

VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, October 22nd, 2015 @ 4:30 PM

North Syracuse Community Center

700 South Bay Road, North Syracuse, NY 13212

The Village of North Syracuse Regular Board Meeting began at 4:30 PM with Mayor Gary Butterfield inviting everyone present to join him in the Pledge of Allegiance.

Roll Call: Mayor Gary Butterfield, Deputy Mayor Fred Ferguson, Trustee Diane Browning, Trustee Pat Gustafson. Trustee Paul Linnertz was out of town.

Personnel Present: Village Clerk-Treasurer Dianne Kufel, DPW Superintendent Gary Wilmer, Parks Director Teresa Roth, Deputy Fire Chief Chris Strong, Codes Enforcement Officer Pam DiCarlo-Schermerhorn, Village Attorney Scott Chatfield, and Village Engineer Amy Franco.

RESOLUTION # 175-15

APPROVAL OF BOARD MEETING MINUTES

Deputy Mayor Ferguson made a motion to approve the minutes from the October 8th, 2015 Board Meeting. The motion was seconded by Trustee Browning. The motion was approved with Deputy Mayor Ferguson, Trustee Browning, Mayor Butterfield, and Trustee Gustafson, all voting in favor of the same.

RESOLUTION # 176-15

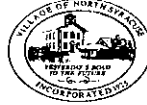
GENERAL FUND ABSTRACT APPROVAL

Deputy Mayor Ferguson made a motion to approve the General Fund Abstract # 10 in the amount of \$169,926.08 covering Voucher # 583 to Voucher # 644. Mayor Butterfield noted that \$100,000 of this being paid to Town of Clay to refund an overpayment of tax monies mistakenly paid twice. The motion was seconded by Trustee Gustafson. The motion was approved with Deputy Mayor Ferguson, Trustee Browning, Mayor Butterfield, and Trustee Gustafson, all voting in favor of the same.

RESOLUTION # 177-15

SEWER FUND ABSTRACT APPROVAL

Deputy Mayor Ferguson made a motion to approve the Sewer Fund Abstract # 10 in the amount of \$2,563.25 covering Voucher # 12 to Voucher # 13. The motion was seconded by Trustee Browning. The motion was approved with Deputy Mayor Ferguson, Trustee Browning, Mayor Butterfield, and Trustee Gustafson, all voting in favor of the same.



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RESOLUTION # 178-15

BUDGET TRANSFER

Trustee Browning made a motion to transfer \$2,000 from A3120.471 Police Gas and Oil to A1620.444 Building/HVAC/Repairs to cover an emergency purchase to install a sump pump on the Police Department side of the Village Hall basement. The motion was seconded by Trustee Gustafson. The motion was approved with Deputy Mayor Fergerson, Trustee Browning, Mayor Butterfield, and Trustee Gustafson, all voting in favor of the same.

CITIZENS' VOICE: None.

OLD BUSINESS:

RESOLUTION # 179-15

**DISCUSS/AUTHORIZE TOSHIBA AGREEMENT
FOR NORTH SYRACUSE FIRE DEPARTMENT**

Mayor Butterfield recalled the discussion that took place at the last Board Meeting regarding the Toshiba agreement. Trustee Gustafson asked how and if this arrangement benefits the Village. Fire Chief Ellis replied that the Fire Association purchased the copier which is used daily by the Fire Department. He continued that the Fire Association acquired this expensive equipment for our benefit and has extended the offer to sell it to us for \$1. A similar agreement has been done in the past regarding the Chief's vehicles. Wherein the Fire Association purchases the vehicle, gives it to the Village, then the maintenance and upkeep costs are covered by the Fire Department's budget. Trustee Gustafson requested clarification whether there are funds available now within the current fiscal year Fire Department budget to cover this. Village Attorney Chatfield interjected that at the last meeting, he raised a concern about paying for maintenance on a machine we do not own. In the proposed resolution, the Village will own the copier. If, in time, the Village decides that the copier is no longer needed, the Board would have to surplus it. The Village Board would receive any funds from the sale of the machine. Trustee Gustafson said that the agreement states that the ownership would revert back to the Fire Association if the machine were to be traded in. Village Attorney Chatfield said that in the past when a vehicle has reached its useful life (from the Village's point of view) but not the end of its useful life, the Village has used the vehicle as a trade-in to get another vehicle. Once that transaction takes place, the trade-in value funds are not directed back to the original department that purchased the equipment. The residual value of the vehicle is used to reduce the cost of the next vehicle. Deputy Mayor Fergerson asked what the Fire Department used before a copier was provided by the Fire Association. Fire Chief Ellis replied that they used to lease a copier at a high cost and projected that over time it would be more beneficial to purchase the copier. Clerk-Treasurer Kufel noted that both Village Hall and Police Department have copier lease agreements that have limitations on annual number of copies and costs \$250 and \$125 per month respectively. Trustee Browning made a motion to authorize the purchase of Fire Association copier for \$1 and a monthly maintenance fee of \$30 per month for a term of 12 months. The motion was



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seconded by Deputy Mayor Ferguson. The motion was approved with Deputy Mayor Ferguson, Trustee Browning, and Mayor Butterfield. The motion was denied with Trustee Gustafson. The motion carried.

RESOLUTION # 180-15

HYDRANT MARKER PROJECT – PRIORITY LOCATIONS

The Board received the information discussed at the Public Safety Meeting from Deputy Mayor Ferguson. Fire Chief Ellis also provided priority markings. Deputy Mayor Ferguson noted that of the 116 priority markings, there were many hydrants located outside of the Village limits. Fire Chief Ellis explained that in the best interest of public safety, they focused on the roads that will produce the most chances of having buried hydrants, such as Taft Road, South Bay Road, and Main Street. OCWA leaves it to the municipality to mark the hydrants. He recalled there were ideas discussed such as "Adopt-a-Hydrant" program and noted there are a total of 204 fire hydrants in the Village. Deputy Mayor Ferguson said of the 116 priority markings, he reduced the number to 55. He continued that DPW Superintendent Wilmer reviewed his revised list and reduced it further to 32 priority markings. It will cost \$3,666 to mark all 204 hydrants in the Village compared to \$640 for the 32 priority markings. He suggested we offer an opportunity for parties to purchase markers at \$20 apiece. There are eight colors to choose from. Fire Chief Ellis prefers blue because it can be clearly seen in the snow. Discussion took place about budgeted versus non-budgeted. Clerk-Treasurer Kufel made mention of not a budgeted item under General Government Expenditure. Fire Chief Ellis confirmed that it could be absorbed under the Fire Department Budget. Deputy Mayor Ferguson made a motion for the Village to purchase hydrant markers for the 32 priority locations. The motion was seconded by Trustee Browning. The motion was approved with Deputy Mayor Ferguson, Mayor Butterfield, Trustee Browning, and Trustee Gustafson, all voting in favor of the same. Fire Chief Ellis mentioned the markers will be left on year-round.

RESOLUTION # 181-15

DISCUSSION/REJECTION OF BIDS FOR LONERGAN PARK PROJECT

The Board was copied on the bids that were received. It has been further discussed to re-bid this project to minimize the costs and request to breakout the components of the base bid. Village Attorney Chatfield advised the Board to make a motion to reject the bids received and make another motion to authorize the re-bid of the Lonergan Park Project. He continued that the Board should instruct the Architect to take the essence of the proposal and to break it down into alternatives. If the new bids are still substantially above our economic expectations, we will be able to select from the alternatives the ones we can afford to do. Deputy Mayor Ferguson made a motion to reject the bids received for Lonergan Park Project. The motion was seconded by Trustee Browning. The motion was approved with Deputy Mayor Ferguson, Mayor Butterfield, Trustee Browning, and Trustee Gustafson, all voting in favor of the same.



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RESOLUTION # 182-15

**AUTHORIZE BID OPENING DATE OF NOVEMBER 12, 2015 AT 10:00 AM
FOR LONERGAN PARK PROJECT**

Trustee Browning made a motion to authorize the bid opening to take place on November 12, 2015 at 10:00 AM at Village Hall located at 600 South Bay Road, North Syracuse, NY 13212. Village Attorney Chatfield noted this will include the aforementioned instructions to the Architect regarding to take the essence of the proposal and to break it down into alternatives. Furthermore, the Architect is to review if the penalty clauses are deemed necessary. Mayor Butterfield said we can prioritize what has to be completed by the Family Festival and which parts can wait until later in the season. The motion was seconded by Trustee Gustafson. The motion was approved with Deputy Mayor Ferguson, Mayor Butterfield, Trustee Browning, and Trustee Gustafson, all voting in favor of the same.

NEW BUSINESS:

RESOLUTION # 183-15

**AUTHORIZE SYRACUSE TIME AND ALARM AGREEMENT
10/2015 THRU 9/2016**

Deputy Mayor Ferguson made a motion to authorize the Mayor to sign the Syracuse Time and Alarm agreement for \$336.00 effective October 1, 2015 thru September 30, 2016. This agreement is identical to last year. The motion was seconded by Trustee Gustafson. The motion was approved with Deputy Mayor Ferguson, Mayor Butterfield, Trustee Browning, and Trustee Gustafson, all voting in favor of the same.

ATTORNEY REPORT: No report.

ENGINEER REPORT: No report.

DEPARTMENT HEAD REPORTS:

Police Department: Police Chief Crowell reported that although Police Officer Fieldson is still in his probationary period, he is exceeding expectations. The 2015 In Service Training Program is now completed. The committee has met to discuss topics for 2016. He reported that he was made aware there was an issue that took place outside of the Village limits during one of the sporting events at Teacher's Drive. Another agency responded to the call and his Officers came to assist. He affirmed that the "no parking" signs on Teacher's Drive seem to be working and they are prepared to respond to any violation within the Village limits.

Public Works Department: No report.



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Fire Department: Deputy Fire Chief Strong reminded that Fire Department's Ladies' Auxiliary Chicken BBQ Fundraiser will take place on Saturday, October 24th at 11:00 AM until sold out. The Fire Department continues to pursue volunteers.

Parks & Recreation Department: Parks Director Roth invited everyone to join in the Village Halloween Party which will be held at Saint Rose on Friday, October 23rd from 6:00 – 8:30 PM. The Holiday Parade is on December 6th. There is a bus trip on November 19th to The Beeches (Rome, NY) for theater and lunch. She added there will be a Driver's Safety Course on November 17-18 which is an advantageous way to earn auto insurance discount.

Codes Department: Codes Enforcement Officer DiCarlo-Schermerhorn said the Sign Committee will reconvene with Trustee Gustafson as the new Chairman.

Clerk-Treasurer: Clerk-Treasurer Kufel said that the audit continues to take place. The Court will be audited as well.

DEPUTY MAYOR/TRUSTEES REPORT:

Trustee Gustafson: Said she is looking forward to the Fire Department's Ladies' Auxiliary Chicken BBQ Fundraiser.

Trustee Browning: No report.

Trustee Linnertz: Absent.

Deputy Mayor Ferguson: Said that at last night's Mayors Meeting, one of the Mayors presented a Village Official's Association Manual dated 1941. Wherein he found that his grandmother was the Village Statistician and his great-uncle was the Highway Superintendent. He concluded that next Public Safety Committee meeting will take place on December 7th at 4:00 PM at the North Syracuse Community Center.

MAYOR'S REPORT:

Mayor Butterfield said the Village of North Syracuse was the Village most represented at the recent Mayor's Meeting. The expected representative of Governor Cuomo's office was absent.

The Fire Department's Ladies' Auxiliary Chicken BBQ Fundraiser will take place on Saturday, October 24th at 11:00 AM until sold out; the cost is \$9.



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He attended a Church Street Study meeting with SMTC (Syracuse Metropolitan Transportation Council). They are looking into opening Church Street. There are four alternatives to consider. Public input is encouraged.

Trustee Browning made a motion to adjourn at 5:03 PM. The motion was seconded by Trustee Gustafson. The motion was unanimously approved.

Respectfully submitted,

Dianne M. Kufel
Village Clerk/Treasurer