



## **VILLAGE OF NORTH SYRACUSE**

### ***Regular Board Meeting***

Thursday, July 10, 2014 @ 6:30 PM

North Syracuse Community Center

700 South Bay Road, North Syracuse, NY 13212

The Village of North Syracuse Regular Board Meeting began at 6:30 PM with Mayor Mark Atkinson inviting everyone present to join him in the Pledge of Allegiance.

**Roll Call:** Mayor Mark Atkinson, Deputy Mayor Chuck Henry, Trustee Gary Butterfield, Trustee Fred Ferguson, Trustee Paul Linnertz.

**Personnel Present:** Village Clerk/Treasurer Dianne Kufel, Police Chief Michael Crowell, DPW Superintendent Gary Wilmer, Fire Chief Tim Ellis, Codes Enforcement Officer Pam DiCarlo, Village Engineer Amy Franco, and Village Attorney Scott Chatfield.

#### **RESOLUTION # 141-14**

#### **APPROVAL OF BOARD MEETING MINUTES**

Trustee Ferguson made a motion to approve the minutes from the June 26th, 2014 Board Meeting. The motion was seconded by Trustee Butterfield. The motion was unanimously approved.

#### **RESOLUTION # 142-14**

#### **APPROVAL OF ANNUAL MEETING MINUTES**

Trustee Linnertz made a motion to approve the meeting minutes from the July 7th, 2014 Annual Meeting. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.

#### **RESOLUTION # 143 -14**

#### **GENERAL FUND (OLD BUDGET DISBURSEMENTS) ABSTRACT APPROVAL**

Trustee Ferguson made a motion to approve the General Fund Abstract #29 in the amount of \$12,872.24 covering voucher # 1556 to Voucher # 1567. The motion was seconded by Deputy Mayor Henry. The motion was unanimously approved.

#### **RESOLUTION # 144 -14**

#### **GENERAL FUND (NEW BUDGET DISBURSEMENTS) ABSTRACT APPROVAL**

Trustee Ferguson made a motion to approve the General Fund Abstract #3 in the amount of \$223,548.51 covering voucher # 87 to Voucher # 150. The motion was seconded by Trustee Butterfield. The motion was approved with Mayor Mark Atkinson and Deputy Mayor Henry. Trustee Linnertz abstained because one of the vouchers was payable to him.



Village of North Syracuse  
Regular Board Meeting  
Thursday, July 10th, 2014 at 6:30 PM

**RESOLUTION # 145 -14**

**VET'S MEMORIAL PARK FUND (NEW BUDGET DISBURSEMENTS)**

Trustee Ferguson made a motion to approve the Veterans Memorial Park Fund Abstract #3 in the amount of \$14.00 covering voucher # 1. The motion was seconded by Trustee Linnertz. The motion was unanimously approved.

**CITIZENS' VOICE:** Resident Vera Desimone of 304 Belmore Drive, North Syracuse, said she came to congratulate the DPW team for doing a great job and thanked for the "marvelous work". Mayor Mark Atkinson responded that it's great to get that kind of feedback.

**NEW BUSINESS:**

**RESOLUTION # 146-14 APPROVE (2) YEAR ENGINEERING AGREEMENT WITH CHA (6/1/14 -5/31/15)**

Mayor Mark Atkinson acknowledged the Clough Harbour & Associates agreement. Scott clarified that our municipality cannot legally enter into agreement with any private individual for a duration longer than one year. In essence, we would be agreeing to a one year commitment and an express of intent for the following year. Mayor Mark Atkinson added that the Board is very pleased with the work of CHA. Trustee Ferguson made a motion to approve the CHA contract for one year. The motion was seconded by Deputy Mayor Henry. The motion was unanimously approved.

**RESOLUTION # 147-14**

**APPROVE PARKS NEW HIRE REPLACING SUMMER CAMP COUNSELOR**

The Board was distributed the request from Teresa Roth to approve the hiring of Nathan Russell at \$8.25 per hour, effective July 2, 2014. Mayor Mark Atkinson highlighted that this is not standard operating procedure but the previous hire quit and there was a need to replace this position expeditiously. Mayor Mark Atkinson made a motion to formally approve the hiring of Nathan Russell. The motion was seconded by Deputy Mayor Henry. The motion was unanimously approved.

**RESOLUTION # 148-14**

**SURPLUS ITEMS FROM POLICE DEPARTMENT- PALLET 1 & 2**

The Board was copied on the list of unused items on the pallets retrieved from the garage and downstairs area of the Police Department. Trustee Ferguson made a motion to authorize these items to be surplus and shipped down to County Auction; which will afford the Village to receive some funds. The motion was seconded by Trustee Linnertz. The motion was unanimously approved.



Village of North Syracuse  
Regular Board Meeting  
Thursday, July 10th, 2014 at 6:30 PM

**RESOLUTION # 149-14**

**APPROVE SPECIFICATIONS FOR KENNEDY POOL RESURFACING**

The Board was distributed the Bid Proposal prepared by Onondaga County Purchasing. We will bid two ways: the awarded contractor doing all the work of demo and install or just doing the install and we do the demo/removal ourselves. Mayor Mark Atkinson made a motion to approve the specifications with a bid opening at 2:00 PM on August 7<sup>th</sup>. The motion was seconded by Trustee Ferguson. The motion was unanimously passed. After the meeting, the bid date was changed to Wednesday, August 6, 2014.

**DISCUSS / APPROVE SPECIFICATIONS FOR VILLAGE CENTER / STREETScape PROJECT**

Amy Franco, CHA Engineer, specified some delay with regards to the Department of Transportation; and because of that, this issue will be tabled until next meeting.

**DISCUSS EXTENSION OF CROWN CASTLE LEASE – CURRENTLY EXPIRES 2013**

Upon clarification from Scott there is a need to seek outside professional service to assist in making this determination; and because of that this issue, will be tabled until next meeting.

**RESOLUTION # 150-14**

**AUTHORIZATION OF NSCSD FUEL AND WASH FACILITY AGREEMENT**

The Board received the agreement in question that is identical to last year's agreement. This is where we fuel and wash our vehicles. Trustee Ferguson made a motion to authorize Mayor Mark Atkinson to sign this agreement effective August 1st, 2014 thru July 31<sup>st</sup>, 2015. The motion was seconded by Deputy Mayor Henry. The motion was unanimously approved.

**RESOLUTION # 151-14**

**AUTHORIZATION OF NSCSD BURNELL PARKWAY STRIP AGREEMENT**

The Board received the agreement in question that is identical to last year's agreement. This allows the Village use of this area. We maintain this with services such as mowing and snow removal. Trustee Ferguson made a motion to authorize Mayor Mark Atkinson to sign this agreement effective August 1st, 2014 thru July 31<sup>st</sup>, 2015. The motion was seconded by Deputy Mayor Henry. The motion was unanimously approved.

**ATTORNEY REPORT:** Trustee Linnertz confirmed with Counsel that we can hold our Annual Meeting during a Regular Board Meeting.



Village of North Syracuse  
Regular Board Meeting  
Thursday, July 10th, 2014 at 6:30 PM

**ENGINEERING REPORT:** Trustee Linnertz confirmed with Amy that the timing was reprogrammed to extend a green light on Centerville Place approaching Chestnut Street

**DEPARTMENT HEAD REPORTS:**

**Police Department:** Police Chief Crowell stated he received official notice of receipt of a Byrne Grant for \$21,800.

**Fire Department:** Chief Ellis had a visit with FEMA; they did an inspection of the inventory equipment received including self-contained breathing apparatus. Chief Ellis says this grant saved the community \$204,000. A six week training on these breathing air packs shall commence soon.

**Highway Department:** Gary spoke of the recent storm not affecting the Village but rather the surrounding areas.

**Parks & Recreation:** Over 100 kids registered for Summer Camp Program. We received a favorable health inspection from the County. There has been an increase of swim lessons compared to last year: 96 kids enrolled in swim lessons and more signing up for the next session. We have had three summer concerts and these are six more concerts scheduled. The use of Centerville Park has been on the rise since the renovations. Teresa spoke of receiving compliments on the Park and Pavilion on a daily basis.

**Codes:** Loving Dog Luxe building is almost completed; the handicap ramp is in the process of being installed. The Codes department has been busy with the construction of decks and fences which is standard for the summer.

**Clerk/Treasurer** – Dianne spoke of the books for fiscal year ending May 31, 2014, should be closed and financials distributed as the Board approved the final abstract this evening paying all old budget expenditures. She pointed out that this was the first set of abstracts that were formally audited by the Audit Committee as per the new policies and procedures that were initiated at our last Board Meeting.

**DEPUTY MAYOR/TRUSTEES REPORT:**

**Trustee Linnertz:** No report.

**Trustee Ferguson:** Commended Gary on the recent paving work. The next Public Safety Meeting to be held on Monday, September 8th, 2014 at 4:00 PM at the Community Center. He mentioned he will be working with Police Department on Monday, July 14, 2014, regarding the hiring /interviewing of a



Village of North Syracuse  
Regular Board Meeting  
Thursday, July 10th, 2014 at 6:30 PM

new full time Police Officer. We can get WiFi system for free from Time Warner Cable as long as we have a business account. There isn't one in the Community Center. He would like us to consider calling Time Warner Cable to install WiFi. Mayor Mark Atkinson stated he is interested in utilizing this free option.

**Trustee Butterfield:** No report.

**Deputy Mayor Henry:** No report.

**MAYOR'S REPORT**

**RESOLUTION # 152-14**

**APPOINT NEW PART-TIME POLICE OFFICER CHIMBER**

Mayor Mark Atkinson made a motion to appoint Shane Chimber as a new part-time Police Officer at \$19.48 per hour effective July 11th. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.

Mayor Mark Atkinson reported that every six weeks he meets with Jessica Zambrano and Damian Ulatowski of Town of Cicero and Clay respectively, to trade ideas to save money. Mayor Mark Atkinson reminded all present that he is always open to ideas. He went on to congratulate all departments on the great job during the storm. East Syracuse asked to borrow a truck and we responded quickly to meet their needs. East Syracuse was hit hard and declared a "State of Emergency". He reminded us we can learn much from that incident for our own preparedness. Finally, he reminded everyone that the funds for renovation of the now popular Centerville Park has come from Save the Rain funds, Community Development monies, and work done by DPW. The cost to the Village was low.

Trustee Butterfield made a motion to adjourn at 7:03 PM. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.

Respectfully submitted,

Dianne M. Kufel  
Village Clerk/Treasurer