



Village of North Syracuse
Regular Board Meeting
Thursday, March 28th, 2013 at 4:30 PM
North Syracuse Community Center
700 South Bay Road, North Syracuse, NY 13212

The Village of North Syracuse Regular Board Meeting began 4:30 PM with Mayor Atkinson inviting everyone present to join in the Pledge of Allegiance.

Roll Call: Mayor Mark Atkinson, Deputy Mayor Chuck Henry, Trustee Gary Butterfield, Trustee Fred Ferguson and Trustee Paul Linnertz were all present.

Personnel Present: Village Clerk/Treasurer Dianne Kufel, DPW Sup't Gary Wilmer, Parks Director Teresa Roth, Codes Enforcement Officer Pam DiCarlo, Village Engineer Amy Franco and Police Chief Michael Crowell.

RESOLUTION # 242-13

APPROVAL OF MINUTES

Mayor Atkinson made a motion to approve the minutes from the March 14th, 2013 Board Meeting. Trustee Ferguson seconded the motion. The motion was carried unanimously.

RESOLUTION # 243-13

GENERAL FUND ABSTRACT APPROVAL

Trustee Ferguson made a motion to approve the General Fund Abstract #21 in the amount of \$89,638.43 covering Voucher #1151 to Voucher #1204; the motion was seconded by Deputy Mayor Henry. The motion was carried unanimously.

Reference was made to the Abstract #19 of February 28th, 2013 and the amount. Further research identified that the correct motion and amount was originally passed. Please see Resolution #: 232-13, dated February 28th, 2013.

CITIZENS' VOICE: Frank Mancari of 307 Palmer Drive, North Syracuse. He began by saying that he has lived in the Village for over 40 years now; and has seen so many good things in his time happen in this Village. He continued to say that he feels that people don't get recognition for what they do and specifically said that he feels the Trustees are doing an excellent job running this Village and taking the fiduciary responsibility that was trusted in them. He felt the need to speak to the Trustees to remind them of the good things that the departments within the Village do. He spoke highly of our Village Police Dept., not only with the responsibility of the criminal doings, their community interaction with the residents. He spoke of their concern of the Village residents. He continued to praise the Fire Dept., the Parks Dept, all Departments. He wanted it known that he thinks this is an excellent place to live and enjoys this Village so much. The Mayor thanked him for his comments and reminded everyone that this is what small government can do for the people, community policing, etc. He again thanked him for the positive comments.



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NEW BUSINESS:

RESOLUTION # 244-13 WILLIAMSON LAW BOOK – CODES ANNUAL SOFTWARE MTC.

Trustee Linnertz made a motion authorizing the Mayor to sign the annual Codes Software Agreement for \$363.00 covering 4/01/13 thru 3/31/14. The motion was seconded by Trustee Ferguson. The motion was carried unanimously.

RESOLUTION # 245-13 WILLIAMSON LAW BOOK – P/R ANNUAL MTC. AGREEMENT

Trustee Linnertz made a motion authorizing the Mayor to sign the annual Payroll Software Mtc. Agreement covering services 4/01/13 thru 3/31/14 in the amount of \$665.50. The motion was seconded by Trustee Ferguson. The motion was carried unanimously.

RESOLUTION # 246-13 WILLIAMSON LAW BOOK – ACCOUNTING ANNUAL MTC.

Trustee Linnertz made a motion authorizing the Mayor to sign the annual Accounting Software Mtc. Agreement covering services 4/01/13 thru 3/31/14 in the amount of \$847.00. The motion was seconded by Trustee Ferguson. The motion was carried unanimously.

**RESOLUTION #247-13 DISCUSS/APPROVE BID SPECIFICATIONS FOR TRASH
RECYCABLES**

The Mayor reminded the Board of some meetings he attended and the last Board meeting whereas he discussed this trash contract and perhaps utilizing Onon. County Purchasing for this service. He strongly suggests value to this, utilizing their service and was pleased to say that there is no fee involved; a professional service offered to municipalities. The Mayor introduced Sean Carroll and Andrew Trombley from Onon. County Purchasing. Sean Carroll, County Purchasing Director, spoke to the Board about the services they have to offer, and basically educated everyone on the full-time purchasing staff with strong purchasing law backgrounds, and they are familiar with advertising bids, and buying very, very large volumes of items. He continued to speak of our participating in a contract with them; they prepare and do this for many municipalities for free. They pay a staff that performs these job functions all day. Further discussions took place of going out for a year contract with 1 year renewals or longer perhaps to offer the company some security for their equipment that they purchase. Talks continued regarding 1 year versus 3 years and having the flexibility of the Village to lock in for three years, reduce your annual or monthly rate, to cover their costs over the 3 years. Sean spoke of them being a service provider; they will do whatever the Board chooses. There is no legal difference for 1 year or 3 years. The Mayor spoke of our current *expiring* contract being a 1 year plus 2; although feels some benefits to going to a 3 year, plus 1 plus 1. Sean spoke of reviewing the language to be sure it has a powerful “out-clause” for cause if



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the Board was leaning towards a 3 year contract. Mayor Atkinson made a motion to approve the specifications as presented to the Board to include a 3 year agreement plus 1 year, plus 1 more year. Trustee Ferguson seconded the motion. The motion was carried unanimously.

RESOLUTION #248-13

**DISCUSS/APPROVE BID SPECIFICATIONS FOR SCBA
EQUIPMENT FOR FIRE DEPT.**

Mayor Atkinson explained that we were successful in obtaining a relatively large grant for approximately \$215,000 whereas the Village needs to contribute \$10,700 as their portion, and the grant will cover the cost of the SCBA's to be purchased. He continued to say that he looked over the specifications and feels confident of the technical expertise of our Fire Dept. and the content of the specifications. Trustee Butterfield thought the package was very thorough and they did a good job putting this together. Trustee Linnertz explained to Deputy Mayor Henry specifically relating to these SCBA's; the whole process is driven by NFPA standards and is tested by a third party to insure it meets the standard. Mayor Atkinson thanked all those that participated in this team effort to obtain this grant, the local elected officials in the area, and the grant writer; it was a complete team effort for the Village of North Syracuse and this Central New York area. Mayor Atkinson made a motion to approve the specifications presented to the Board on behalf of the Fire Department. Trustee Ferguson seconded the motion. The motion was unanimously approved.

RESOLUTION #249-13 SCHEDULE PUBLIC HEARING FOR TENTATIVE BUDGET 2103/2014

Mayor Atkinson made a motion to schedule the public hearing for the tentative budget for Thursday, April 11th at 6:28 PM. The motion was seconded by Trustee Ferguson. The motion was carried unanimously. The Mayor continued to say that if this process progresses smoothly, we may look to approve the budget at this meeting; if not, we will look to the following meeting. He reminded the Board they currently all have budget models in their possession.

RESOLUTION #250-13

DISCUSS/APPROVE ENERGY SAVINGS PLAN FOR FIRE DEPT.

Mayor Atkinson spoke of the energy savings plan presented by the Fire Department that has a payback period of 19 months for Station 1 and 30 months for Station 2. He continued to say that the paperwork details the energy saving upgrades. Trustee Linnertz made a motion authorizing the Mayor to sign the energy savings agreement for the Fire Department, Station 1 and Station 2. The motion was seconded by Trustee Butterfield. The motion was carried unanimously.

RESOLUTION #251-13

DISCUSS/APPROVE ENERGY SAVINGS PLAN FOR PARKS DEPT.

Mayor Atkinson spoke of the energy savings plan presented by the Parks Department that has a payback



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of 24 months for the Community Center and 18 months for Kennedy Pool. Trustee Ferguson made a motion authorizing the Mayor to sign the energy savings agreements for the Community Center and Kennedy Pool. The motion was seconded by Deputy Mayor Henry. The motion was unanimously approved.

ENGINEERING REPORT: No report

DEPARTMENT HEADS REPORT:

Police Department: Chief Crowell announced the in service training that is taking place in his department along with lesson plans that he has initiated. He also made mention of the 2012 Annual Police Report that he distributed to the Board and plans to place on the Village's website as well.

Highway Department: No report

Parks and Recreation: Parks Director Teresa Roth thanked everyone for the support at the Bunny Breakfast at the VFW that ultimately supports the Family Festival. She also mentioned the successful Easter Egg Hunt that was held at the Masonic Temple Parking Lot. Teresa continued to promote sign up for the Earth Day Event to be held on Saturday, April 13th – free pizza from Papa John's will be served and we will barbeque hotdogs.

Codes Department: Codes Officer Pam DiCarlo spoke of a fire call over at Malta House relating to an alarm clock – a false alarm. She also mentioned another incident on James St. with minimal damage and has contacted the owner regarding smoke detectors. She spoke of Philly Cheesesteak and the interior design change which should be open in a few weeks. Pam also mentioned that the Hess Gas Station will be shut down for 1 week to repair the canopy and put in a new suppression system.

Clerk/Treasurer: Dianne Kufel mentioned continuing efforts on the budget and is currently requesting a few quotes on the Village's Public/General Liability Insurances. She also made mention of some upcoming changes in reference to Workers Compensation Insurance relating to the special funds division. She continued to speak on the online form requirement of the 2% tax cap and plans to have a final model of the budget out by the end of next week.

DEPUTY MAYOR/TRUSTEES REPORTS:

Trustee Linnertz: mentioned that he was not so pleased with the budget process last year. He continued to say that he did not like the budget being presented and voted on at the same meeting; he feels that there is plenty of time and would prefer to have the public hearing on April 11th to hear public comments and



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digest them, and vote on the budget on April 25th. He continued to speak of the Streetscape Plan, and noticed that Church Street is continuing through the parking lot and attaches to Centerville Place. The Mayor said that this indeed is one of the ideas that they have suggested. The Mayor said the thoughts of this is to connect the old side of the Village to the new side. The Mayor also responded regarding the budget that the Board had the final model prior to the 1st meeting in April of last year - the public hearing, allowing plenty of time to review. The Mayor congratulated Paul on his Fire Chief promotion for the City of Syracuse.

Trustee Ferguson: congratulated Teresa on her efforts at the Easter Egg Hunt and the Bunny Breakfast. He mentioned both events went well and appreciates the efforts of the committee. He continued to make mention of the next public safety meeting which will be on Monday, June 3rd at 4:00 PM in meeting room 1st floor at the Community Center.

Trustee Butterfield: also spoke of the Village Center Master Plan and has noticed trucks, recently a 53 foot trailer trying to turn around and get back out on the current dead end of Church Street. They run over curbs and lawns turning around because there isn't any way for them to get back out without making a mess. He says this is one idea that would be a development for the Village Center – to extend Church Street around to Centerville Place.

Deputy Mayor Henry: spoke of the Bunny Breakfast – the wonderful turnout – never made so many pancakes. He also mentioned the Emergency Operations Plan and the progress. The committee is working together and thanked the Police Chief for his efforts. The next meeting is on April 15th at 2:30 in the afternoon at the Firehouse to see the actual command center and the surroundings.

MAYOR'S REPORT:

The Mayor made mention of Meals on Wheels and their accepting donations and volunteers during the month of March. He continued to speak on our efforts at Village Hall whereas we have collected \$159 as an organization for this event, and he is in favor of assisting them if we can; he thanked those that contributed. The Mayor also mentioned the EEOC suit is just about complete, awaiting signatures on documents. We will review this when we receive this and put this all behind us; we will be done with this issue. The Mayor thanked Teresa on the Egg Hunt. He also mentioned Earth Day is on Saturday, April 13th. The Mayor commented on Al Stirpe's office calling him to relay an increase in the Village's CHIPS monies has been increased by 26% which will benefit the Village; we will receive approx. \$105,000 this upcoming year. This will afford the Village to increase our paving budget.

Mayor Atkinson made a motion to enter into executive session at 5:06 PM to discuss a personnel issue. The motion was seconded by Trustee Ferguson. The motion was carried unanimously.



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The Board returned to regular session at 5:39 PM. Trustee Butterfield made a motion to adjourn at 5:40 PM. The motion was seconded by Deputy Mayor Henry. The motion was carried unanimously.

Respectfully submitted,

Dianne M. Kufel
Village Clerk/Treasurer