



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, June 13th, 2013 @ 6:30 PM

North Syracuse Community Center

700 South Bay Road, North Syracuse, NY 13212

The Village of North Syracuse Regular Board Meeting began at 6:30 PM with Mayor Atkinson inviting everyone present to join in the Pledge of Allegiance.

Roll Call: Mayor Mark Atkinson, Trustee Gary Butterfield, Trustee Fred Ferguson and Trustee Paul Linnertz were all present. Deputy Mayor Chuck Henry was absent – conflict.

Personnel Present: Village Clerk/Treasurer Dianne Kufel, Police Chief Michael Crowell, Fire Chief Pat Brennan, Parks Director Teresa Roth, Codes Enforcement Officer Pam DiCarlo, Village Engineer Brian Bouchard, Village Attorney Scott Chatfield.

RESOLUTION # 292-13

APPROVAL OF MINUTES

Trustee Ferguson made a motion to approve the minutes from the May 23rd, 2013 Board Meeting. Trustee Linnertz seconded the motion. The motion was carried unanimously.

RESOLUTION # 293-13

OLD BUDGET GENERAL FUND ABSTRACT APPROVAL

Trustee Ferguson made a motion to approve the General Fund Abstract #27 in the amount of \$74,123.81, covering Voucher #1456 to Voucher # 1533; the motion was seconded by Trustee Butterfield. The motion was carried unanimously.

RESOLUTION # 294-13

NEW BUDGET GENERAL FUND ABSTRACT APPROVAL

Trustee Butterfield made a motion to approve the General Fund Abstract #01 in the amount of \$74,237.64 covering Voucher #1 and Voucher #15; the motion was seconded by Trustee Ferguson. The motion was carried unanimously.

RESOLUTION # 295-13

BUDGET TRANSFER

Trustee Ferguson made a motion to transfer \$510.00 from A7020.466 Rec. Admin. Training, \$115 from A7110.401 Parks – Goetel Park Misc., A7110.447 – Heritage Bldg. Maintenance, \$124.88 from A7180.400 Community Center Misc. to A7140.459 to Playgrounds Misc. Instructor Fees Basketball Program; the motion was seconded by Trustee Linnertz. The motion was unanimously approved.

RESOLUTION # 296-13

BUDGET TRANSFER

Trustee Ferguson made a motion to transfer \$4,252.95 from A5110.475 Snow Removal Equip. Mtc. to



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A5182.422 – Street Lighting; the motion was seconded by Trustee Butterfield. The motion was unanimously approved.

CITIZENS' VOICE: No response.

OLD BUSINESS:

DISCUSS SOLICITORS/BACKGROUND CHECKS – “FOR PROFIT”/“NOT-FOR-PROFIT”

The Mayor said he will leave this on old business. The Mayor said the feedback he has received is to eliminate solicitation in the Village. The Mayor would appreciate any input from the Board now or in the near future.

NEW BUSINESS:

RESOLUTION # 297-13

APPROVE/REPLACE A SEASONAL SUMMER STAFF EMPLOYEE

The Mayor spoke of a seasonal employee that was not able to return and the Board received the information from the Parks Director of a replacement employee for this Recreational Aide position. Mayor Atkinson made a motion authorizing Kristin Inthirakot as a Recreation Aide at \$7.75/hours; the motion was seconded by Trustee Linnertz. The motion was unanimously approved.

RESOLUTION # 298-13 APPROVE CODES ENFORCEMENT/FIRE MARSHAL – BACKUP/FILL-IN:

Mayor explained that we currently do not have a backup for Pam DiCarlo, the Village's Codes Enf. Officer. The Board received a resume from John Dunham, he is currently a fire inspector for the Town of Cicero. The Mayor further explained he will be a backup/fill-in if Pam is not available and his name and number will be available at the 911 center as a second contact person. He is willing to assist the Village as a contractor at \$25/hour as he has his own company, insurance, etc. His liability carrier would be the principal coverage and if a claim exceeded his base coverage then it would be the liability of the Village. Trustee Ferguson made the motion to authorize the Mayor to sign an agreement with John Dunham as a backup officer at \$25/hour, whereas Attorney Scott Chatfield will generate a contract; the motion was seconded by Trustee Butterfield. The motion was unanimously approved.

RESOLUTION #299-13

APPROVAL OF THE ELEVATTITT ELEVATOR AGREEMENT

The Mayor explained that the Board received a copy of the service agreement from Elevattitt as the warranty has expired on the new Elevator installed at the Community Center. This would be for a (1) year agreement, the period would be from June 1, 2013 thru May 31, 2014. Trustee Ferguson made a motion authorizing the Mayor to sign the elevator agreement for \$375.00/quarter for (1) year, from June 1st, 2013 thru May 31st, 2014. The motion was seconded by Trustee Butterfield. The motion was unanimously approved.

RESOLUTION #300-13

ACCEPT 2013 TAHOE (C-2) FROM FIRE ASSOC. PART OF VLG. FLEET

The Mayor explained that the Village acquires this vehicle from the Association for \$1 and it becomes a part of



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the Village Fleet. Fire Chief Brennan explained that this is part of their vehicle replacement plan; the Fireman's Association purchases the Deputy Chief's and Assistant Chief's vehicles and turns them over to the Village as part of the Fire Dept. Fleet. The Mayor made a motion accepting this 2013 Tahoe as part of the Village Fleet for \$1; the motion was seconded by Trustee Ferguson. The motion was unanimously approved.

RESOLUTION #301-13

CLAY TAX ROLL CORRECTION – 100 WELLS AVE. WEST

The Mayor explained a correction was needed for the tax roll relating to 100 Wells Ave. West, Village of North Syracuse, Town of Clay, due to a clerical error; originally billed at \$4,398.41 and is corrected to be \$3,692.90. The Mayor made a motion to correct tax map #: 003.-09-18.0 from \$4,398.41 to \$3,692.90; the motion was seconded by Trustee Ferguson. The motion was unanimously approved.

ATTORNEY REPORT: No report.

ENGINEERING REPORT: CHA Engineer Brian Bouchard explained that Amy Franco will be on leave for a short time over the summer and during her absence he will be the Village's Engineer. Brian continued to say that he has been with CHA for 6 years as a municipal consultant in the Village of North Syracuse and in the Town of Salina. Brian explained that he is very familiar with the area, has performed municipal work, capital improvement projects, sewer work, roads and handled drainage issues. He continued to say that he also lives in the Village, plays in the Village and is happy to work in this Village. He will be happy to assist us while Amy is out and we can also reach out to James Trasher. He made mention of the upcoming SEQRA changes that will take effect on October 7, 2013 and mentioned a seminar being held on June 26th detailing many of these changes; and encouraged anyone interested in attending. Brian made note of the Centerville Park project whereas they have just received the survey and plan to prepare the plans and specifications by June 24th and wanted to seek approval for a bid date on June 27th. The Board could also wait until the July 11th meeting to review for approval and bid date; there would still be enough time to have the work done, plenty of time in the construction season.

DEPARTMENT HEAD REPORTS:

Police Department: No report

Fire Department: Fire Chief Pat Brennan spoke on the sidewalk replacement job being performed at Station 1. The DPW has helped with the demo and grading, saving the Village a lot of money. There has been some setback due to the recent rain, but they are moving forward. Pat thanked the Board for approving this project. He continued to say that he will be following up with the SCBA's, possibly a new specification which is slightly updated for these airpacks. He continued to say that these are available on the state bid but will recommend going out to bid for these.

Parks and Recreation: Parks Director Teresa Roth spoke of this past weekend and the grand opening of the disc golf at Heritage Park. She spoke of the 167 in attendance for this event. It went very well with many playing the course. She continued to comment on the Pet Pawty on Sunday; beautiful day, several vendors and again this was attended well. She reminded all of the Blood Drive today and this evening until 8 PM downstairs at the Community Center. Teresa reminded everyone of the summer camp program with a startup in 3 weeks.



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The concerts will be starting at the end of the month; and Yoga in the park on Tuesday nights this summer. She also spoke of the historical school house being open on Sundays from 2 pm to 4 pm throughout the month of August. She has initiated a new program for basic dog training on Tuesday nights at Loneragan Park also.

Codes Department: Codes Enforcement Officer Pam DiCarlo spoke of Gino and Joe's Philly Cheesesteak has reopened their doors.

Clerk Treasurer: Dianne Kufel spoke of the follow up confirmation letter received from the IRS, after their site visit to check our adherence to outside contractors, W-2's and 1099's. They followed up with no recommendations, basically all is in order. Secondly, the Office of the State Comptroller followed up with their review as well, relating to our compliance with the 2% tax cap form reviewing PILOTS, NYS Retirement, Tax factor growth; and they also offered a favorable review.

DEPUTY MAYOR/TRUSTEES REPORTS:

Trustee Linnertz: encouraged all to get out and vote on Tuesday June 18th.

Trustee Ferguson: encouraged all to vote. He made mention of the recent Public Safety Meeting that was held on June 3rd whereas the minutes were circulated. He reminded all of the next Public Safety meeting to be held on Monday, September 9th at 4:00 at the Community Center.

Trustee Butterfield: encouraged all to vote. He also was pleased to say that the disc golf was well attended. He continued to say how amazing it is to watch and commented on the pro- disc golf circuit; how amazing it is that they can throw the different discs 600 feet.

MAYOR'S REPORT:

The Mayor also reminded all of the Village Elections on Tuesday and encouraged all to vote but also reminded all of the upcoming revote of the School Budget. He continued to speak on the slow progress of the negotiations with the Teamsters 317. The Mayor spoke of his upcoming meeting on Thursday, June 20th with the Village businesses speaking on the streetscape of the Village Center. CHA will also be present and are seeking the feedback of the Village businesses. The Mayor was also very pleased with the attendance at the Village Disc Golf Grand Opening at Heritage Park. He commented on how amazing it was that the 2010 world champion was there and how many of the players carry a golf bag with 15 different discs in the bag – ranging from 100 feet discs to 600 feet discs. The Mayor made reference to a mobile fruit vegetable trailer that will be present at the PACE/Malta House beginning on Wednesday, June 19th and every Wednesday until mid-October. He would like to see if this is well received and perhaps we can expand on this; we can try to support this as best we can. The Mayor made mention of the next Mayor's meeting will be with the Onondaga County officials regarding retrieving some of the sales tax money – giving back to the community. It seems they are listening to us.



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Trustee Butterfield made a motion to adjourn at 6:52 PM. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.

Respectfully submitted,

Dianne M. Kufel
Village Clerk/Treasurer