

Village of North Syracuse
Regular Board Meeting
January 24th, 2013 at 4:30 PM
North Syracuse Community Center
700 South Bay Road, North Syracuse, NY 13212

The Village of North Syracuse Regular Board Meeting began at 4:30 PM with Mayor Mark Atkinson inviting everyone to join in the Pledge of Allegiance.

ROLL CALL: Mayor Mark Atkinson, Deputy Mayor Chuck Henry, Trustee Fred Fergerson, Trustee Paul Linnertz were present. Trustee Gary Butterfield was absent – medical.

PERSONNEL PRESENT: Village Clerk/Treasurer Dianne Kufel, Village Attorney Scott Chatfield, Village Engineer Brian Bouchard, Parks Director Teresa Roth, Police Chief Michael Crowell, Codes Enforcement Officer Pamela DiCarlo.

RESOLUTION # 212-13

APPROVAL OF MINUTES

Trustee Fergerson made a motion to approve the minutes from the January 10th, 2013 Board Meeting. Trustee Linnertz seconded the motion. The motion was carried unanimously.

RESOLUTION # 213-13

GENERAL FUND ABSTRACT APPROVAL

Deputy Mayor Henry made a motion to approve the General Fund Abstract #17 in the amount of \$96,813.22 covering voucher #894 to voucher #953; the motion was seconded by Trustee Fergerson. The motion was carried unanimously.

RESOLUTION # 214-13

SEWER ABSTRACT APPROVAL

Trustee Linnertz made a motion to approve the Sewer Abstract # 17 in the amount of \$63.00. The motion was seconded by Deputy Mayor Henry. The motion was carried unanimously.

RESOLUTION # 215-13

BUDGET TRANSFER

Mayor Atkinson made a motion to approve the transfer of \$1,569.96 from A231J Court DWI Reserve Account to A201 – General Fund Money Market to cover costs associated for a new computer for the Courts. The motion was seconded by Trustee Fergerson. The motion was carried unanimously.

RESOLUTION #216 -13

BUDGET TRANSFER

Mayor Atkinson made a motion to approve the transfer of \$1,000 from A3620.11 – Codes Personal Services and allocated \$60 to A3620.466 – Codes CPR Training, \$60 to A1325.457 – Dep. Vlg. Clerk Treas. CPR Training, \$362 to A1325.411 – Tax Bills Shortage, and \$518 to A1325.12 Fixed Assets for Auditors. The motion was seconded by Trustee Fergerson. The motion was carried unanimously.



Village of North Syracuse
Regular Board Meeting
Thursday, January 24th, 2013 at 4:30 PM

CITIZENS' VOICE: No one responded.

NEW BUSINESS:

RESOLUTION #217-13

**KRAFT POWER ANNUAL GENERATOR AGREEMENTS
COMMUNITY CENTER AND STATION 1 AND STATION 2**

Trustee Linnertz made a motion to authorize the Mayor to sign the preventative maintenance agreement with Kraft Power for a major PM service at the Community Center for 2013 in the amount of \$275 an annual cost, and also a minor PM service for each of the Fire Stations at \$150 for each station. The motion was seconded by Trustee Ferguson. The motion was carried unanimously.

RESOLUTION # 218-13

**EXTEND IMMACULATE COMMERCIAL CLEANING SVC.
THRU 3/31/2014**

The Mayor explained we currently have an agreement in place that we can extend for one more year, and after this extension, if passed, we will need to review the content and go back out to bid next year for this service. Trustee Linnertz made a motion to authorize the Mayor to sign the extension agreement with Immaculate Commercial Cleaning Service thru March 31, 2014 at the same price as last year. The motion was seconded by Trustee Ferguson. The motion was carried unanimously.

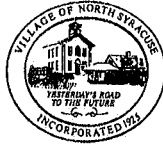
ATTORNEY REPORT: Attorney Chatfield reminded the Mayor that he had sent Donna Marsh from Pyramid Brokerage an email regarding Gateway Park Drive, although he had not received a response to this. The Mayor suggested following up with one more email.

ENGINEERING REPORT: Engineer Brian Bouchard did not have any report.

DEPARTMENT HEADS REPORT:

Police Department: Police Chief Crowell spoke of his progress on completing the 2013 Objectives and Goals for his department. He continued to say that once he has them completed he will distribute a copy to the Board of Trustees and welcomes any questions or comments.

Parks and Recreation: Parks Director Teresa Roth spoke of the disc golf being installed although the tees will be put off until the spring. She continued to speak of a grand opening for this addition to the park to be held on June 8th, Saturday. She also spoke of new programs being offered this year, working in conjunction with the Chamber, specifically a candy bingo night on Friday March 15th; and a Pet Expo Day at Heritage Park working in conjunction with the grand opening of the disc golf. Teresa said they are actively working on booking the summer concerts. Lastly, she mentioned a bus trip to the Beaches Dinner Theatre on Thursday, March 28th if anyone is interested, they are welcome.



Village of North Syracuse
Regular Board Meeting
Thursday, January 24th, 2013 at 4:30 PM

Codes Department: Codes Officer Pam DiCarlo spoke of the AAK Gas Station whereas they recently reopened after completing the structural work on the canopy. She also spoke of the tanks that were recently removed from Highway Oil Gas Station. A question was asked of the plan proposed for this parcel and Pam responded that it is unknown at this point.

Clerk Treasurer: Dianne Kufel spoke of the new 2013 police cars, 2013 Dodge Chargers, had been received and the first lease payment will be made, and subsequently, Burdick will be paid for the purchase of these vehicles. Dianne continued to report on a recent meeting she had with Michael Benn and Co. regarding the audit of the LOSAP Service Award Program in which the Board authorized for 2010 and 2011. She met briefly with them and was given a draft of the audit. The Board will be given a copy of this draft audit opinion prior to February 14th Board meeting; and plans to have Michael Benn attend the meeting for the Board to receive an overview and ask any questions that they may have. They will report on their findings and the foundation of the plan. Dianne also spoke of the budget worksheets that will be distributed next week which will start our budget process; although she knows many department heads are already giving thoughts to the upcoming fiscal year.

DEPUTY MAYOR/TRUSTEES REPORTS:

Trustee Linnertz: made mention of 2013 being the 100th year anniversary of the Fire Dept. He continued to say that the Fire Dept. will be publishing some articles in the local papers talking about that celebration and the history of this, making it known that they have been around for 100 years. The Mayor agreed that this is a big event, and told Chief Brennan that the Village stands as assistance to the Fire Dept. for ideas and how to celebrate over the course of the summer; Deputy Mayor had a few ideas as well. The Mayor made mention that if anyone has any ideas for this event to either see himself or the Fire Chief.

Trustee Fergerson: spoke of the next Public Safety Meeting being held on Monday, March 4th at 5:00 PM at the North Syracuse Fire Dept. on Chestnut Street. He continued to comment on his thoughts and suggestions for the 2013 Community Development monies and reviewed the 5 year plan. He suggested the sidewalks from Main Street School to Melrose Ave. are in need of repair, and thought it would be advantageous to widen them as well. His observations noted sprawling and cracking. He also made mention of the storm drainage and curbing along South Main Street.

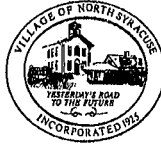
Deputy Mayor Henry: spoke of a conference call he was on with the Governor and the importance of gun control; requesting municipalities to come up with their own tightened controls. The Governor continued to speak of the budget and is firm with no increases this year. He also spoke of a new empire zone for businesses in the community, offering tax relief; and has some plans for the school districts.

MAYOR'S REPORT:



Village of North Syracuse
Regular Board Meeting
Thursday, January 24th, 2013 at 4:30 PM

The Mayor spoke of recent retirement proposals that are being offered to municipalities and urged the Trustees to review them. He continued to speak about the predictability for future budgets by locking in the rate for 25 years, and the rates look good now, but down the road we may not be so pleased. He is still absorbing this. He welcomes any input on this. The Mayor mentioned the upcoming budget process and continued to say that he plans to follow the same process as last year. He will offer one slight change and that will be that he will have a public session at a board meeting whereas the Trustees can ask questions and interact with the Dept. Head regarding their budget. He thought the process was a smooth process last year. The Mayor mentioned the completion of the negotiations with the CSEA on finalizing an agreement with that group. He plans to have this on the agenda for our next meeting for the Board to approve. The Mayor continued to say that the 2013 Community Development application needs to be put together by March 8th. Therefore, at our next meeting, we plan to schedule a public hearing for February 28th, and plans to get some dialogue and feedback on the application. The Mayor continued to mention the \$5,000 that was a part of this evening's abstract appropriated to the Cicero Canteen, and feels this is money well spent. The Canteen assists this Village with several events; he commended Toni Brauchle and Jody Rogers on doing a fine job up there. We have reduced this over the years due to budget constraints. The Mayor continued to speak on his workings with Tim Ellis at the Fire Dept. on a list of additional fire hydrants that are needed in this Village. He plans to revisit to see if the list is current and perhaps authorize a few more hydrants in the Village as some places could use additional hydrants as a safety item. The Mayor spoke of the hanging baskets in the Village and made mention of the letters we sent out last year, encouraging a donation in order to lessen any tax burden. He stated that we collected \$1,145 last year, and the Village expended the difference, approximately \$300. He wants to continue this same program this year; whereas the DPW has a handle on the watering, and many volunteers assist with this as well. The Mayor made mention of a request from the County Planning Symposium to speak at an event in March regarding the revitalizing of the Village Center. He is working in conjunction with Mary Burgoon, as she has been a major force in the Comprehensive Plan, as well as Tony Kleist for the Comm. Dev. Grant façade program. We are putting together a powerpoint presentation for this event, and will also be able to reach out to the business owners on Main Street to market the Village rather than just talking about it; we will have a physical presentation to show. The Mayor wanted to mention the sidewalks in the Village with the recent snowfall. We have 5 foot sidewalks and we have 3 foot sidewalks. We have a 5 foot sidewalk machine. There have been a few instances that we have torn up a few lawns with our equipment on the smaller sidewalks, but rest assured we will be back to repair these areas. The Mayor mentioned a breakfast he will be attending this coming Saturday with Trustee Ferguson offered by Onondaga County Fire and Emergency Services. He also mentioned another meeting he plans to attend on Friday, February 8th with Dianne and Pam regarding Codes Enforcement, SEQR and Environmental Issues.



Village of North Syracuse
Regular Board Meeting
Thursday, January 24th, 2013 at 4:30 PM

Trustee Linnertz made a motion to adjourn at 4:52 PM. The motion was seconded by Trustee Ferguson. The motion was carried unanimously.

Respectfully submitted,

Dianne M. Kufel
Village Clerk/Treasurer