their annual awards dinner. There were scholarship awards given to top students. He liked seeing the business community come together to support the community.

MAYOR'S REPORT: Absent.

Trustee Butterfield made a motion to adjourn at 4:56 PM. The motion was seconded by Trustee Ferguson. The motion was approved with Trustee Ferguson, Trustee Butterfield, and Deputy Mayor Henry, all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel
Village Clerk/Treasurer