



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, November 14th, 2013 @ 6:30 PM

North Syracuse Community Center

700 South Bay Road, North Syracuse, NY 13212

The Village of North Syracuse Regular Board Meeting began at 6:30 PM with Mayor Atkinson inviting everyone present to join in the Pledge of Allegiance.

Roll Call: Mayor Mark Atkinson, Deputy Mayor Chuck Henry, Trustee Gary Butterfield, Trustee Fred Ferguson and Trustee Paul Linnertz were all present.

Personnel Present: Village Clerk/Treasurer Dianne Kufel, DPW Sup't. Gary Wilmer, Parks Director Teresa Roth, Police Chief Michael Crowell, Fire Chief Pat Brennan, Codes Enforcement Officer Pam DiCarlo, Village Engineer Mary Burgoon and Village Attorney Scott Chatfield.

RESOLUTION # 363-13

APPROVAL OF MINUTES

Trustee Ferguson made a motion to approve the minutes from the October 24th, 2013 Board Meeting. Trustee Butterfield seconded the motion. The motion was unanimously approved.

RESOLUTION # 364-13

GENERAL FUND ABSTRACT APPROVAL

Deputy Mayor Henry made a motion to approve the General Fund Abstract #12 in the amount of \$196,957.29 covering Voucher #647 to Voucher #715; the motion was seconded by Trustee Ferguson. The motion was unanimously approved.

RESOLUTION # 365-13

SEWER ABSTRACT APPROVAL

Trustee Ferguson made a motion to approve the Sewer Abstract #12 in the amount of \$2,130.00 covering voucher #9 to #11; the motion was seconded by Trustee Butterfield. The motion was unanimously approved.

RESOLUTION # 366-13

VET'S MEMORIAL PARK ABSTRACT APPROVAL

Trustee Linnertz made a motion to approve the Sewer Abstract #12 in the amount of \$14.00 covering voucher #2; the motion was seconded by Trustee Butterfield. The motion was unanimously approved.

CITIZENS' VOICE: Lou Alteri, 107 Woods Road – spoke of working, since 1951, in various categories. He said our Village has gone thru an awful lot and thinks the people that serve should receive credit.



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The Villagers don't always completely understand what is required and all they go through, the long hours, etc. The people don't realize what is required to accomplish the tasks. The Mayor thanked him for his kind words.

OLD BUSINESS:

RESOLUTION # 367-13

RESCIND MOTION FROM 10/24/13 SKUNK REMOVAL SERVICE

Mayor Atkinson spoke of an error in the last motion that was made at the October 24th, 2013 Board Meeting relating to the cost to the Wildlife Control Service Provider. The Mayor made a motion to rescind the original Resolution #362-13 from October 24, 2013. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.

RESOLUTION # 368-13

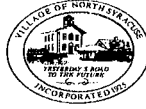
SKUNK/WOODCHUCK REMOVAL SERVICE

Mayor Atkinson explained that there was a misunderstanding in the amount charged for this service. He continued to say that the Board was copied on the new agreement with the modification. Mayor Atkinson made a motion to approve a \$85 charge, whereas the homeowner pays \$20, and the Village pays \$65, every call thereafter would be \$10 to the homeowner and \$75 to the Village for woodchuck and skunk removal in a calendar year. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.

RESOLUTION # 369-13

SCHEDULE A PUBLIC HEARING FOR A SEX OFFENDER LAW

Mayor Atkinson spoke of the sex offender law restricting certain areas from registered sex offenders. Attorney Chatfield provided the Board with the proposed legislation. The Mayor spoke of having a discussion today and asking legal counsel any questions that they may have, then after being comfortable with the proposed legislation, we will schedule a public hearing and have the public attend to ask any questions that they may have. Attorney Chatfield spoke of this law modeling after the Town of Cicero law that is currently in place. He spoke of the date it is enacted and moving forward; it exempts those individuals that are already here until they move. Attorney Chatfield continued to speak on the area of (1) mile and 1,500 feet from various parks and schools whereas they will not be permitted to set up residency. A question was discussed about the date of November 29, 2006. It was confirmed that this relates strictly to Town of Cicero, and we could modify ours to coincide with the passing of our law. Further discussion took place regarding Level 1 whereas these individuals do not have the same restrictions as Level 2 and 3. Trustee Ferguson shared some information that he gathered on line from other states and counties that have passed and adopted a residency law and some court cases. Attorney Chatfield said that he would review this information.



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The Mayor finalized this by saying he was aware of some risk with this but feels it is worth the risk to open this up. Attorney Chatfield spoke of no individuals would be forced out, it is just that any new individuals would be restricted from moving in. Attorney Chatfield said this just about captures the whole Village. Trustee Linnertz inquired about the state having specific restrictions. Police Chief Crowell spoke of restrictions based on the probation condition or parole conditions; once they have completed probation or parole there is no governing body. Attorney Chatfield and Police Chief Crowell said regardless of their level the state law requires that they register, based on that we receive notification through Division of Justice Service that they have changed residency or they have established residency. Mayor Atkinson made a motion to schedule a public hearing for December 12th at 6:29 PM. The motion was seconded by Trustee Linnertz. The motion was unanimously approved.

NEW BUSINESS:

(25) YEARS OF SERVICE AWARD – L. ALTERI

Mayor Atkinson spoke of Lou working on different groups and committees for 25 years, and valued his dedication to the Village. He spoke of the Municipal Hall Committee relating to a new Village Hall construction or making improvements to the existing building. He also served on the Housing Authority Board. He served on the Centerville Court committee. He served on a few zoning committees of projects that did not ever come to fruition which was a bit disappointing. A photo was taken with the Mayor and Lou Alteri thanking him for his dedication and hard work.

RESOLUTION # 370-13: **RESCIND MOTION FOR BACK-UP CODES ENFORCEMENT OFFICER**

Mayor Atkinson explained that John Dunham was going to assist us as a back-up Codes Officer, although he has recently been hired as a full-time employee up in Cicero, and he chose not to acquire the costly insurances as he was going to serve as a contractor. The Mayor continued to say that he will look into obtaining an inter-municipal agreement with Town of Cicero. Mayor Atkinson made a motion to rescind the motion made in July, 2013 with John Dunham as the Village's back-up Codes Enforcement Officer. Trustee Ferguson seconded the motion. The motion was unanimously approved.

RESOLUTION # 372-13: **AUTHORIZE THE 2014 SPCA AGREEMENT**

Trustee Linnertz made a motion authorizing the Mayor to sign the 2014 SPCA Agreement. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.



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RESOLUTION # 371-13:

APPROVE THE 2014 BOARD MEETING SCHEDULE

Trustee Linnertz made a motion to accept the 2014 Board Meeting Schedule (attachment to the minutes). The motion was seconded by Trustee Butterfield. The motion was unanimously approved.

RESOLUTION #373-13:

APPOINT/APPROVE PART-TIME ANIMAL CONTROL OFFICER

Mayor Atkinson spoke of the Village needing a part-time as needed on call to assist with animal control in the Village. The Mayor also spoke of her enhancing the dog "chipping" procedure with an updated monitor to alleviate trips to the SPCA. Mayor Atkinson made a motion to appoint Ashley Rotella as a part-time as needed Animal Control Officer, effective November 15th at \$15.00 per hour with a minimum of 2 hours per call. The motion was seconded by Trustee Ferguson. The motion was unanimously approved. Deputy Mayor Henry inquired regarding the vehicle to be used and the Mayor confirmed that she will be using the Village Animal Control vehicle.

ATTORNEY'S REPORT: Scott Chatfield spoke of the Tughill Commission offering their Training Program for Land Planning and Zoning participants and this will be held on March 27th, 2014 and recommends this training program at Jefferson County Community College.

ENGINEERING REPORT: Mary Burgoon spoke of the Streetscape Plan as well as the recent award of the Save the Rain Grant amounting to \$300,000 that the Village was fortunate to receive. Mary provided the Board and the Dept. Heads with a handout and proceeded to explain the Save the Rain; a separation of bad water from good water. She continued to emphasize the real goal is to improve the esthetics and pedestrian paths around Rt. 11. She continued to speak on extending the work from Ferguson Ave. to Gertrude. She continued to speak of the issues, some sidewalks then no curbs, a number of driveways that are much wider than they need to be that interrupts the pedestrian flow. It is very unattractive; the lack of curbs which gives definition, the lack of green space or any decorative pavement really takes away from the esthetics of this area. Mary complimented that there has been so much work done recently to the facades that this is really an important piece. Essentially what is recommended as part of this plan from Chestnut Street/Centerville Place going south to Ferguson Ave. would be brick pavement, curbed all the way down to the intersection, with a 5 foot wide sidewalk. She mentioned that if the utility pole can't be removed we would like to put a bump-out to protect it as an added benefit being surrounded by brick and subsequently more noticeable. She continued to say that trees would also be planted in there and pedestrian street lights. The area north of that same intersection - the character would change a bit - and adding grass strips between the sidewalks and curbs. The goal is to separate the Village Center and call the attention to the Village Center. The area is so small in the Village Center, without grass, as it is harder to maintain; and brick is easier to maintain in the winter and summer. The grass

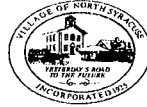


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would be north of the Village Center, to segregate and easier to maintain as it is a larger area and would have pedestrian lighting as well. We will need to get agreements from the property owners of the driveways that need to be reduced and curb them. They will look a lot better and more of a length of sidewalk to walk on. Also, the egress is better and easier to find with these curb cuts. She also mentioned the last page of the packet has some cost estimates. The Mayor spoke of attempting to reduce the amount of poles during the design phase and meeting with National Grid – perhaps consolidating the poles and this forces them to do some maintenance work. The Mayor spoke of the many moving parts, the business owners that this affects, the financing of this, etc. The question was asked if we did less could we do a smaller part because we do not have as much money. The money we were awarded was based on the amount of rainwater that we are able to capture. The Mayor and Mary Burgoon also mentioned the Syracuse Metropolitan Transportation Council Grant opportunity that is currently available. This grant opportunity could also possibly fit in. Mary spoke of it being a regional organization they essentially makes a decision of what transportation improvement projects are going to be done in this metropolitan area. This comes down from the federal government and in-turn gives the state a specific amount of money each year. SMTC decides on how that money will be spent. The SMTC look to the different municipalities for planning studies; if the planning study is accepted, the results of the recommendations that come out of that are the transportation improvement plan. Mary explained that as part of this application process the Village will recommend that SMTC studies the opening of Church Street at South Bay and connects again. Mary spoke of allowing them do this study and ultimately they would fund or help fund this. Another idea was a land use and corridor study of the south end of Rt. 11 towards Taft Road, with the idea that they would fund and we would be in a position that the streetscape work would perhaps be funded on the south end. SMTC would look at driveway cuts, curb cuts, curbing, vegetation, etc. The Village would have to show some commitment in terms of dollars in personnel. Mary mentioned a meeting that she would need to attend and would prepare a decent application that needs to be submitted. CHA has proposed to do this that would cost the Village approximately \$1,600. Dianne said that this could be absorbed in the Engineering budget. This is a grant to fund the study; it does not cover the construction. Mary said it puts the Village in a good position for further funding opportunities. Further discussion took place of this being applied to bicycle and pedestrian traffic. Trustee Butterfield mentioned Chestnut Street, and Mary spoke of checking into this. She thought that Rt. 11 may hold more weight as it is a state route. She will look into this.

DEPARTMENT HEAD REPORTS:

Police Department: Police Chief Crowell spoke of working with County Purchasing to assist with acquiring the bullet proof vests for competitive pricing. He also mentioned that he is starting the selection process for part-timers and will have a panel for interviewing. He will be coming to the Board with recommendations and names. Discussion took place on the panel, perhaps the Public



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Safety Chair and one union employee.

Fire Department: Fire Chief Pat Brennan spoke of a successful Halloween evening with the assistance of the Fire Dept., Police Department and Gary Wilmer assisting with handing out candy. He continued to say they have completed the swapping out of the Rescue 3 and Rescue 5 and this is now in service and is being stored at Station 2. Chief Brennan spoke of anxiously awaiting the bid opening of November 20th for the SCBA's so that they can move forward with this. He also made mention of working on some quotes and following up with Dianne for the HVAC at Station 1. He will be providing more information to the Board in reference to this. He and the Fire Dept. are looking forward in participating in the Holiday Parade this year.

Highway Department: DPW Sup't. Gary Wilmer spoke of the bulk waste whereas it seems to be working fine and the costs are substantially lower than in the past. He also spoke of the E-Waste and this is starting to slow down. Bulk pickup will be reduced to once a month rather than twice a month. They have to call the DPW. He continued to say that they have been working on the pavilion at Centerville. Lastly, his department is prepared for any snowfall.

Parks and Recreation: Parks Director Teresa Roth reminded all of the upcoming Family Candy Bingo Night on November 22nd. This event is open to the public and you just need to bring a candy bar to receive a bingo card. On December 8th is the Village Holiday Parade and there will be entertainment lined up for that. On December 19th there is a bus trip going to the Beaches for lunch and a musical, this is open to anyone that is interested.

Codes Department: Codes Enforcement Officer Pam DiCarlo spoke of being requested to be on the MS4 committee and represents the Village on this. She spoke of notices being delivered to the residents regarding the basketball hoops to be sure they are removed from the Village Streets within the next few days. She continued to mention that 218 Millen Drive is starting a portion of demolition on this structure; whereas they had a fire. The former Luciens facility at Rt. 11 and Bear Road (802 North Main Street) is applying to put a nail salon in. The old Goose 'n Gander House has a podiatrist setting up business there. Liberty Gas Station is looking to demolish the car wash facility.

Clerk Treasurer: Clerk Treasurer Dianne Kufel spoke of a recent visit from NY Municipal Work. Comp. Alliance whereas they met with Department heads and did site visits. Overall they were very pleased. They made a few recommendations that will be passed on at the next Employee Safety Meeting. We also met with VFIS regarding our current LOSAP program and finalized the EEOC claim and the liability to the Village. The final numbers have deviated from what was set forth previously as a year has now passed. Dianne mentioned her looking into a credit card system that will enable the departments to accept credit card payments for permit fees, community center rentals, summer camp, etc., rather



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than strictly cash and checks. Lastly, Dianne mentioned a meeting with Onon. Community Development regarding the Commercial Rehab program and some revised paperwork and slight modifications to the plan. The Codes Department is the promoting office to the businesses of this program. The Mayor's office in-turn looks to our Assemblyman, and Senators to offer encouragement/recommendations for these projects.

DEPUTY MAYOR/TRUSTEES REPORT:

Trustee Linnertz: No report

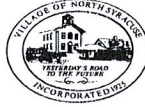
Trustee Ferguson: reminded all of the next Public Safety Meeting to be held on Monday, December 2nd at 4:00 PM at the North Syracuse Community Center.

Trustee Butterfield: No report

Deputy Mayor Henry: spoke of the last EOP meeting that was held on November 12th whereas Meals on Wheels also attended. The next meeting will be held on January 7th at 2:30 PM. The Police Chief will put the book together and hand over to the Mayor for his review. Deputy Mayor Henry thanked the Police Chief and Fire Department for their input and expertise.

MAYOR'S REPORT:

Mayor Atkinson mentioned the visit from the Work. Comp. Alliance also and noted that we were better than 95% of other municipalities; this is reflective in our numbers which ultimately keeps the numbers down. He also mentioned the basketball hoops being discussed at the last staff meeting, and the Codes office will be following up with these and those that are not in accordance will be turned over to the Police. The Mayor mentioned the SMTC grant opportunity whereas being aggressive with this grant money and it is paying off. Although, sometimes we have to model it towards the way they want it and we don't always have control. It is a worthwhile project and it is nice to have these studies/projects ready and on the shelf. The Mayor thanked CHA for their efforts. The Mayor continued to speak about the Business Showcase event with the Chamber of Commerce. Thirty businesses attended this event; both the 1st and 2nd floor of the Community Center was occupied. There was a good turnout with the businesses, slightly light with the foot traffic, but good business to business interaction. The Mayor said this is another way that government is doing something to promote the businesses in their Village. He continued to speak of the booking room being complete over at the Police Department, and the next phase of this construction project is the 2nd egress at the police side for a handicap and juvenile entrance. He also mentioned that he will be out of town beginning November 15th until November 25th offered through the Turkish Cultural



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Center – funded with Peace Islands Institute, Trustee Ferguson is going with him. Mayor Atkinson spoke of the staff meeting and out IT specialist, Peter Knowles, mentioned our software is not going to be supported come the spring of 2014, therefore some expenditures will be forthcoming to update this. He also reminded of the Employee Holiday party on Friday, December 13th, thanks to the Department Heads and Elected Officials as well as a few others; to thank all the employees for their good work throughout the year. The Mayor also mentioned the Onondaga County Safety Committee that he is a member of and how he/they are looking at how the County Sheriff's Dept. is funded. He spoke of the Town of Cicero and Town of Clay pay on the same formula although the Town of Cicero has their own Police Department doing their own road patrol, whereas as the Town of Clay does not have. There is a disparity on the way this is being charged and it should be charged differently for town's that have their own road patrol.

Trustee Butterfield made a motion to adjourn at 7:36 PM. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.

Respectfully submitted,

Dianne M. Kufel
Village Clerk/Treasurer