



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, March 27th, 2014 @ 4:30 PM

North Syracuse Community Center

700 South Bay Road, North Syracuse, NY 13212

The Village of North Syracuse Regular Board Meeting began at 4:30 PM with Deputy Mayor Henry inviting everyone present to join in the Pledge of Allegiance.

Roll Call: Deputy Mayor Chuck Henry, Trustee Gary Butterfield, Trustee Fred Ferguson and Trustee Paul Linnertz. Mayor Mark Atkinson was out of town.

Personnel Present: Village Clerk/Treasurer Dianne Kufel, Parks Director Teresa Roth, Police Chief Michael Crowell, DPW Superintendent Gary Wilmer, Codes Enforcement Officer Pam DiCarlo, Village Engineer Amy Franco.

RESOLUTION # 051-14

APPROVAL OF MINUTES

Trustee Ferguson made a motion to approve the minutes from the March 13th, 2014 Board Meeting. The motion was seconded by Trustee Butterfield. The motion was approved with Deputy Mayor Henry, Trustee Butterfield, Trustee Ferguson and Trustee Linnertz voting in favor of the same.

RESOLUTION # 052-14

GENERAL FUND ABSTRACT APPROVAL

Trustee Ferguson made a motion to approve the General Fund Abstract #21 in the amount of \$88,440.36 covering Voucher #1177 to Voucher #1247. The motion was seconded by Trustee Butterfield. The motion was approved with Deputy Mayor Henry, Trustee Butterfield, Trustee Ferguson and Trustee Linnertz all voting in favor of the same.

RESOLUTION # 053-14

SEWER FUND ABSTRACT APPROVAL

Trustee Ferguson made a motion to approve the General Fund Abstract #21 in the amount of \$55.00 covering Voucher #17. The motion was seconded by Trustee Butterfield. The motion was approved with Deputy Mayor Henry, Trustee Butterfield, Trustee Ferguson and Trustee Linnertz all voting in favor of the same.

RESOLUTION # 054-14

BUDGET TRANSFER

Trustee Linnertz made a motion to transfer \$2,000.00 from A9030.8 Social Security Tax, and



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\$1,000.00 from A3120.445 Police Software Maintenance, and \$1,500.00 from A8010.451 Zoning Meetings Members Fee and \$1,500 from A8020.451 Planning Meetings Members Fee to A1620.450 Software Maintenance, a grand total of \$6,000.00 to cover the transition from Windows XP to Windows 7. The motion was seconded by Trustee Ferguson. The motion was carried with Deputy Mayor Henry, Trustee Linnertz, Trustee Ferguson and Trustee Butterfield all voting in favor of the same.

RESOLUTION # 055-14

BUDGET TRANSFER

Trustee Linnertz made a motion to transfer \$615.00 from A1620.26 – Buildings Equipment at Village Hall to A1620.456 - Buildings Disaster Shelter to cover programming of the DPW radios to interact with Police and Fire. The motion was seconded by Trustee Ferguson. The motion was carried with Deputy Mayor Henry, Trustee Linnertz, Trustee Ferguson and Trustee Butterfield all voting in favor of the same.

RESOLUTION # 056-14

BUDGET TRANSFER

Trustee Linnertz made a motion to transfer \$2,000.00 from A5142.21 – Snow Removal Equipment to A5142.475 – DPW Equipment Maintenance to purchase a carbide blade for snowplow and tires for the tool cat. The motion was seconded by Trustee Ferguson. The motion was carried with Deputy Mayor Henry, Trustee Linnertz, Trustee Ferguson and Trustee Butterfield all voting in favor of the same.

RESOLUTION # 057-14

BUDGET TRANSFER

Trustee Linnertz made a motion to transfer \$279.00 from A2770 – Other Revenue to A3410.414 – Fire Dept. Rescue Supplies to reimburse the purchase of some replacement foam. The motion was seconded by Trustee Ferguson. The motion was carried with Deputy Mayor Henry, Trustee Linnertz, Trustee Ferguson and Trustee Butterfield all voting in favor of the same.

RESOLUTION # 058-14

BUDGET TRANSFER

Trustee Linnertz made a motion to transfer \$350.00 from A3120.23 – Police Equipment to A3120.467 – Supplies Police to cover a taser purchase. The motion was seconded by Trustee Ferguson. The motion was carried with Deputy Mayor Henry, Trustee Linnertz, Trustee Ferguson and Trustee Butterfield all voting in favor of the same.

CITIZENS' VOICE: No response.



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OLD BUSINESS:

RESOLUTION # 059-14

APPROVE SPECIFICATION FOR VILLAGE HALL GENERATOR

Deputy Mayor Henry opened this up for discussion as this was tabled from the previous meeting. Trustee Linnertz spoke of minimal operations at Village Hall and operating with a small generator to allow the computers to be operable would be sufficient. Trustee Linnertz spoke of perhaps a small scale generator to operate the heat and the computer servers. He continued to speak on somehow interacting the fire house to Village Hall, server to server, connecting the 2 buildings with a virtual connection to alleviate some expense to the Village. Chief Crowell explained that the Police Dept. at Village Hall will need detention areas if curfews are in place, they will need to house people, and they will need to do arraignments for the Judge. Chief Crowell continued to explain that they have a dedicated line to the county, that being an encrypted line, that can't be intermingled. It is encrypting all the data thru the county channels, arrest records, ejustice, portal, etc. Trustee Linnertz was hesitant on spending this money for what could be considered a non-essential building. Trustee Butterfield referenced the grant money although DPW Sup't Gary Wilmer inquired and it was not available for this. Trustee Butterfield explained that for the sake of police he felt it would be wise to have a generator, but certainly not full power. Trustee Ferguson discussed the peak loads, and felt the smaller one would be adequate and sufficient for Village Hall. It was discussed that the Police and the Clerk Treasurer (for the record keeping) would be at Village Hall during an emergency. Trustee Linnertz feels this is a lot of money for a "what if". Deputy Mayor emphasized that he just took a recent course entitled "Critical Management Safety Course" and if a "what if", ever goes against us, if we didn't do everything to be prepared, he would have a guilty conscious. Trustee Linnertz feels we are in good shape with the Fire House completely powered and the Community Center being fully powered. Deputy Mayor Henry made a motion to approve the specifications for a 22KW generator for Village Hall. The motion was seconded by Trustee Ferguson. The motion was approved with Deputy Mayor Henry, Trustee Ferguson and Trustee Butterfield voting in favor of the same. The motion was opposed by Trustee Linnertz.

NEW BUSINESS:

RESOLUTION # 060-14

SET DATE FOR THE 2014 VILLAGE WIDE GARAGE SALE

Trustee Butterfield made a motion to set the date for the 2014 Village Wide Garage Sale to be on May 17th and 18th. The motion was seconded by Trustee Ferguson. The motion was approved with Deputy Mayor Henry, Trustee Butterfield, Trustee Ferguson and Trustee Linnertz all voting in favor of the same.



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RESOLUTION # 061-14 **APPROVE/AUTHORIZE WILLIAMSON LAW BOOK CODES AGREEMENT**

Trustee Ferguson made a motion to approve and authorize the Mayor to sign the Williamson Law Book Codes Annual Agreement in the amount of \$363.00 from 4/01/14 thru 3/31/15. The motion was seconded by Trustee Butterfield. The motion was approved with Deputy Mayor Henry, Trustee Ferguson, Trustee Linnertz and Trustee Butterfield all voting in favor of the same.

RESOLUTION # 062-14 **APPROVE/AUTHORIZE WILLIAMSON LAW BOOK ACCOUNTING AGREEMENT**

Trustee Linnertz made a motion to approve and authorize the Mayor to sign the Williamson Law Book Accounting Annual Agreement in the amount of \$847.00 from 4/01/14 thru 3/31/15. The motion was seconded by Trustee Butterfield. The motion was approved with Deputy Mayor Henry, Trustee Ferguson, Trustee Linnertz and Trustee Butterfield all voting in favor of the same.

RESOLUTION # 063-14 **APPROVE/AUTHORIZE WILLIAMSON LAW BOOK PAYROLL AGREEMENT**

Trustee Ferguson made a motion to approve and authorize the Mayor to sign the Williamson Law Book Payroll Annual Agreement in the amount of \$665.50 from 4/01/14 thru 3/31/15. The motion was seconded by Trustee Linnertz. The motion was approved with Deputy Mayor Henry, Trustee Ferguson, Trustee Linnertz and Trustee Butterfield all voting in favor of the same.

RESOLUTION # 064-14 **SCHEDULE PUBLIC HEARING FOR THE FY 2014/2015 TENTATIVE BUDGET**

Trustee Linnertz made a motion to schedule the public hearing for April 10th, 2014 at 6:28 PM to discuss the FY 2014/2015 tentative budget. The motion was seconded by Trustee Ferguson. The motion was approved with Deputy Mayor Henry, Trustee Ferguson, Trustee Linnertz and Trustee Butterfield all voting in favor the same.

ENGINEERING REPORT: CHA Engineer Amy Franco spoke as a continuation of last week's meeting, Mary Burgoon is attending a meeting offered by the SMTC regarding biketrails and DOT alternatives. She will report back at our next meeting on the outcome of this. She reminded that this is a mandatory meeting in order to apply for any funding that the Village deems appropriate for doing alternative methods of transportation to include pedestrian walkways perhaps on South Bay Rd., Main Street, Chestnut Street, and Church Street. Amy also made mention of the work that will begin this next week to include the survey and the beginning of the infiltration tests; they will be digging and marking with specific stakes.

DEPARTMENT HEAD REPORTS:



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Police Department: Police Chief Crowell spoke of the March training as being completed and they are gearing up for the April training. He also spoke of the panel that has conducted interviews for the (2) part-time positions that are currently available. They have interviewed (7) individuals, whereas (2) will go to the next stage. Once the background checks are done, he will have names and recommendations for the Board.

Highway Department: DPW Sup't. Gary Wilmer had no report.

Parks and Recreation: Parks Director Teresa Roth reminded all of the Village Easter Egg Hunt on April 12th, as well as the Bunny Breakfast on April 13th. She continued to note that Earth Day will be held on April 26th this year in the Village and the new Boater Safety Course that is being offered on March 27th, and March 28th.

Codes Enforcement Department: Codes Officer Pam DiCarlo spoke of Loving Dog Luxe located at 213 North Main Street has been approved by the board and will be opening. She also spoke of 455 South Main Street, known as Sam Rameas the Podiatrist, that is still in the process and is moving forward.

Clerk/Treasurer: Dianne Kufel spoke of the 2nd Model of the budget has been distributed that reflects a zero percent increase. The Mayor has since made one minor change that she will initiate a final tentative budget that will include this. She explained that she will print out a tentative budget on Friday April 4th and would appreciate any changes that the Trustees may have to be given to her by this date. This will be the tentative budget presented at the public hearing on Thursday, April 10th at 6:28 PM. She continued to mention the pension smoothing that this model encapsulates, as well as fund balance is being earmarked for specific capital projects. She also mentioned the fund balance that is earmarked for the Village Center. She explained that this is a zero percent tax increase.

DEPUTY MAYOR/TRUSTEES REPORT:

Trustee Linnertz: No report.

Trustee Fergerson: mentioned the next Public Safety Meeting to be held on Monday, June 2nd, 2014 at 4:00 PM at the Community Center. He also confirmed with Teresa Roth that the same concept would take place this year with the "Bikes for Trash" for Earth Day.

Trustee Butterfield: mentioned that he is pleased that CHA attended this session offered by SMTC as this created an issue last year when attempting to apply for funding, as we had not attended this very important meeting.



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Deputy Mayor Henry: mentioned the Village Center and that he is happy that progress will be starting this next week. He also made mention of NYCOM and how local governments benefit from this organization whereas local officials attend conferences and NYCOM battles with Albany over pertinent issues. They are currently attempting to increase AIM funding, CHIPS funding, Gross Utility Receipts Tax and amend the property tax cap as well as focus on abandoned properties. He also commented on how pleased that the Village can move forward with another budget that has no increase on the taxpayers. He thanked the Departments for a well prepared budget and also thanked for a good job maintaining their expenses. Deputy Mayor Henry also commented on the class he took with Trustee Fergerson at OCC entitled Public Safety Critical Mgmt. Course that touched on many situations that could happen; a true eye-opener and recommended everyone to take this.

Trustee Butterfield made a motion to adjourn at 4:57 PM. The motion was seconded by Trustee Linnertz. The motion was approved with Deputy Mayor Henry, Trustee Butterfield, Trustee Fergerson and Trustee Linnertz voting in favor of the same.

Respectfully submitted,


Dianne M. Kufel
Village Clerk/Treasurer