

VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, June 11th, 2015 @ 6:30 PM

North Syracuse Community Center

700 South Bay Road, North Syracuse, NY 13212

The Village of North Syracuse Regular Board Meeting began at 6:30 PM with Mayor Mark Atkinson inviting everyone present to join him in the Pledge of Allegiance.

Roll Call: Mayor Mark Atkinson, Deputy Mayor Chuck Henry, Trustee Fred Fergerson, Trustee Gary Butterfield, and Trustee Paul Linnertz.

Personnel Present: Village Clerk/Treasurer Dianne Kufel, DPW Superintendent Gary Wilmer, Parks Director Teresa Roth, Police Chief Crowell, Codes Enforcement Officer Pam DiCarlo, Deputy Fire Chief Chris Strong, Village Attorney Scott Chatfield, and Village Engineer Amy Franco.

RESOLUTION # 094-15

APPROVAL OF BOARD MEETING MINUTES

Trustee Fergerson made a motion to approve the minutes from the May 28th, 2015 Board Meeting. Mayor Atkinson abstained from voting because he was absent when the aforementioned meeting took place. The motion was seconded by Deputy Mayor Henry. The motion was approved with Trustee Fergerson, Trustee Butterfield, Trustee Linnertz, and Deputy Mayor Henry, all voting in favor of the same.

RESOLUTION # 095-15

GENERAL FUND (OLD BUDGET DISBURSEMENTS) ABSTRACT APPROVAL

Trustee Fergerson inquired about a charge for \$1,755 for the use of the Allen Road School. Parks Director Roth replied that it is for the basketball program but that they collect money for that and it will wash out the expense. Trustee Fergerson made a motion to approve the General Fund Abstract # 27 in the amount of \$26,276.66 covering Voucher # 1521 to Voucher # 1571. The motion was seconded by Trustee Linnertz. The motion was unanimously approved.

RESOLUTION # 096-15

GENERAL FUND (NEW BUDGET DISBURSEMENTS) ABSTRACT APPROVAL

Trustee Fergerson made a motion to approve the General Fund Abstract # 1 in the amount of \$89,751.03 covering Voucher # 1 to Voucher # 17. The motion was seconded by Deputy Mayor Henry. The motion was unanimously approved.



Village of North Syracuse
Regular Board Meeting
Thursday, June 11th, 2015 6:30 PM

RESOLUTION # 097-15

SEWER FUND ABSTRACT APPROVAL

Trustee Ferguson made a motion to approve the Sewer Fund Abstract # 1 in the amount of \$55.00 covering Voucher # 14. The motion was seconded by Mayor Atkinson. The motion was unanimously approved.

CITIZENS' VOICE: Pat Gustafson of Maxwell Avenue stated she is speaking on behalf of Vera Desimone to thank everyone involved with the Family Festival especially the merchants whom were involved and provide a combined total of 81 raffle items. She also thanked the Board on behalf of the Family Festival Committee. Pat Ferguson of 215 South Main Street invited the Board to donate blood at the blood drive taking place downstairs.

OLD BUSINESS:

DISCUSSION OF DOG PARK AT HERITAGE PARK

Mayor Atkinson recalled that we applied for the Quality of Life Grant to fund this park. This item will be kept under "Old Business" as we continue to update on the progress.

DISCUSSION OF CHESTNUT STREET SIDEWALK – HERITAGE PARK EXTENDING TO PARK LANE

Mayor Atkinson recalled that Casey Jordan has submitted this proposal to the County Legislature but will not receive final approval until July 2nd and the outcome looks promising. This will complete a sidewalk extension that has been much needed on the north side of Chestnut.

RESOLUTION # 098-15

**DISCUSSION OF 2014 COMMUNITY DEVELOPMENT FUNDS –
GEORGE STREET/FAIRFIELD/CHESTNUT ST**

The Board preapproved this section last year at a public hearing. Mayor Atkinson explained EZ Paving has been working in the area this area for the Streetscape Project; he discussed authorizing them to complete a sidewalk section. Trustee Butterfield expressed that some areas have needed repair since the winter. Village Engineer Franco said that areas in need of repair have already been identified. Trustee Ferguson said there are three crosswalks in one block and with detectable warnings, amounts to \$4,700. Village Engineer Franco affirmed that detectible warnings are required; although those were iron ones that the DOT put in and we may have an option of plastic molded ones for a cheaper cost. Mayor Atkinson asked DPW Superintendent Wilmer to identify and prioritize which sidewalks are most in need of repair. Mayor Atkinson made motion to approve Change Order # 4 for \$25,106 to complete the sidewalk section from George Street to Fairfield on Chestnut. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.



Village of North Syracuse
Regular Board Meeting
Thursday, June 11th, 2015 6:30 PM

NEW BUSINESS:

RESOLUTION # 099-15 **AUTHORIZE CLERK/TREASURER BUDGET TRANSFERS TO CLOSE FY 5/31/15**

Mayor Mark Atkinson said this is an annual request to close the books/balance and press on with year-end statements and to open the new budget. Mayor Atkinson made a motion to authorize Clerk/Treasurer to do budget transfers to close fiscal year May 31, 2015 that will officially close out the accounts by doing the closing budget transfers that are necessary. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.

RESOLUTION # 100-15

CICERO TAX ROLL CORRECTION – TIMEWARNER

Mayor Mark Atkinson made a motion to credit Timewarner for the amount of taxes owed to the Village (in the town of Cicero). Timewarner pays the Village a special franchise fee to operate in the public right of way. Real Property Tax Law provides that the taxes levied need to be deducted/credited from the tax roll. The motion was seconded by Trustee Linnertz. The motion was unanimously approved.

RESOLUTION # 101-15

CLAY TAX ROLL CORRECTION – TIMEWARNER

Mayor Mark Atkinson made a motion to credit Timewarner for the amount of taxes owed to the Village (in the town of Clay). Timewarner pays the Village a special franchise fee to operate in the public right of way. Real Property Tax Law provides that the taxes levied need to be deducted/credited from the tax roll. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.

RESOLUTION # 102-15

AUTHORIZE NSCSD FUEL AND WASH FACILITY AGREEMENT

The Board received the agreement that is identical to last year's agreement. This is where we fuel and wash vehicles. Trustee Ferguson made a motion to authorize the Mayor to sign the agreement from August 1, 2015 thru July 31, 2016. The motion was seconded by Trustee Linnertz. The motion was unanimously approved.

RESOLUTION # 103-15

AUTHORIZE NSCSD BURNELL PARKWAY STRIP AGREEMENT

The Board received the agreement that is identical to last year's agreement. This allows the Village use of this area wherein we also maintain by mowing and snow removal. Trustee Linnertz made a motion to authorize the Mayor to sign the agreement from August 1, 2015 thru July 31, 2016. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.



Village of North Syracuse
Regular Board Meeting
Thursday, June 11th, 2015 6:30 PM

RESOLUTION # 104-15

DPW NEW HIRES

The Board received a memo from DPW Superintendent Wilmer about the new hires. Mayor Atkinson explained one employee has retired and he is looking to fill this vacancy. Additionally, his department is experiencing a shortage because one member is out sick until September and another person that cannot do some of the physical work required and will be leaving for medical reasons. He has one person that is filling on a temporary basis until he returns. Mayor Atkinson made a motion to James Terranova as a full-time temporary worker at a rate \$10.25 per hour. The motion was seconded by Trustee Linnertz. The motion was unanimously approved. The Mayor also reminded the Board that in the near future the DPW may need to hire another person.

RESOLUTION # 105-15

**ADOPT ONONDAGA COUNTY MULTI-JURISDICTIONAL
HAZARD MITIGATION PLAN**

The Board received the plan that in summary will allow us to unite with the County should we be faced with an emergency situation and we can apply for assistance thru FEMA to help absorb the anticipated expenses that may arise. Mayor Atkinson made a motion to sign the aforementioned agreement. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.

DISCUSS STAFFING CHANGES AT VILLAGE HALL

Mayor Atkinson reminded the Board that Deputy Clerk Treasurer Denise Papa has turned in her resignation. He stated that we have temporarily moved a Typist I into her role and she has been training with Denise. We also moved one of our other Clerks to backfill the Codes Office. These changes are in place on a temporary basis to see how it works out for the individuals and the Village. There is no motion for appointments or permanent changes at this time.

RESOLUTION # 106-15

DISCUSS/APPOINT 2015 VILLAGE STREETS TO BE PAVED

The Board received a memo from DPW Superintendent Wilmer identifying the streets to be paved this year. Mayor Atkinson reminded that this is fully recovered with our CHIPS monies (Consolidated Highway Improvement Program). Mayor Atkinson made a motion to approve the list provided of Village streets to be paved. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.

ATTORNEY REPORT: No report.

ENGINEER REPORT: Village Engineer Franco invited whomever interested to join in the final walkthrough punch list of the project. Mayor Atkinson encouraged the Board's involvement.



Village of North Syracuse
Regular Board Meeting
Thursday, June 11th, 2015 6:30 PM

DEPARTMENT HEAD REPORTS:

Police Department: Chief Crowell says police calls have increased in the summer. The new police officer hired will need to be replaced. He mentioned he took possession of his new police car and he is back to full fleet.

Fire Department: Deputy Fire Chief Strong says that his department is also experienced increased calls this summer.

Highway Department: DPW Superintendent Wilmer said his team is still picking up brush. We have had the county in the village inspecting the sewer lines and we are looking good in comparison of other towns and villages. A report will follow soon.

Parks & Recreation Department: Parks Director Roth spoke of the Kennedy Park pool opening tomorrow. There is a blood drive going on downstairs at the moment. There is an Old Forge bus trip planned on June 25th. Summer flyers are out and camp registrations are taking place. She mentioned she is fundraising for Muscular Dystrophy Association.

Codes Department: Codes Enforcement Officer DiCarlo said there is a long list of properties to be mowed and it has been given to DPW Department. Store America is going before the Planning Board next week.

Clerk/Treasurer – Clerk Treasurer Kufel has been working to close the year end.

DEPUTY MAYOR/TRUSTEES REPORT:

Trustee Linnertz: Thanked Mayor Atkinson for his service to the Village.

Trustee Ferguson: Also thanked Mayor Atkinson for his service to the Village. He asked for his Safety Meeting Minutes to be posted on the website. He mentioned during the Safety Meeting a concern came up with the street behind the Junior High School that should have “No Parking Signs” in that section because during public events that section gets backed up with parked cars which make it difficult for fire trucks to get through. He also mentioned there was great concern regarding the speed limit in our Village and it was recommended to lower the speed limit on Route 11 to 30 MPH for the entire length of the Village. He spoke to Al Stirpe and was told this is a lengthy process to change speed limits. He proposed we place a poll question on the website to see if residents are in support for lowering the speed limit on Route 11 to 30 MPH throughout the Village. He added that the speed limit may not be the problem, but rather reckless drivers. He cited the recent two fatalities



Village of North Syracuse
Regular Board Meeting
Thursday, June 11th, 2015 6:30 PM

on Route 11 to reckless driving in the last two months, and four buildings have been run into (one of which was hit twice). He continued that Charlotte LaPorte has been replaced by Dave Robinson on the Committee. He announced the next Public Safety Committee meeting will take place on September 14th at 4:00 PM. He concluded by encouraging everyone to get out there to vote next week. He also wished both candidates good luck.

Trustee Butterfield: Said he is part of both the Complete Streets Committee and the Sign Committee. Soon he will have a recommendation to report from the Sign Committee. He noted that the Complete Streets Committee will continue to meet for a longer period of time before such report.

Deputy Mayor Henry: Said he is pleased with the work from EZ Paving during the Streetscape Project. He thanked DPW Superintendent Wilmer for the new crosswalks and the flowers he hung throughout the Village.

MAYOR'S REPORT:

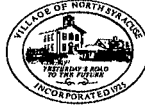
He encouraged people to vote on June 16th from noon to 9:00 PM. He mentioned that Al Stirpe is holding a blood drive at Driver's Village from noon to 8:00 PM on July 21st. He said that blood donations typically drop between 10-15% during the summer, thus it is important to make a serious consideration to participate.

He also thanked DPW Superintendent Wilmer for hanging the flower baskets throughout the Village and acknowledged that he often has been doing this on Sundays on his personal time. He said the amount of donations we received from the businesses to beautify the Village has been indicative of the supportive community we have in the Village.

He said that during his time as Mayor he instituted monthly Staff Meetings, Quarterly Employee Safety Meetings, risk analysis on many things, and this has been beneficial to the Village and hopes that these efforts continue on.

He mentioned that Berry's Wildlife called yesterday to resign. He used to take care of wild animals. We had an agreement with him where the Village absorbed part of the bill to the resident. The next Mayor will bring to the Board a new arrangement contractor to approve for a similar agreement with the Village. Meanwhile, the residents are on their own regarding the cost. We have been giving information of available providers.

He concluded by thanking everyone for the opportunity to serve the Village.



Village of North Syracuse
Regular Board Meeting
Thursday, June 11th, 2015 6:30 PM

Trustee Butterfield made a motion to adjourn at 7:02 PM. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.

Respectfully submitted,

Dianne M. Kufel
Village Clerk/Treasurer