



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, July 11th, 2013 @ 6:30 PM

North Syracuse Community Center

700 South Bay Road, North Syracuse, NY 13212

The Village of North Syracuse Regular Board Meeting began at 6:30 PM with Mayor Atkinson inviting everyone present to join in the Pledge of Allegiance.

Roll Call: Mayor Mark Atkinson, Trustee Gary Butterfield, Trustee Paul Linnertz and Trustee Ferguson were all present. Deputy Mayor Henry was absent – due to a conflict.

Personnel Present: Village Clerk/Treasurer Dianne Kufel, Parks Director Teresa Roth, Codes Enforcement Officer Pam DiCarlo, Ass't. Fire Chief Chris Strong, Village Engineer Brian Bouchard, Village Attorney Scott Chatfield.

RESOLUTION # 313-13

APPROVAL OF MINUTES

Trustee Linnertz made a motion to approve the minutes from the June 27th, 2013 Board Meeting. Trustee Butterfield seconded the motion. The motion was carried unanimously.

RESOLUTION # 314-13

APPROVAL OF ANNUAL MEETING MINUTES

Trustee Butterfield made a motion to approve the minutes from the Annual Meeting of July 1st, 2013. Trustee Linnertz seconded the motion. The motion was carried unanimously.

RESOLUTION # 315-13

OLD BUDGET GENERAL FUND ABSTRACT APPROVAL

Trustee Ferguson made a motion to approve the General Fund Abstract #29 in the amount of \$10,366.06, covering Voucher #1566 to Voucher # 1570; the motion was seconded by Trustee Butterfield. The motion was carried unanimously.

RESOLUTION # 316-13

NEW BUDGET GENERAL FUND ABSTRACT APPROVAL

Trustee Linnertz made a motion to approve the General Fund Abstract #03 in the amount of \$66,750.11 covering Voucher #81 to Voucher #148; the motion was seconded by Trustee Ferguson. The motion was carried unanimously.

RESOLUTION # 317-13

BUDGET TRANSFER

Trustee Ferguson made a motion to transfer \$697.40 from A1910.431 Automobile Insurance to A1450.4 Elections; the motion was seconded by Trustee Linnertz. The motion was carried unanimously.



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CITIZENS' VOICE: No response.

OLD BUSINESS:

SOLICITORS/BACKGROUND CHECKS – “FOR PROFIT” / “NOT-FOR-PROFIT”

Mayor spoke of still working out the details with legal counsel, but is leaning towards not allowing “for-profit” solicitation in the Village. The Mayor spoke of not making a motion on this tonight although more to follow on this.

NEW BUSINESS:

(25) YEARS OF SERVICE AWARD – BILL KINNEY

The Mayor spoke of wanting to recognize one of our employees, Bill Kinney, with 25 years of service – he has a plaque that he is going to give to him and it is signed by Peter Baynes of NYCOM. The Mayor proceeded to read “...The New York State Conference of Mayors and Municipal Official presents this twenty-five year certificate of Public Service to William Kinney in recognition of twenty five years of distinguished public service to your community, the New York State Conference of Mayors is pleased and honored to publicly acknowledge your dedication and commitment – signed Peter Baynes of NYCOM”. DPW Sup’t. Gary Wilmer spoke of how valued Bill has been over the years to his department and has been a “go to” person for many years. The Mayor continued to say that we have been very fortunate to have Bill here for 25 years, constantly out there doing his work and has a wide variety of corporate knowledge that is an asset to this Village and we all appreciate this.

RESOLUTION # 318-13

SURPLUS ENGINE 2

Mayor Atkinson made a motion authorizing the surplus of the 1991 Hush Pumper also known as Engine 2 with VIN #: 46JBBA81M1003460 as we best deem appropriate. The motion was seconded by Trustee Linnertz. The motion was carried unanimously.

RESOLUTION # 319-13

SURPLUS THE OLD RESCUE 5

Mayor Atkinson made a motion authorizing the surplus of the 1996 Chevy also known as Rescue 5 with VIN #: 1GBHK33FXTF001158 as we best deem appropriate. The motion was seconded by Trustee Fergerson. The motion was carried unanimously.

RESOLUTION # 320-13

SURPLUS THE BOX FROM OLD RESCUE 5

Mayor Atkinson made a motion authorizing the surplus of the box from the Old Rescue 5 as we best deem appropriate. The motion was seconded by Trustee Linnertz. The motion was carried unanimously.



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question it had to be informed in writing. He continued to say that this sets the bidder back; and if there is an addendum – the timeframe is too close and not enough time to bid. Sean Carroll suggested 2 1/2 or 3 weeks for receipt of bids at a minimum. Ass't. Fire Chief Strong focused on some of the dates regarding the grant; and also the new upcoming NFPA changes with a whole new set of standards. He continued to say that there are only 4 manufacturers that can bid on this. Trustee Linnertz spoke of the (4) manufacturers whereas they have already been in the Fire Dept.; they have provided the Fire Dept. with samples and have tested. Trustee Butterfield said that as a protocol, this is a very short window of time to bid. Trustee Linnertz expressed from a construction viewpoint he agreed but for a Fire Department piece of equipment that is standard throughout the nation, it is different. Sean said if we do receive questions and an addendum is initiated we would have to have it out there for 5 days. Sean said they always provide a 2 1/2 or 3 week window for a bid process. Legal counsel inquired if the Fire Dept. could not wait another 7 days to have the bids received. Chief Strong said their existing SCBA's are at the end of their life cycle. Discussion took place regarding 60 days verses 90 days and orders being in a cue. Sean Carroll made mention of a fully stocked mobile unit within an 8 hour timeframe and the concern of public bidding whereas certain words just can't be used in public bidding. It was agreed that he would change the content to say that a stocked mobile unit will come to the firehouse to fix as efficiently as possible. Ass't. Fire Chief Strong spoke of the timeframe that this has been in the hands of the Village and this is the first he heard that the County is involved. The Mayor went through a complete timeline of events going back to February as a follow up to this SCBA bid package process, the Mayor said he has been following this whole timeline and we have been doing everything we should do at our end and wanted this to be known that we/the Village administration did not stall this in any way. Sean Carroll clarified a few details relating to on-site and paragraph 5- removing the (8) hour. Mayor Atkinson made a motion approving the specifications as presented with a modification to read, "additionally, the successful bidder must have an authorized warranty repair service center on-site as well as a fully stocked mobile unit available within 4 hours to do on-site flow testing and repairs. The motion was seconded by Trustee Linnertz. The motion was carried unanimously.

RESOLUTION # 324-13

PAVING SCHEDULE FOR FY 2013/2014

Mayor Atkinson made a motion to approve the paving schedule to include James Street, Melrose Drive from South Bay to John St., Elaine Avenue, Gateway Park Drive (the front only), and Single Drive (300 and 400 block only). The motion was seconded by Trustee Linnertz. The motion was carried unanimously.

RESOLUTION # 325-13

NSCSD FUEL AND WASH FACILITY AGREEMENT

Trustee Linnertz made a motion to approve and authorize the Mayor to sign the Fuel and Wash Facility Agreement with the NSCSD from August 1, 2013 thru July 31, 2014. The motion was seconded by Trustee Ferguson. The motion was carried unanimously.



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RESOLUTION # 326-13

NSCSD BURNELL PARKWAY STRIP AGREEMENT

Trustee Linnertz made a motion to approve and authorize the Mayor to sign the agreement to maintain the Burnell Parkway strip from August 1, 2013 thru July 31, 2014. The motion was seconded by Trustee Butterfield. The motion was carried unanimously.

ATTORNEY REPORT:

RESOLUTION # 327-13

APPROVE/AUTHORIZE AGREEMENT WITH FIRE
FLOW INSPECTORS INC. FOR A BACKUP IN THE CODES DEPT.

Attorney Chatfield spoke of the agreement that he had prepared for John Dunham of Fire Flow Inspectors Inc. Trustee Linnertz requested that he add the language "authorized agent of the Village". referenced in paragraph 2. Trustee Linnertz made a motion authorizing the Mayor to sign the agreement. Trustee Ferguson seconded the motion. The motion was carried unanimously.

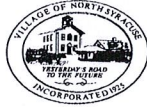
ENGINEERING REPORT: CHA Engineer Brian Bouchard confirmed the bid opening date of August 1st, and he will be working with Dianne along with the minority business to advertise the bids appropriately. He continued to say that the completion will be approximately September 30th and the final completion should be by October 31st, 2013. It should be approximately a 4 to 6 week construction project with the largest portion being the installation of the storm structure. He was looking to have this awarded at the August 8th meeting and then it can be started. He spoke of working with Teresa and Gary on signage for closing the park at the appropriate time.

DEPARTMENT HEAD REPORTS:

Fire Department: Assistant Fire Chief Chris Strong spoke of 5 firefighters going thru their training to get their firefighter certification. He continued to say that 3 members are also waiting to hear back if they obtained their EMT certifications. He also mentioned the Water Safety Training on July 2nd, and thanked Teresa for the use of the pool. He continued to thank Gary Wilmer for the DPW assistance on the sidewalk project. He made mention of a recycling bin fire on Tuesday night with minor damage to a back shed; and a call that was a full arrest call although a positive outcome of an incident at Buckley Landing.

Highway Department: No report

Parks and Recreation: Parks Director Teresa Roth mentioned all of her programs are up and running - camp - pool and concerts.



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Codes Enforcement Dept.: Codes Enforcement Officer Pam DiCarlo spoke of a tree on Palmer Dr. and Rt. 11, it is dead; near the smoke shop. She spoke of presenting this to the tree board for their consideration. The Mayor reminded her that the Village does not go on private properties to cut down trees.

Clerk-Treasurer: Dianne Kufel referenced this to be the last Old Budget Abstract. She is able to close out the books for FY 5/31/2013.

DEPUTY MAYOR/TRUSTEES REPORTS:

Trustee Linnertz: congratulated Bill Kinney on his 25 years of service. He worked with him for many years thru the Fire Dept. He is a great asset to the Village and thanked him.

Trustee Ferguson: also thanked Bill Kinney for his service to the Village. He also reminded all of the next Public Safety meeting on September 9th at 4 PM at the North Syracuse Community Center.

Trustee Butterfield: No report

MAYOR'S REPORT:

The Mayor referenced his trip to Albany for an Economic Development course. It was a (4) day educational event; and at day (4) he needed to do a presentation. He learned a lot about economic development – how they work, bonding, etc. He will be meeting with a representative to show him our Main Street Grant Application that was denied. The Mayor also reminded everyone of the Mobile Farmers Market at PACE from 11 AM to 1 PM on Wednesdays. He continued to say that he is still in negotiations with the Teamsters 317 – clerical group. Lastly, he mentioned the review and feedback on the zoning maps. He is discussing this with the Board and the Dept. Heads. It has been 6 or 8 years since they have been thoroughly looked at and he is requesting Gary Butterfield, Pam along with the Planning and Zoning Boards to review and relate this to the Comprehensive Plan. He reminded the group also of the next Emergency Operations Plan Meeting on August 12th at 2:30 PM to be held at the Village Hall conference room.

Respectfully submitted,

Dianne M. Kufel
Village Clerk/Treasurer