



## **VILLAGE OF NORTH SYRACUSE**

### ***Regular Board Meeting***

Thursday, June 27th, 2013 @ 4:30 PM

North Syracuse Community Center

700 South Bay Road, North Syracuse, NY 13212

The Village of North Syracuse Regular Board Meeting began at 4:30 PM with Deputy Mayor Henry inviting everyone present to join in the Pledge of Allegiance.

**Roll Call:** Trustee Gary Butterfield and Trustee Paul Linnertz were present. Mayor Mark Atkinson was away in Albany attending a class and Trustee Ferguson absent – on vacation.

**Personnel Present:** Village Clerk/Treasurer Dianne Kufel, Police Chief Michael Crowell, Parks Director Teresa Roth, Codes Enforcement Officer Pam DiCarlo, Village Engineer Brian Bouchard, Village Attorney Scott Chatfield.

### **RESOLUTION # 302-13**

### **APPROVAL OF MINUTES**

Trustee Linnertz made a motion to approve the minutes from the June 13th, 2013 Board Meeting. Trustee Butterfield seconded the motion. The motion was carried with Deputy Mayor Henry, Trustee Linnertz and Trustee Butterfield approving unanimously.

### **RESOLUTION # 303-13**

### **OLD BUDGET GENERAL FUND ABSTRACT APPROVAL**

Trustee Linnertz made a motion to approve the General Fund Abstract #28 in the amount of \$50,929.81, covering Voucher #1534 to Voucher # 1565; the motion was seconded by Trustee Butterfield. The motion was carried with Deputy Mayor Henry, Trustee Linnertz and Trustee Butterfield approving unanimously.

### **RESOLUTION # 304-13**

### **NEW BUDGET GENERAL FUND ABSTRACT APPROVAL**

Trustee Linnertz made a motion to approve the General Fund Abstract #02 in the amount of \$173,921.87 covering Voucher #16 to Voucher #80; the motion was seconded by Trustee Butterfield. The motion was carried with Deputy Mayor Henry, Trustee Linnertz and Trustee Butterfield approving unanimously.

### **RESOLUTION # 305-13**

### **NEW BUDGET SEWER FUND ABSTRACT APPROVAL**

Trustee Linnertz made a motion to approve the Sewer Fund Abstract #02 in the amount of \$55.00 covering Voucher #01; the motion was seconded by Trustee Butterfield. The motion was carried with Deputy Mayor Henry, Trustee Linnertz and Trustee Butterfield approving unanimously.



Village of North Syracuse  
Regular Board Meeting  
Thursday, June 27th, 2013 @ 4:30 PM

RESOLUTION # 306-13

OLD BUDGET TRANSFER

Trustee Linnertz made a motion to transfer \$119.00 from A3410.411 Fire Dept. Stationery to A3410.240 Fire Dept. Radios and Pagers; the motion was seconded by Trustee Butterfield. The motion was carried with Deputy Mayor Henry, Trustee Linnertz and Trustee Butterfield approving unanimously.

RESOLUTION # 307-13

OLD BUDGET TRANSFER

Trustee Butterfield made a motion to transfer \$7,000 from A3410.413 Fire Dept. Personal Equipment and \$1,900 from A3410.417 Fire Dept. Misc. Supplies and \$2,100 from A3410.423 Fire Dept. Gas and \$2,869 from A3410.476 Fire Dept. Vehicle Maintenance to A3410.270 Fire Dept. New A/V Equipment. The motion was seconded by Trustee Linnertz. The motion was carried with Deputy Mayor Henry, Trustee Linnertz and Trustee Butterfield approving unanimously.

RESOLUTION # 308-13

NEW BUDGET TRANSFER

Trustee Linnertz made a motion to transfer \$2,000 from A7110.23 Parks Kennedy Park Improvements to A7180.21 - Pool - Shade Awning at Pool. The motion was seconded by Trustee Butterfield. The motion was carried with Deputy Mayor Henry, Trustee Linnertz and Trustee Butterfield approving unanimously.

CITIZENS' VOICE: No response.

NEW BUSINESS:

RESOLUTION # 309-13 APPROVE/SUBSTITUTE/FILL-IN LIFEGUARD AT KENNEDY POOL

Trustee Linnertz made a motion authorizing the rehiring of Michael Lepore as a substitute/fill-in at Kennedy Pool at an hourly rate of \$10.30/hour. The motion was seconded by Trustee Butterfield. The motion was carried with Deputy Mayor Henry, Trustee Linnertz and Trustee Butterfield approving unanimously.

RESOLUTION # 310-13

AUTH. CLK-TREAS. TO DO BUDGET TRANSFERS TO CLOSE  
OUT THE FISCAL YEAR 5/31/13

Trustee Linnertz made a motion authorizing the Clerk-Treasurer to close the books and do the necessary budget transfers to complete the process. The motion was seconded by Trustee Butterfield. The motion was carried with Deputy Mayor Henry, Trustee Linnertz and Trustee Butterfield approving unanimously.

ATTORNEY REPORT: No report.



Village of North Syracuse  
Regular Board Meeting  
Thursday, June 27th, 2013 @ 4:30 PM

**ENGINEERING REPORT:** CHA Engineer Brian Bouchard distributed copies to the Board, Teresa and Gary Wilmer of the plans for the Centerville Park improvements. Brian spoke of the Save the Rain Grant referring to the green infrastructure drainage improvement project along with some parks improvement monies from Community Development. Brian demonstrated to the group and discussed CHA's overall conceptual view of the project. He opened up for some dialogue and commented that he would like to have this on the agenda for July 11<sup>th</sup> Board meeting to approve the plans and specifications and go out for bid. He commented that the new parking lot has been expanded and will accommodate seven more parking spaces and some handicap spaces as well. The basketball court will remain as is. Brian continued to say that there will be a new surface treatment and it will be restriped. Further discussion took place regarding the estimate of the total project relating to the Community Development monies and the Save the Rain monies. Trustee Butterfield questioned the topographic survey and the total engineering services provided for this project. Trustee Linnertz requested clarification of the infiltration system whereas it was explained that this ultimately will take care of the ponding issues. It was further discussed also that perhaps the demolition, topsoil and seeding could be performed by the Village DPW.

**DEPARTMENT HEAD REPORTS:**

Police Department: No report

Highway Department: No report

Parks and Recreation: Parks Director Teresa Roth spoke of Summer Camp beginning on Monday. She commented on the first summer concert was held last evening with a great turnout. She also commented on training of the summer staff, getting them prepared for a busy season.

Codes Department: Codes Enforcement Officer Pam DiCarlo spoke of the Elm Street construction has continued and is making progress. She also invited anyone interested in viewing the newly constructed 108 Wells Ave. East she would do a walk thru with them. Pam also spoke of the SEQR meeting that she attended focusing on the new forms to be used as of October 7<sup>th</sup>.

Clerk Treasurer: Dianne Kufel spoke of the sales tax meeting that she attended with the Mayor's group on June 19<sup>th</sup>; whereas it looks promising that the Village's may be able to receive more of the sales tax money, a greater share. She also commented on the recent Village Center meeting held on Thursday, June 20<sup>th</sup>, focusing on the streetscape. There was a good turnout and CHA educated the audience on some of the target areas. She felt this was very beneficial and hopefully more to follow on this.

**DEPUTY MAYOR/TRUSTEES REPORTS:**

Trustee Linnertz: No report



Village of North Syracuse  
Regular Board Meeting  
Thursday, June 27th, 2013 @ 4:30 PM

Trustee Butterfield: spoke of the Mayor's meeting he recently attended and is hopeful that more is to surface regarding the sales tax monies. He continued to say that any additional monies would need to be earmarked for infrastructure. He is focusing on Chestnut Street. It has improved on the Clay side and the Cicero side. He would like to see more money for Chestnut street, adding shoulders. He will continue to work at this. He has expressed his concerns to Casey Jordan as well.

Deputy Mayor Henry: spoke of being in favor of the widening of Chestnut Street, and having a place for the bicycles. He commented on the well attended concert last evening. He also reminded the audience of the annual meeting that would be taking place on Monday, July 1<sup>st</sup> at 5:00 PM at the Community Center.

Trustee Butterfield made a motion to adjourn at 4:54 PM. The motion was seconded by Trustee Linnertz. The motion was carried with Deputy Mayor Henry, Trustee Linnertz and Trustee Butterfield approving unanimously.

Respectfully submitted,

Dianne M. Kufel  
Village Clerk/Treasurer