

VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, October 8th, 2015 @ 6:30 PM
North Syracuse Community Center
700 South Bay Road, North Syracuse, NY 13212

The Village of North Syracuse Regular Board Meeting began at 6:32 PM with Mayor Gary Butterfield inviting everyone present to join him in the Pledge of Allegiance.

Roll Call: Mayor Gary Butterfield, Deputy Mayor Fred Ferguson, Trustee Diane Browning, Trustee Pat Gustafson, and Trustee Paul Linnertz.

Personnel Present: Village Clerk-Treasurer Dianne Kufel, DPW Superintendent Gary Wilmer, Parks Director Teresa Roth, Deputy Fire Chief Chris Strong, Codes Enforcement Officer Pam DiCarlo, Village Attorney Scott Chatfield, and Village Engineer Amy Franco.

RESOLUTION # 167-15

APPROVAL OF BOARD MEETING MINUTES

Deputy Mayor Ferguson made a motion to approve the minutes from the September 24th, 2015 Board Meeting. The motion was seconded by Trustee Browning. The motion was unanimously approved.

RESOLUTION # 168-15

GENERAL FUND ABSTRACT APPROVAL

Deputy Mayor Ferguson made a motion to approve the General Fund Abstract # 9 in the amount of \$204,361.50 covering Voucher # 516 to Voucher # 582. Mayor Butterfield said \$125,000 of the abstract is being paid to Barrett Paving which is subsequently reimbursed to the Village through CHIPS (Consolidated Highway Program) for street paving. The motion was seconded by Trustee Linnertz. The motion was unanimously approved.

RESOLUTION # 169-15

SEWER FUND ABSTRACT APPROVAL

Trustee Linnertz made a motion to approve the Sewer Fund Abstract # 9 in the amount of \$55.00 covering Voucher # 11. The motion was seconded by Deputy Mayor Ferguson. The motion was unanimously approved.

RESOLUTION # 170-15

BUDGET TRANSFER

Deputy Mayor Ferguson made a motion to transfer \$1,000 from A1320.400 Audit General Fund to A1110.453 Justice Court Audit to cover the charge to perform an audit in the Justice Court. The motion was seconded by Trustee Linnertz. The motion was unanimously approved.



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CITIZENS' VOICE: None.

OLD BUSINESS:

RESOLUTION # 171-15

**AMEND RESOLUTION 164-15 (9/24/2015) –
LONERGAN PARK BID OPENING AT VILLAGE HALL**

Mayor Butterfield recalled that on September 24, 2015, the Board approved resolution # 164-15 wherein it was specified that the bid opening would take place at the Architect's office. He would like to change the location of the bid opening to Village Hall. Trustee Browning made a motion to amend the aforementioned resolution in order to change the location of the bid opening on October 21, 2015, at 10:00 AM to Village Hall on 600 South Bay Road, North Syracuse, NY 13212. The motion was seconded by Trustee Gustafson. The motion was unanimously approved.

NEW BUSINESS:

RESOLUTION # 172-15

AUTHORIZATION TO SIGN STORMWATER COALITION AGREEMENT

Mayor Butterfield acknowledged that the Board received the new agreement for 2016. He explained that this annual agreement with the CNY Regional Planning and Development Board enables the Village to comply with the mandated requirements that we face with the global assistance of 27-30 other municipalities. The collective group shall ease the burden of the cost. He referenced that the \$3,600 fee is based on the average of how many municipalities are in the coalition. Mayor Butterfield stated that he feels that we need to pay this as this service is valued and we need their expertise. Deputy Mayor Ferguson said he continues to disagree with the manner that this agreement is billed. He asserted that the cost should be split based on per capita. If this was the case, per his calculations our cost should be \$281. Mayor Butterfield replied that while he agrees with him that the cost is unfair, it would cost us more to fight it. Deputy Mayor Ferguson made a motion authorizing the Mayor to sign the agreement with CNY Stormwater Coalition for \$3,600 covering January 1, 2016 thru December 31st, 2016. The motion was seconded by Trustee Gustafson. The motion was unanimously approved.

RESOLUTION # 173-15

**AUTHORIZE INTERMUNICIPAL AGREEMENT W/ COUNTY OF
ONONDAGA – CHESTNUT ST. SIDEWALK EXTENSION**

Mayor Butterfield said County Legislator Casey Jordan was very helpful in securing this agreement for the Village. The agreement will assist with the extension of sidewalk on Chestnut Street from Heritage Park to Park Lane (west of the Village limits). He concluded that Engineering will be helping with the bid package, and this would most likely take place around spring 2016. Village Engineer Franco continued that she has inquired to see if there is any type of match such as a minority business match. Additionally, she does not yet know if we have to use the County's specs or if we



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may use our own. Trustee Linnertz asked what the total projected cost is. Village Engineer Franco replied said she estimates the cost to be \$70,500. Mayor Butterfield clarified this agreement authorizes us to accept the funds. Trustee Browning made a motion to authorize the Mayor to sign the Intermunicipal Agreement with Onondaga County. The motion was seconded by Deputy Mayor Ferguson. The motion was unanimously approved.

RESOLUTION # 174-15 **APPROVAL OF SHARED SERVICE AGREEMENT OF SALT/SAND AT NYS**

The Board has received the agreement, identical to last year's for the salt and sand storage for the upcoming winter season. Trustee Linnertz made a motion to authorize the Mayor to sign the shared service agreement for October 1, 2015 thru September 30, 2016. The motion was seconded by Deputy Mayor Ferguson. The motion was unanimously approved.

DISCUSS TOSHIBA AGREEMENT FOR NORTH SYRACUSE FIRE DEPARTMENT

The Board received a copy of the Toshiba agreement that is strictly for maintenance of the copier at the Fire Department. Trustee Gustafson asked who owns the copy machine. Deputy Fire Chief Strong replied the Firemen's Association leased this and have been paying for it up to now. Deputy Mayor Ferguson asked if the Firemen's Association is also known as Fire Council. Deputy Fire Chief Strong clarified that these are two different organizations. Trustee Linnertz noted that this expense was unexpected and there are enough funds in the Fire Department budget to cover this. Village Attorney Chatfield said he was under the assumption that the Firemen's Association purchased the copier and was giving it to the Village for the benefit of the Fire Department. However, this is not the case. The Village should own the copier if we are obliged to pay for the maintenance cost. Deputy Fire Chief Strong asked if a similar agreement regarding the vehicles that the Firemen's Association purchased and then signed over to the Village for \$1 could be arranged regarding the copier. Trustee Linnertz would like time to review options. Mayor Butterfield resolved to table this matter until the next Board Meeting.

ATTORNEY REPORT: No report.

ENGINEER REPORT: Village Engineer Franco noted that Village Clerk-Treasurer Kufel asked her to follow up on another sewer grant. She will report her findings soon.

DEPARTMENT HEAD REPORTS:

Police Department: Absent. Mayor Butterfield noted that Police Chief Crowell is in firearms training with his Officers.



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Fire Department: Deputy Fire Chief Strong said Safety Day was a success. He thanked all the departments for their support. He mentioned that the Police Department was present all day long and additionally they took part in the ipledge with Assemblyman Al Stirpe. He continued to praise the DPW and Park/Recreation Departments for help with providing supplies and setup. Three female Firefighters completed their Fire training. All members have completed a 6 hour driver's training module.

Public Works Department: DPW Superintendent Wilmer said brush and bulk pickup is winding down as we enter the winter season. He noted that their 8 hours of OSHA safety training will take place on October 19th.

Parks & Recreation Department: Parks Director Roth invited everyone to join in the Village Halloween Party which will be held at Saint Rose on Friday, October 23rd from 6:00 – 8:30 PM. There is a bus trip on November 19th to The Beeches (Rome, NY) for theater and lunch. She added there will be a Driver's Safety Course in November which is an advantageous way to earn auto insurance discount. She is pleased to share that the Lonergan Project is moving forward and going out for bid.

Codes Department: Codes Enforcement Officer DiCarlo said she is conducting Fire Inspections. She noted that she has received inquiries about adding "Workforce Housing" in the Village Center. This program used to be known as "Affordable Housing".

Clerk-Treasurer: Clerk-Treasurer Kufel reported that she participated in a seminar about the Tax Freeze and Tax Cap Requirements of the Village. She noted there is a struggle to remain under the tax cap. The Auditors will begin next week. She received notification that the percentage rates for retirement have gone down for ERS, Police, and Fire. ERS is down 15%; Police and Fire are down 2% each. Trustee Linnertz asked how much money we saved this year. Clerk-Treasurer Kufel said although we made more in revenues, our savings was minimal. She explained we had some costs such as the Kennedy Pool resurfacing and Streetscape Project that contributed to \$10,000 more than budgeted cost and yet we had \$40,000 in unbudgeted revenue. She concluded that the Fund Balance is projected at \$580,000 not counting the reserves. This is lower than it has been in the past but still acceptable.

DEPUTY MAYOR/TRUSTEES REPORT:

Trustee Gustafson: Thanked the Fire Department for the great job with Safety Day.

Trustee Browning: Also praised the Fire Department's efforts with Safety Day.

Trustee Linnertz: Said the slogan for this year's Fire Prevention Week is "hear the beep where you



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sleep". He explained that it is important to have fire detectors in all bedrooms. He said there are fire detectors which are interconnected. Thus, if the detector goes off in the basement, it will also beep in the bedroom. Mayor Butterfield asked if CO2 detectors are also important. Trustee Linnertz replied that they are required when you sell your home. He continued that the CO2 detectors are important for safety from furnace or gas-fueled appliances. Village Attorney Chatfield asked if the battery is low in one of these linked fire detectors in one room, would it beep in all the rooms accordingly. Trustee Linnertz replied no.

Deputy Mayor Fergerson: Noted the Village is now 90 years old (10/7/1925). He recalled that at the inception of the Village, Calvin Coolidge was the President of the United States and New York City became the largest city in the world. Johnny Carson, Dick Van Dyke, and Merv Griffin were born in 1925. The Fergerson family has a long history with the Village. He concluded that next Public Safety Committee meeting will take place on Monday, December 7th, at 4:00 PM at the North Syracuse Community Center.

MAYOR'S REPORT:

Mayor Butterfield noted he commemorated his father's birthday; Earl Butterfield is 100 years old. He mentioned his grandson enjoyed exploring the fire trucks on Safety Day.

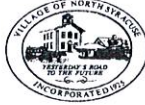
He is pleased to report that we were awarded a grant of \$250,000 for Lonergan Park renovations. We also received \$70,000 Reimbursable Grant monies from the DOT/County thanks to City Legislator Casey Jordan. Additionally, we have been approved for a \$120,000 grant from the DOT for a sewer infrastructure project.

No Parking signs have been posted on Teacher's Drive (the back of the Junior High). However, this remains a problem. The parked cars obstruct emergency vehicles from getting through during an emergency. He noted that he has spoken to the Police Chief and said that cars may be towed at the owner's expense.

He received a letter from Town of Cicero Parks Director Jody Rogers thanking us for the past contribution to the Youth Bureau of \$6,000. She noted that they have increased attendance and repeat visits from teens in grades 8 through 12.

The Fire Department's Ladies' Auxiliary Chicken BBQ Fundraiser will take place on Saturday, October 24th at 11:00 AM until sold out; the cost is \$9.

The next Mayor's Meeting will take place in the offices at the Village of Liverpool. A representative of Governor Cuomo's office will be present. He encouraged Board Members to attend.



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He is looking forward to completing and implementing the Emergency Operations Procedures Plan.

He received a draft study about the opening of Church Street from SMTC (Syracuse Metropolitan Transportation Council). Opening Church Street will aid the future development of the Village Center. There are a couple of alternatives to consider and there is a meeting coming up. One of the next steps will be comprised of a Public Hearing.

Deputy Mayor Ferguson made a motion to enter into Executive Session at 7:02 PM to discuss a personnel matter. Mayor Butterfield noted that no action would be taken upon conclusion. The motion was seconded by Trustee Browning. The motion was unanimously approved.

The Board returned to regular session at 7:24 PM.

Trustee Linnertz made a motion to adjourn at 7:25 PM. The motion was seconded by Trustee Gustafson. The motion was unanimously approved.

Respectfully submitted,

Dianne M. Kufel
Village Clerk/Treasurer