



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, November 12th, 2015 @ 6:30 PM

North Syracuse Community Center

700 South Bay Road, North Syracuse, NY 13212

The Village of North Syracuse Regular Board Meeting began at 6:30 PM with Mayor Gary Butterfield inviting everyone present to join him in the Pledge of Allegiance.

Roll Call: Mayor Gary Butterfield, Deputy Mayor Fred Ferguson, Trustee Diane Browning, and Trustee Paul Linnertz. Trustee Pat Gustafson was absent.

Personnel Present: Village Clerk-Treasurer Dianne Kufel, DPW Superintendent Gary Wilmer, Parks Director Teresa Roth, Codes Enforcement Officer Pam DiCarlo-Schermerhorn, Village Attorney Scott Chatfield, and Village Engineer Brian Bouchard.

RESOLUTION # 184-15

APPROVAL OF BOARD MEETING MINUTES

Deputy Mayor Ferguson made a motion to approve the minutes from the October 22nd, 2015 Board Meeting. The motion was seconded by Trustee Browning. The motion was approved with Deputy Mayor Ferguson, Trustee Browning, Mayor Butterfield, and Trustee Linnertz, all voting in favor of the same.

RESOLUTION # 185-15

GENERAL FUND ABSTRACT APPROVAL

The General Fund abstract was discussed and ultimately voted on towards the end of the meeting, although to keep consistency with the format it was placed as the second resolution. Trustee Linnertz made a motion to approve the General Fund Abstract # 12 in the amount of \$139,560.44 covering Voucher # 645 to Voucher # 707. The motion was seconded by Deputy Mayor Ferguson. The motion was approved with Deputy Mayor Ferguson, Trustee Browning, Mayor Butterfield, and Trustee Linnertz, all voting in favor of the same.

RESOLUTION # 186-15

SEWER FUND ABSTRACT APPROVAL

Trustee Linnertz made a motion to approve the Sewer Fund Abstract # 12 in the amount of \$55.00 covering Voucher # 14. The motion was seconded by Deputy Mayor Ferguson. The motion was approved with Deputy Mayor Ferguson, Trustee Browning, Mayor Butterfield, and Trustee Linnertz, all voting in favor of the same.



Village of North Syracuse
Regular Board Meeting
Thursday, November 12th, 2015 6:30 PM

RESOLUTION # 187-15

COMMUNITY DEVELOPMENT ABSTRACT APPROVAL

Trustee Linnertz made a motion to approve the Community Development Fund Abstract # 12 in the amount of \$30,000 covering Voucher # 2. The motion was seconded by Deputy Mayor Ferguson. The motion was approved with Deputy Mayor Ferguson, Trustee Browning, Mayor Butterfield, and Trustee Linnertz, all voting in favor of the same.

RESOLUTION # 188-15

CAPITAL FUND (STREETSCAPE) ABSTRACT APPROVAL

Deputy Mayor Ferguson made a motion to approve the Sewer Fund Abstract # 12 in the amount of \$9,023.15 covering Voucher # 3. The motion was seconded by Trustee Linnertz. The motion was approved with Deputy Mayor Ferguson, Trustee Browning, Mayor Butterfield, and Trustee Linnertz, all voting in favor of the same.

RESOLUTION # 189-15

BUDGET TRANSFER

Trustee Linnertz made a motion to transfer \$10,000 from A909 General Fund Balance to A885F Fire Department Reserve Account to transfer unspent budgeted monies to Fire Department Reserve for Fiscal Year 2014-2015. The motion was seconded by Deputy Mayor Ferguson. The motion was approved with Deputy Mayor Ferguson, Trustee Browning, Mayor Butterfield, and Trustee Linnertz, all voting in favor of the same.

RESOLUTION # 190-15

BUDGET TRANSFER

Deputy Mayor Ferguson made a motion to transfer \$4,000 from A5110.411 DPW Patching Account to A5142.21 Snow Removal Equipment to cover snow plow box blade for the Loader. The motion was seconded by Trustee Browning. The motion was approved with Deputy Mayor Ferguson, Trustee Browning, Mayor Butterfield, and Trustee Linnertz, all voting in favor of the same.

CITIZENS' VOICE: Kenneth Ryan of 211 Herman Street expressed dissatisfaction with the findings of the Code Enforcement Official of the investigation to his complaint regarding 209 Herman Street. Mr. Ryan addressed the Board with findings since 2012 and his frustrations. Village Attorney Chatfield responded to Mr. Ryan's concerns and noted that he could not address things that happened in the past only the allegations at present. He informed Mr. Ryan that his complaint regarding the location of the fence and property line with 209 Herman Street is a civil matter and the Village cannot be involved in this matter; and if Mr. Ryan would like to continue to pursue this matter, he will need to obtain a new survey and file a civil lawsuit. He handed Mr. Ryan a copy of the letter which was also mailed to him both via regular mail and certified mail. Village Attorney Chatfield concluded that we consider this matter closed.



Village of North Syracuse
Regular Board Meeting
Thursday, November 12th, 2015 6:30 PM

OLD BUSINESS:

DISCUSSION BIDS OPENING RESULTS FOR LONERGAN PARK PROJECT

There was a re-bid of the specs for Lonergan Park as the initial bid was much higher than anticipated. In the new bid we also requested the base bid to be broken down in segments which will allow for possible consideration of different segments. Discussion took place regarding the costs associated with this project and the tracking of expenses. Trustee Linnertz was concerned that Budget Line Item A7110.28 had a budgeted amount of \$25,000 and to date we have exceeded this budgeted amount. Clerk Treasurer Kufel referenced the grant and once the award is received she could reflect the award with amending the budget. Trustee Browning spoke of receiving the results just a few hours ago and had not had enough time to review. The discussion continued and it was the consensus of the Board to table this until our next meeting. The Board has also discussed that the award/confirmation of these grant monies may be received by our next meeting.

NEW BUSINESS:

RESOLUTION # 191-15

APPROVE THE 2016 BOARD MEETING SCHEDULE

The Board received a copy of the schedule which allows for the annual meeting to be combined with the first 6:30 PM meeting in July, and the Thanksgiving Holiday has been noted with a Tuesday meeting date of that week. Deputy Mayor Ferguson made a motion to approve the 2016 Board Meeting Schedule. The motion was seconded by Trustee Linnertz. The motion was approved with Deputy Mayor Ferguson, Mayor Butterfield, Trustee Browning, and Trustee Linnertz, all voting in favor of the same.

ANNOUNCEMENT OF PUBLIC MEETING AT NOPL – MONDAY 11/16/15 AT 5:30 PM

Mayor Butterfield said that Church Street “dead-end” has been a topic that has formulated a study that was conducted by SMTC. They have reviewed this for some time, and did traffic studies. The group has formulated four recommendations, two of which they highlighted as their best scenario. This meeting at NOPL will discuss these recommendations and the traffic patterns that will be generated from these changes. This is strictly a study and once finalized it is passed on as a recommendation and will be up to the Village of North Syracuse to implement and procure funding. He encouraged the Board Members to attend.

RESOLUTION # 192-15

**DISCUSSION OF \$120,000 INTERMUNICIPAL AGREEMENT WITH
WEP FOR ELIGIBLE REPAIRS AND UPGRADES TO VILLAGE SEWER COLLECTION SYSTEMS**



Village of North Syracuse
Regular Board Meeting
Thursday, November 12th, 2015 6:30 PM

Mayor Butterfield spoke of the Board receiving this agreement for an award of \$120,000 that specified that the work needs to be done by July 31, 2017. This is a not to exceed \$120,000 in financial assistance to the Village that provides for upgrades and repair of sewer infrastructure that reduce and abate extraneous flow into the sanitary sewer system. DPW Sup't. spoke of a priority area on Taft Road, 60 feet of a 12" Main that has required repetitive attention. Trustee Browning made a motion to authorize the Mayor to sign the intermunicipal agreement with WEP not to exceed \$120,000 for eligible repairs and upgrades to Village sewer collection systems. The motion was seconded by Deputy Mayor Ferguson. The motion was approved with Deputy Mayor Ferguson, Mayor Butterfield, Trustee Browning, and Trustee Linnertz, all voting in favor of the same.

ATTORNEY REPORT: No Report.

ENGINEER REPORT: No Report.

DEPARTMENT HEAD REPORTS:

Police Department: Police Chief Crowell commented on the increase in call volume verses last year.

Public Works Department: Highway Sup't. Wilmer spoke of his department continuing to pick up leaves throughout the Village.

Fire Department: Absent.

Parks & Recreation Department: Parks Director Roth mentioned the Holiday Parade that will be on Sunday, December 6th at 5:00 PM.

Codes Department: Codes Enforcement Officer Pam DiCarlo spoke of the issuance of a temporary Certificate of Compliance for 201 South Main Street – Village Commons.

Clerk-Treasurer: No Report.

DEPUTY MAYOR/TRUSTEES REPORT:

Trustee Gustafson: Absent.

Trustee Browning: No Report.

Trustee Linnertz: referenced a ceremony he had attended downtown the previous day memorializing Veterans Day.



Village of North Syracuse
Regular Board Meeting
Thursday, November 12th, 2015 6:30 PM

Deputy Mayor Ferguson: mentioned that Dave Robinson's mother had died on Wednesday, although no services are being scheduled. He continued to say that the good news is that Mayor Butterfield's Birthday is next Sunday. He also reminded all that the next Public Safety Meeting being held on Monday, December 7th at 4:00 PM held at the North Syracuse Community Center and that winter parking rules go into effect on November 15th.

MAYOR'S REPORT:

Mayor Butterfield mentioned he attended the Plank Road Chamber of Commerce luncheon on October 28th.

He also attended a meeting on November 3rd with CHA members Laura Cassalia and James Trasher, Gary Wilmer, and Dianne Kufel regarding the \$70,000 sidewalk project on Chestnut Street and combining this with next year's request for Community Development for \$30,000 to finish the west end of the Village on Chestnut at Heritage Park area.

He concluded that the next Board meeting will take place on Tuesday, November 24th at 4:30 PM because of the Thanksgiving holiday.

Deputy Mayor Ferguson made a motion to enter into executive session at 7:27 PM to discuss a personnel issue. The motion was seconded by Trustee Browning. The motion was approved with Mayor Butterfield, Deputy Mayor Ferguson, Trustee Browning and Trustee Linnertz all voting in favor of the same.

The Board returned to regular session at 8:19 PM. Deputy Mayor Ferguson made a motion to adjourn at 8:20 PM. The motion was seconded by Trustee Linnertz. The motion was approved with Mayor Butterfield, Deputy Mayor Ferguson, Trustee Browning and Trustee Linnertz all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel
Village Clerk/Treasurer