



## **VILLAGE OF NORTH SYRACUSE**

### ***Regular Board Meeting***

Thursday, October 10th, 2013 @ 6:30 PM

North Syracuse Community Center

700 South Bay Road, North Syracuse, NY 13212

The Village of North Syracuse Regular Board Meeting began at 6:30 PM with Deputy Mayor Henry inviting everyone present to join in the Pledge of Allegiance.

Roll Call: Deputy Mayor Chuck Henry, Trustee Gary Butterfield, Trustee Fred Ferguson and Trustee Paul Linnertz were all present. Mayor Mark Atkinson was out of town.

Personnel Present: Village Clerk/Treasurer Dianne Kufel, Parks Director Teresa Roth, DPW Sup't. Gary Wilmer, Police Chief Michael Crowell, Village Engineer Brian Bouchard and Village Attorney Scott Chatfield.

### **RESOLUTION # 352-13**

### **APPROVAL OF MINUTES**

Trustee Ferguson made a motion to approve the minutes from the September 26th, 2013 Board Meeting. Trustee Linnertz seconded the motion. The motion was approved with Deputy Mayor Henry, Trustee Ferguson, Trustee Butterfield and Trustee Linnertz voting in favor of the same.

### **RESOLUTION # 353-13**

### **GENERAL FUND ABSTRACT APPROVAL**

Trustee Linnertz made a motion to approve the General Fund Abstract #09 in the amount of \$121,110.99 covering Voucher #496 to Voucher #589; the motion was seconded by Trustee Ferguson. The motion was approved with Deputy Mayor Henry, Trustee Ferguson, Trustee Butterfield and Trustee Linnertz voting in favor of the same.

### **RESOLUTION # 354-13**

### **SEWER ABSTRACT APPROVAL**

Trustee Linnertz made a motion to approve the Sewer Abstract #09 in the amount of \$7.33 covering voucher #7; the motion was seconded by Trustee Ferguson. The motion was approved with Deputy Mayor Henry, Trustee Ferguson, Trustee Butterfield and Trustee Linnertz voting in favor of same.

### **RESOLUTION #355-13**

### **BUDGET TRANSFER**

Trustee Linnertz made a motion to transfer \$1,000.00 from A5110.475 - Highway Equipment Maintenance to A5110.21 - Highway Equipment Miscellaneous to purchase turf pads for maintenance on mowers. The motion was seconded by Trustee Ferguson. The motion was approved with Deputy Mayor Henry, Trustee Ferguson, Trustee Butterfield and Trustee Linnertz voting in favor of same.



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CITIZENS' VOICE: No response.

OLD BUSINESS:

MODIFIED SPECIFICATIONS FOR THE SCBA'S – FIRE DEPARTMENT

Deputy Mayor Henry explained that it is the recommendation of the Mayor that this will be tabled until our next meeting. The Fire Chief has been working with the County on revising the specification and it appears that the specification was just modified inclusive of these changes this morning. He continued to say that the new specifications will be distributed to the Board, allowing for their review and we will hold off until the next Board Meeting to make a resolution accepting the new specification that will facilitate a whole new bid.

SKUNK/WOODCHUCK REMOVAL SERVICE

Deputy Mayor Henry explained that the Mayor has more information pertinent to this service and is meeting with an animal control person next week. He continued to say that after their meeting he will have more information to bring back to the Board.

NEW BUSINESS:

RESOLUTION # 356-13 AUTH. TO SIGN CNY STORMWATER COALITION AGREEMENT

Deputy Mayor Henry explained that this is an annual agreement we have entered into with the CNY Regional Planning and Development Board for 3 or 4 years now. He continued to say that this enables the Village to comply with the mandated requirements that we face, with the global assistance of 27 – 30 other municipalities whereas they all group together to ease the burden of the cost. This is another way of communities working together to save money and receive the results that are required of us. The total fee associated with this compliance agreement is \$3,600 that ultimately saves money for each community. Trustee Ferguson made a motion authorizing the Mayor to sign this coalition agreement. The motion was seconded by Trustee Linnertz. The motion was carried with Deputy Mayor Henry, Trustee Butterfield, Trustee Linnertz and Trustee Ferguson voting in favor of the same.

RESOLUTION # 357-13 SHARED SERVICE AGREEMENT FOR STORAGE OF SALT/SAND  
AT NYS DOT

Deputy Mayor Henry explained that the Board received a copy of this agreement. He continued to say that this is an annual agreement that allows the Village to off-site store the salt and sand needed to get through the snow and ice operations, as well as they assist us with the loading. He continued to say that to supplement them, they take 10% off the top of the salt stored. Trustee Ferguson made a motion authorizing the mayor to sign the agreement. The motion was seconded by Trustee



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Butterfield. The motion was carried with Deputy Mayor Henry, Trustee Butterfield, Trustee Linnertz and Trustee Ferguson voting in favor of the same.

**ATTORNEY REPORT:** No report

**ENGINEERING REPORT:** Village Engineer Brian Bouchard spoke of the enhancements at Centerville Park, whereas they are completed. He continued to say that the contractor did a very good job and is on schedule with everything. He explained that he will approve their payment minus a 5% retainage that will absorb any punchlist items that will need finalizing. Brian continued to ask Teresa to do a final walk thru as he was pleased and did not have any items that needed revisiting. He requested that they remove the barricades and made comment that the playing surfaces are ready to be played on before any snowfall. Brian continued to say that they were the low bidder and they were a bit skeptical because of this although it turned out to be a really nice job. Brian has received several calls from others as references to this firm; and had gone above and beyond their call of duty for all of the striping as well as minimized as best as they could the low spots for water. Brian continued to say that Mary Burgoon will be coming to a future Board meeting in November to speak on the Save the Rain Grant that we have been awarded and for the potential funding that the Village can match to maximize the streetscape project to its fullest along the Main Street center of the Village. The Board can look forward to that meeting in mid-November.

**DEPARTMENT HEAD REPORTS:**

**Police Department:** Police Chief Crowell spoke of his department slowing down and not as busy as mid-summer. He continued to say that his department has finished training in qualified use of force, in-service training. He made mention of his part-time officer, securing a full-time position with a neighboring community, Town of Cicero Police Dept., and will be requesting a temporary leave. A formal letter will be forthcoming to the Board. The Chief explained he will more than likely request to hire 2 new part-time officers; and will be focusing on a comprehensive selection process to pick the correct people for these positions. Deputy Mayor Henry thanked him for the nice job they do for the Village.

**Highway Department:** DPW Sup't. Gary Wilmer had no report.

**Parks and Recreation:** Parks Director Teresa Roth reminded all of the Halloween Party that is scheduled for Friday October 25<sup>th</sup> from 6:00PM – 8:30PM, and requested all interested individuals to contact the Parks Office to register. This will allow enough food and goody bags for all attendees. Teresa continued to say that Centerville Park is complete other than finishing up the pavilion. The basketball court will be open for play shortly. She made mention of a flu shot clinic next Thursday from 11 AM to 1 PM being held downstairs at the Community Center. Teresa continued to speak of a senior bus trip today that went to the Adirondacks. It included a train ride and lunch; it was very enjoyable.



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**Clerk Treasurer:** Dianne Kufel spoke of the loose dogs that we retain by our Animal Control and subsequently brought to the SPCA will be tagged as a picture to the Village website. It will remain on the website for 10 days for individuals to go to for assistance if they are missing their dog. Dianne also made mention that the County has requested that we keep a binder in our lobby for the public to review of the I-81 viaduct project and for the public to access the progress, this is to remain in the lobby for information for all of those interested. Dianne continued to reference a VISA credit card that she has initiated for the Village, and mentioned some procedures that will accompany this new option of purchasing items on-line, and for training events. She continued to reference the same sign out procedure, and the same requisition system as the procurement policy with the current dollar amount thresholds. She made mention of her office being able to monitor all spending on-line.

**DEPUTY MAYOR/TRUSTEES REPORT:**

**Trustee Linnertz:** Confirmed that the Village Offices would be closed on Monday, observance of Columbus Day and made reference to this posting on the website.

**Trustee Ferguson:** On November 8<sup>th</sup> the CNY Masonic Bodies will be bringing George Washington's bible to North Syracuse from 7:30PM until 9:00 PM at the North Syracuse Masonic Memorial Center. (This opportunity for viewing has been sold out.) The next day it is free to see it at the Center of Progress Building at the State Fairgrounds from 10:00 AM until 3:00 PM. George Washington took his oath of office on this bible. It has been used for funeral processions for Andrew Jackson, Zachary Taylor, Warren Harding, Dwight Eisenhower, and Jimmy Carter. George Bush used it for his swearing in. It was used at the dedication for the Washington Monument and the laying of the White House and Capital cornerstones. There will be no flash photography allowed. Trustee Ferguson continued to say that this is a very historic event that is coming up. He reminded all of the next Public Safety Meeting to be held on December 2<sup>nd</sup> at 4:00 PM. He also commented on the speed radar equipment that flashes and helps control speed that has been set up in the Village. He thanked Gary and the Police Chief; and attributed this to the Public Safety Committee which was advantageous in getting this up and running.

**Trustee Butterfield:** spoke of the continuing efforts and progress on the changes and updates to be made to the existing Zoning Map. We are continuing to bring our zoning map up to date with a few modifications. The group is still working on this. Trustee Butterfield continued to communicate on his vote for more sidewalks, and replacing sidewalks. He also mentioned replacing sidewalks on Church Street. He also mentioned the new sidewalks are narrower than the older sidewalks and would prefer all being the same size.

**Deputy Mayor Henry:** Spoke of the county approving their budget for 2014 and they will be sharing \$500,000 of sales tax money with the local Villages. He continued to mention thru NYCOM and the Association of Mayors that we have been fighting for some of our tax money back. We already receive



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the VIP money, in the form of a grant that we apply for. The County asked us to compile a list of items of shovel ready projects that we could earmark these monies for if we were awarded additional sales tax monies. We submitted this list, they saw a need, and agreed to \$500,000 to distribute globally to all of us. Deputy Mayor Henry also reminded all that Village Hall was closed on Monday. He also commented on an addition to the website – flag is full-staff /half-staff. This widget will automatically notify that the flag will be half-staff marking specific events. He continued to remind everyone that the Village website has alot of information at a glance and to refer to our website. He reminded all of the Village Holiday Party is planned for Friday, December 13<sup>th</sup> at 4:30 PM; and the next EOP meeting will be held on Tuesday, October 15<sup>th</sup> at 2:30 PM.

Trustee Butterfield made a motion to adjourn at 6:50 PM. The motion was seconded by Trustee Ferguson. The motion was carried with Deputy Mayor Henry, Trustee Butterfield, Trustee Linnertz and Trustee Ferguson all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel  
Village Clerk/Treasurer