



## **VILLAGE OF NORTH SYRACUSE**

### ***Regular Board Meeting***

Thursday, June 25th, 2015 @ 4:30 PM

North Syracuse Community Center

700 South Bay Road, North Syracuse, NY 13212

The Village of North Syracuse Regular Board Meeting began at 4:30 PM with Mayor Mark Atkinson inviting everyone present to join him in the Pledge of Allegiance.

**Roll Call:** Mayor Mark Atkinson, Deputy Mayor Chuck Henry, Trustee Fred Fergerson, Trustee Gary Butterfield, and Trustee Paul Linnertz.

**Personnel Present:** Village Clerk/Treasurer Dianne Kufel, DPW Superintendent Gary Wilmer, Parks Director Teresa Roth, Police Chief Michael Crowell, Codes Enforcement Officer Pam DiCarlo, and Village Engineer Brian Bouchard.

#### **RESOLUTION # 106-15**

#### **APPROVAL OF BOARD MEETING MINUTES**

Trustee Fergerson made a motion to approve the minutes from the June 11th, 2015 Board Meeting. The motion was seconded by Deputy Mayor Henry. The motion was unanimously approved.

#### **RESOLUTION # 107-15**

#### **GENERAL FUND (OLD BUDGET DISBURSEMENTS) ABSTRACT APPROVAL**

Trustee Fergerson made a motion to approve the General Fund Abstract # 28 in the amount of \$37,529.88 covering Voucher # 1572 to Voucher # 1594. The motion was seconded by Trustee Butterfield. The motion was unanimously approved.

#### **RESOLUTION # 108-15**

#### **GENERAL FUND (NEW BUDGET DISBURSEMENTS) ABSTRACT APPROVAL**

Trustee Fergerson made a motion to approve the General Fund Abstract # 2 in the amount of \$58,116.82 covering Voucher # 18 to Voucher # 70. The motion was seconded by Trustee Linnertz. The motion was unanimously approved.

#### **RESOLUTION # 109-15**

#### **BUDGET TRANSFER**

Trustee Linnertz made a motion to transfer \$5,000 from A3410.23 Fire Department Vehicle Equipment to A3410.445 Fire Department Building Maintenance to cover floor tile replacement at Station 1. The motion was seconded by Trustee Fergerson. The motion was unanimously approved.

**CITIZENS' VOICE:** None.



Village of North Syracuse  
Regular Board Meeting  
Thursday, June 25th, 2015 4:30 PM

**OLD BUSINESS:**

**RESOLUTION # 110-15**

**MODIFY CHANGE ORDER # 4 –**

**2014 COMMUNITY DEVELOPMENT FUNDING CONTIGUOUS WITH MAIN STREET**

The Board received the new change order detail from Amy Franco that includes what the Board actually made a motion for last meeting (\$25,106) plus it includes an additional \$4,800 worth of work – spot sidewalk removal and installation along Chestnut Street between George Street and Main Street.

Village Engineer Bouchard explained that we have grant funding opportunity for up to \$30,000 of which we are obligated to match (25%) twenty five percent. Thus, if we use the full \$30,000, the Village match is \$7,500. He continued that because we already have ongoing construction work, they determined it would be easier to continue to work with our contractor on the areas in question. He recalled we previously discussed a section of sidewalk on the north side of Chestnut Street between George Street and Fairfield. The price quoted from our contractor was \$25,191. In order to take full advantage of the available community development funds, several options were considered. We discussed doing work on the opposite side of Chestnut Street between 7Eleven and George Street; that 790 square foot section of sidewalk will cost over \$64,000, which exceeds \$37,500 amount they were hoping to spend. Through collaboration between CHA and DPW Superintendent Wilmer, they created an option of 190 square feet from 7Eleven to the first residential driveway, for a cost of \$15,200. Thus adding \$25,191 sidewalk on north side of Chestnut Street plus (+) \$15,200 for the aforementioned 190 square foot sidewalk section equal (=) \$40,391. Mayor Atkinson expressed favor of this option and invited others to comment.

Trustee Ferguson inquired about the section labeled for Bach Photo if that section would also be concrete; if going to first residents over blacktop entranceway to Bach Photo parking area. We would put in a sidewalk straight though that, as it clearly defines what the sidewalk would be, continuous from the 7Eleven driveway all the way through Bach photo up to the driveway of first resident.

Trustee Linnertz noted it is steep hill at that location and asked if we will be able to maintain it. DPW Superintendent Wilmer reported he went to that location today and as it stands it looks there is a belly between the two driveways just off George Street. He continued that the driveways have to be low in order for the water to drain off of the sidewalk. Mayor Atkinson asked if DPW Superintendent Wilmer is anticipating an increase in cost. DPW Superintendent Wilmer clarified he is suggesting change order to add drainage to bring up sidewalk where it needs to be and said his department is capable to take care of this or we can outsource the service. Trustee Butterfield noted that the work has already started. He said he agrees with DPW Superintendent Wilmer regarding the drainage issue and would prefer to scale back the amount of sidewalk section cost in order to allocate the funds to



Village of North Syracuse  
Regular Board Meeting  
Thursday, June 25th, 2015 4:30 PM

fix the drainage issue. Mayor Atkinson agreed with Trustee Butterfield and wants to make sure this is done correctly. Village Engineer Bouchard asked how far length-wise to get to the existing drainage system. DPW Superintendent Wilmer says it is about 150 feet. Village Engineer analyzed that catch basin \$2,500, \$80 per foot for 12-inch pipe, comes to about \$12,000, and gets us altogether closer to \$37,500. Mayor Atkinson made a motion to amend change order # 4 not to exceed \$37,500. Thus rescinding Resolution # 098-15 made at the Board Meeting on June 11, 2015 for Change Order #4 in the amount of \$25,106 and changing the not to exceed amount to \$37,500. The motion was seconded by Trustee Linnertz. The motion was unanimously approved.

**ATTORNEY REPORT:** Absent.

**ENGINEER REPORT:** Village Engineer Bouchard said there are punch list items that still needs to be completed. Some major items from the punch list are the crosswalks, drain issues at Bach Photo, and the neighboring alleyway.

**DEPARTMENT HEAD REPORTS:**

**Police Department:** Chief Crowell thanked Mayor Atkinson for his service. He announced he received the New York State Accreditation Award for the Police Department; he is proud that now the Village has an accredited Police Department. He thanked all members of the Board for support in this process.

**Highway Department:** DPW Superintendent Wilmer said his team is still picking up brush. He announced that the next bulk waste pick up will be on July 6<sup>th</sup>. He thanked Mayor Atkinson and Helen Atkinson for their service and all the committees they participated in.

**Parks & Recreation Department:** Parks Director Roth thanked Mayor Atkinson for his service. She said Kennedy Park pool is open and registrations are open for swimming lessons. Summer Camp starts June 29<sup>th</sup>; Summer Concerts at Lonergan Park begins on July 1<sup>st</sup>. There was an Old Forge bus trip today which 50 seniors participated in.

**Codes Department:** Codes Enforcement Officer DiCarlo said Store America passed the Planning Commission last week; they will be located where Spring Storage is located. Miracles Salon on South Bay Road is scheduled to open in August. The Post Office building will open around the same time. She extended best wishes to Mayor Atkinson as he moves to relocate to warmer weather.

**Clerk/Treasurer** – Clerk Treasurer Kufel said she hopes to approve a Fund Balance Policy she generated. She said she enjoyed working with Mayor Atkinson.



Village of North Syracuse  
Regular Board Meeting  
Thursday, June 25th, 2015 4:30 PM

**Fire Department:** Absent.

**DEPUTY MAYOR/TRUSTEES REPORT:**

**Trustee Linnertz:** Thanked Mayor Atkinson for his service. He expanded Mayor Atkinson's fiscal leadership during a tumultuous time for the Village was excellent and he will be missed. He congratulated and wished well our new elect Mayor Butterfield. He also congratulated the newly elected Trustees. He concluded that it has been a pleasure to service the Village and he will continue to watch the progress of the Village.

**Trustee Ferguson:** Thanked also Mayor Atkinson for his service to the Village. He wished Mayor Atkinson well as he relocates to warmer weather. He announced the next Public Safety Committee meeting will take place on September 14<sup>th</sup> at 4:00 PM. On the next agenda he would like to see the 100 Ivon Drive listed for "no parking" signs. He will be researching what must be done to place the no parking zone signage.

**Mayor Elect Butterfield:** Praised Police Chief Crowell on the Police Department New York State Accreditation and thanked the Police Department for their devotion. He continued that the Sign Committee continues to make progress on issues such as temporary signage. He commended everyone on the Board for their many years of service which range from four to twelve years. He mentioned he enjoyed working with Trustee Linnertz and has worked well with Deputy Mayor Henry for the past eight years. He concluded that he has enjoyed being under the guidance of Mayor Atkinson who has served the Village while providing great leadership.

**Deputy Mayor Henry:** Said he enjoyed his eight years of service and will miss serving the Village.

**MAYOR'S REPORT:**

He said Fred Wilmer's retirement party at the VFW went very well. He mentioned there is a pizza party at Village Hall for Denise Papa who will be leaving the Village soon.

He emphasized that the Police Department's New York State Accreditation is a very prestigious recognition in the Village. He said that it means our police department is doing all the training and procedures that should be done which decreases liability for the Village. This accreditation takes a lot of work; there were 133 critical areas that were investigated and passed. He is proud of our Police Department.



Village of North Syracuse  
Regular Board Meeting  
Thursday, June 25th, 2015 4:30 PM

He said that Trustee Linnertz brought him different ideas and perspectives which aided him in making better decisions; he enjoyed working with him. He thanked Deputy Mayor Henry for his loyalty and compassion which he brought to the Village.

He concluded by thanking the citizens of North Syracuse for the opportunity to serve the Village. He asserted that this Board and Department Heads are as focused as some of the best people he has worked with before in his career in the military. He gives credit to the Board and Department Heads for the accomplishments in his tenure.

Trustee Butterfield made a motion to adjourn at 4:55 PM. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.

Respectfully submitted,

Dianne M. Kufel  
Village Clerk/Treasurer