

VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, June 25th, 2020 @4:30 PM

North Syracuse Community Center

600 South Bay Road, North Syracuse, NY

The Village of North Syracuse Regular Board Meeting began at 4:30 P.M. with Mayor Gary Butterfield asking everyone to join him in the Pledge of Allegiance.

Roll Call: Mayor Gary Butterfield, Trustee LouAnn St. Germain, Trustee Strong, Trustee Fred Wilmer, and Dep. Mayor Gustafson.

Personnel Present: Village Clerk/Treasurer Dianne Kufel, CEO Brian Johnstone, DPW Superintendent Ed Ware, Fire Chief Patrick Brennan, Parks Director Teresa Roth, and Village Attorney Neil Germain.

Personnel Absent: Police Chief William Becker (Excused), and Amy Franco Village Engineer (Covid).

RESOLUTION # 115-20

APPROVAL OF BOARD MEETING MINUTES

Dep. Mayor Gustafson made a motion to approve the minutes from the June 11th, 2020 Board Meeting. The motion was seconded by Trustee Wilmer. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 116-20

GENERAL FUND OLD BUDGET ABSTRACT APPROVAL

Trustee Wilmer made a motion to approve Abstract #28 in the amount of \$129,739.76 covering voucher #1543 to #1570. The motion was seconded by Trustee Strong. The Mayor stated this abstract includes \$106,600 for Premier Fire Apparatus, and we will hold on to the check until the Chief says work is completed to satisfaction. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 117-20

GENERAL FUND NEW BUDGET ABSTRACT APPROVAL

Trustee Wilmer made a motion to approve Abstract #02 in the amount of \$166,126.71 covering voucher #34 to #85. The motion was seconded by Dep. Mayor Gustafson. The Mayor stated the Eastern Shore annual Insurance Liability is included for \$112,000 in this abstract. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 118-20

BUDGET TRANSFER(S)

The Mayor stated the transfer to cover the final costs to rehab/paint Engine 6. Dep. Mayor Gustafson made a motion to approve the budget transfers from A3410.240 Fire Dept. New Radios to increase



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A3410.476 Fire Dept. Vehicle Mtc. in the amount of \$15,223. The motion was seconded by Trustee Wilmer. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

OLD BUSINESS:

2019 COMM. DEV. PROJECT: GROVE ST. SIDEWALKS

The Mayor stated this is the update on our Comm. Dev. sidewalks, we had a meeting and walked the sidewalks to determine what we are going to do, it is the same side as the existing sidewalk and we are going to make them 5' wide. He continued the drawing takes them out to the stop sign by the park. He added the survey is done and we are waiting for CHA to come up with the bid documents.

RESOLUTION # 119-20

**SET THE DATE FOR THE VILLAGE WIDE GARAGE SALE:
POSTPONED FROM MAY 16TH/17TH DUE TO COVID 19**

The Mayor stated normally have a Village Wide Garage Sale, it was scheduled for May 16th/17th, he opened it up for dialogue, there is a desire to have a Village Wide Garage Sale perhaps the middle of July 18th and 19th. Trustee Wilmer made a motion for discussion. The motion was seconded by Trustee Strong. Dep. Mayor Gustafson asked if it was feasible to have it due to Covid, are garage sales open. Mayor Butterfield continued yes, garage sales were in Phase III. Trustee Strong asked if we have to do anything special with permitting or signs or once we pass it here, folks can have stuff as long as DPW and Codes are good, kind of a pass or what is necessary. Village Clerk-Treasurer Kufel stated and they will come in or call Village Hall and there is a tally sheet of all, so the others can know who is having it. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

**INFORMATIVE: POTENTIAL CROSSWALK-GROVE
ST. /SOUTH BAY/MAXWELL/WATSON RD.**

The Mayor stated this is informational: the Potential Crosswalk - Grove St./South Bay/Maxwell/Watson Rd. intersection and he asked Dep. Mayor Gustafson to speak on this. Dep. Mayor Gustafson thanked Village Clerk-Treasurer Kufel and Engineer Franco who got her in contact with Dave Cooper; he is the Civil Engineer for the County. She continued he stated the NYS Traffic and Vehicle Law §1640 provides the Village Board with the authority to regulate the crossing of any roadways within the Village by pedestrians. She added for example: Crosswalk, so it is not their responsibility, it is ours, and we want to do it; that is as far as she has gotten. The Mayor asked her to continue to spearhead this. Dep. Mayor Gustafson stated she will. Much discussion went back and forth and it was agreed Dep. Mayor Gustafson would go around with a petition to the residents for a crosswalk. The Board also



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discussed having lights there. The Mayor spoke of it being a tough spot, because it is two lanes going into one, a whole bunch of streets coming into to one, so the lights would be important. Dep. Mayor Gustafson stated the reason she is concerned is because she sees so many kids walking or riding their bikes down Maxwell Ave. to go to the pool and people crossing all the time.

NEW BUSINESS:

INFORMATIVE: DISCUSS LEY CREEK SHUTTING DOWN

The Mayor stated next is Ley Creek shutting down and asked DPW Sup't. Ware to tell them why. DPW Sup't. Ware stated they want to control the water that flows through the system at the dump. He continued at Ley Creek it is an open facility and Rock Cut Road is a closed facility. He added it is going to create an issue for us; it is 10 miles further, it is enclosed, trucks are going to be lined up waiting to go in, so it is going to take us longer to do Bulk Trash. He spoke of the wear and tear on the trucks, it is not going to be any better for us, but we will get through it. The Mayor asked if that is a permanent shut down. DPW Ware stated it is for Commercial and Municipal; but Ley Creek will be open on Thursday, Friday and Saturday for residential and anything that has to go over the scales has to go to Rock Cut Road, so it is going to be a lot more time for us to get rid of bulk trash.

RESOLUTION # 120-20

**DISCUSS/APPROVE SUMMER PARKS STAFF
SEASONAL HIRES: 2ND WAVE**

The Mayor stated the Parks Director has provided a list of rehires with their associated hourly wage to the Board for authorization of the list. Trustee Wilmer made a motion to authorize the Parks list of rehires attached as "Exhibit A". The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting favor of the same.

RESOLUTION # 121-20

**DISCUSS SEWER RESERVE: CHANGE NAME
TO SEWER STORM DRAIN RESERVE**

Dep. Mayor Gustafson made a motion to change the Sewer Fund name to Storm Sewer Reserve Fund. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting favor of the same.

RESOLUTION # 122-20

**DISCUSS/AUTHORIZE MAYOR TO SIGN NSCSD-
FUEL AND WASH AGREEMENT 8/01/20-7/31/21**

Trustee Wilmer made a motion to authorize the Mayor to sign the NSCSD-Fuel and Wash Agreement



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for 8/01/20-7/31/21. The motion was seconded by Trustee Strong. Trustee Wilmer asked if it could be extended to 3 yrs. Discussion went back and forth agreeing to look into extending it for next year when it renews. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting favor of the same.

RESOLUTION # 123-20

**DISCUSS/AUTHORIZE MAYOR TO SIGN NSCSD-BURNELL
PARKWAY STRIP AGREEMENT 8/01/20-7/31/21**

The Mayor stated the next item is to authorize Mayor to sign NSCSD- Burnell Parkway Strip Agreement 08/01/20-7/31/21. The Mayor continued it is the same as every year, it specifies the use of this strip we maintain for 1 yr. and pay \$1 to the school district. He added he would like to sign this year, but look into the details before it renews next year; there is more to this one than the other one. Trustee Wilmer made a motion to authorize the Mayor to sign the NSCSD-Burnell Parkway Strip Agreement 8/01/20-7/31/21. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting favor of the same.

**DISCUSS/AUTHORIZE THE MAYOR TO SIGN THE TEAMSTERS
1149 AGREEMENT: 06/01/20-5/31/24**

The Mayor stated the next item he would like to skip and go to at the end.

RESOLUTION # 124-20

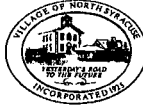
**DISCUSS/AUTHORIZE DPW SUMMER SEASON
PART-TIME EMPLOYEE**

Trustee Wilmer made a motion to hire Mary Danials for the DPW as seasonal part-time Laborer at \$15.00/hour beginning Friday, June 26th, 2020. The motion was seconded by Trustee Strong. Trustee Wilmer asked if she was a Village resident. DPW Sup't. Ware stated no, she lives in Liverpool, is the only applicant and she is qualified for the position. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting favor of the same.

RESOLUTION # 125-20

**DISCUSSION FOR THE TREE BOARD (BOARD OF TRUSTEES)
REGARDING TREES AT 800 NORTH MAIN STREET**

The Mayor stated item on the agenda is a discussion for the Tree Board (Board of Trustees) regarding trees at 800 North Main Street. The Board received a sample letter from CEO Johnstone due to a complaint that came thru from the Medical Offices behind them and an arborist determined they are dead/diseased, so we need a motion authorizing the Tree Board to determine what to do and send a letter to the owner of the property to take care of the trees. Trustee Wilmer made a motion authorizing



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the Tree Board to determine to sign and send this letter to the owner of this property to take care of the trees that are dead /diseased. The motion was seconded by Trustee Strong. Dep. Mayor Gustafson asked if they are asking the Village to take the trees down or just a letter to go out to the owner of the property to take the trees out. The Mayor explained to the owner of the property. Trustee Strong suggested an education piece be put on Village Website or Village Facebook with a step by step process of trees, whose responsibility if hanging over Right-of-way, or dead trees, for Village residents if they have a problem. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting favor of the same.

CITIZENS' VOICE: The Mayor invited anyone that wished to share concerns or thoughts via Facebook to address the Board.

Vera Desimone of 304 Belmore Dr. thanked:

- All who came to her birthday parade, she was very surprised and very excited; it was lovely.
- Parks Director Roth for hard work done on swim/summer programs; we all appreciate that.
- DPW for beautiful job taking care of the leaves and trash; our Village looks so nice and clean.

Joyce Cooper of 102 Edden Ln. stated:

- Neighbor on corner of Chestnut St. & Edden Ln. backs up to her driveway; she has 5 foster dogs, big dogs O.K. bark rarely, the beagle barks frequently. CEO Johnstone will check into.

John Coleman of 232 Elm St.:

- Spoke of the Crosswalk Dep. Mayor Gustafson was addressing; he feels it would be prudent to trim the bushes of a vacant house on corner of Maxwell and South Bay-triangle shaped lawn.
- Spoke of Trees on homeowner's property and neighboring property-where the liability falls.
- Spoke at length about the Building being built at 232 Shaver Ave. and how he feels this is a commercial building and does not belong there, as well as the neighbors are feeling the same as he is. He feels that this does not belong there and it is obnoxious.

The Mayor asked if anyone would like to speak and closed Citizen's Voice.

ATTORNEY REPORT: He stated currently working on several issues, but currently working on the 50-a elimination with NYCOM.

ENGINEER REPORT: Absent/No Report.

DEPARTMENT HEAD REPORTS:



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Police Department: (Police Chief: William Becker) Not present; but submitted his report as follows:

- All 6 juveniles (3-15 yrs.) involved in the series of burglaries this month have been located and charged at this time. The involved juveniles were involved in 4 separate burglaries, 2 attempted burglaries, 2 stolen vehicles and numerous car larcenies. Said juveniles were charged with Burglary 2nd, Attempted Burglary 2nd degree, Criminal Possession of Stolen Property 3rd, 4th, 5th, unauthorized use of a motor vehicle, Criminal Possession of a Controlled Substance (Heroin) and conspiracy. They are scheduled to appear in Family court regarding these charges.
- Police Dept. applied for Community Assistance Grant through Walmart pertaining to COVID operations and Community give back programs. The total award request is \$4,600.

Strategic Initiatives Fund Application (North Syracuse Police Project Initiatives)

- 1) Child ID Consumables such as: cards, printer ribbons and lanyards-supplies to help produce Safe Child Identification Cards for Children in our community.
 - 2) Lobby Re-opening-Electronic door security due to the protesters/illness monitoring due to Covid-19. Our Lobby at Police Headquarters is still currently closed due to Covid-19 and Sporadic Protests. We wish to purchase an electronic door security device which will allow us to monitor people entering the building and screen them for Covid-19 virus. It will also allow us to screen for persons who may be attempting to enter with the intentions of causing damage to property or harm to Village residents requesting police services. With this system we will be able to re-open our lobby and again provide services such as: Car Seat Inspections, Sharps and Medication Disposal, Handicap Parking Permits, Distribution of Free Gun Locks, Notary Public Services, etc.
 - 3) Halloween Safety Supplies for children wishing to Trick or Treat. We are looking into purchasing reflective trick or treat bags, glow sticks, etc. for children and adults so they may be easily seen for safety as well as be seen to promote social distancing.
 - 4) Community Disc Golf Event-Event to bring community and police together. Since some entertainment activities are still on hold due to Covid-19 we are looking to promote and hold a Disc Golf Event for our community which will be held outdoors practicing social distancing.
 - 5) Autism Awareness for Community Members. We will purchase items to promote Autism Awareness to Community Members since there are many children who reside in our Village with Autism. The Protests against police have hindered community relations between police and community members and this is one way to promote togetherness.
- So far in June: 719 Total Calls for service, 271 Property Checks, 12 Domestic, 10 Motor Vehicle Accidents, 157 Traffic Stops, 91 Traffic tickets, 30 Arrests

Fire Department: (Fire Chief Patrick Brennan) He stated the following:



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- Exhaust System discussed at last meeting was repaired, is up and going; sent requisition over
- Completed annual physicals, all completed, but 2 members that were not available
- Working with Developer, OCWA, and Codes for 444 S. Main St.; Fire Dept. concern: water distribution, OCWA Engineers are doing some calculations and giving feedback
- Firehouse is busy, the annual hose and ladder testing was done; worked out great
- Meeting Kristen from Eastern Shore Associates tomorrow at 10 AM at Fire House to do annual review ESIP for the insurance

Public Works Department: (DPW Sup't.: Ed Ware) He stated the following:

- Busy doing brush pickup
- Doing vehicle maintenance
- Helping the Parks Dept. get pool ready
- Had meeting with Craig Case to finalize the punch list at Heritage Pk.

Parks and Recreation Department: (Parks Director: Teresa Roth) She stated the following:

- Tues., June 30th, Pool opens; had staff meeting and everything will be ready to go, big change have to modify the operations because of Covid guidelines:
 - Pool usage limited to Village residents only
 - Not issuing pool passes through Village Hall, show up at pool with proof of residency or ID
 - Wear mask at check-in point, do temperature check, answer a couple of questions; then you can get into the pool, you do not have to wear mask in water
 - Will keep track of waiting list, if more than 25 to 30 people at time, the Pavilion will be used as staging waiting area, if we have a wait list, will limit swim time to 30 minutes
- Received messages from non-residents who were unhappy who used pool in past, because not allowed, she would like to accommodate them; but does not know how we can go to a 3rd occupancy, we are one of the few pools opening.
- Summer Day Camp Program begins July 6th, not advertised, they reached out to residents who had kids in the programs last summer; accommodated everyone and handful of openings available, and did lottery system with past Village residents, accommodating 80 kids with strict guidelines
- She thanked Mike Ferguson, Camp Director for his help, pulling this off will be challenging; parents really appreciative and realize it will be a different program this year
- Tomorrow hopefully Phase 4 will open, which means planning to reopen pavilions, the parks, Comm. Ctr. for events as long as do not exceed 50 people; practice social distancing, and so forth, hopefully July 15th that will increase after that, we do have some reserved parties scheduled the next couple of weeks



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- Heritage Pk. project is finalized, have walk thru tomorrow and that should be done; Park is getting great reviews and lots of people are using it
- She thanked the Board for approving staff list, fortunately have all returning staff for both pool and camp

Codes Department: (CEO: Brian Johnstone) He stated the following:

- He gave Atty. Germain a new chapter of code to review on solar; need added to our code, currently nothing for roof top solar or ground mounted solar for residential properties.
- He will send to Board, blanks for setbacks and minimum acreage need to be filled if you want to allow something like this. There are a couple of spots where this would be feasible with fences and signage, all included in code.
- He spoke with a solar company interested in doing a solar farm; also included in this code.

Clerk-Treasurer: She stated the following:

- CSEA, their Excellus Blue Cross Blue Shield Program is looking for 4.2% increase
- Pleased to say last abstract for Old Budget bills, that is a good thing, can start closing the books
- Plans for full blown Audit, new project using Federal Funds over \$750,000 we will be paying, required

DEPUTY MAYOR-TRUSTEES REPORT:

Trustee St. Germain: No report.

Trustee Strong: He stated the following:

- Thanked the residents, fellow Board members, Dept. Heads for entrusting him and helping him as Trustee thru 1st yr. as he looks forward to year 2
- He hopes to submit to the Board members and Mayor in July, a probationary and annual evaluation for all depts. and all staff; is willing to do ground work to initiate.
- He is looking forward to seeing the pool and summer camp get going; KUDOS to everyone involved with that, it has been a long road and a lot of hours, it does set North Syracuse apart from those who did not get it going.
- He spoke of DPW Sup't. Ware and Parks Director Roth very quick to act on concern of fence at Dog Pk.; within 1 day someone was on it, and benches deeper in ground so not damaged
- He congratulated Jody Rogers from Town of Cicero and Canteen for all her work, she is retiring. She worked directly with the Village of North Syracuse; it will be tough shoes to fill.

Trustee Wilmer: No Report.



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Dep. Mayor Gustafson: No Report.

MAYOR'S REPORT:

The Mayor stated the doors are open at Village Hall, there are instructions when you enter you need a mask. He continued the Police doors are still locked, you have to call to get let in; the Fire Dept. that is still locked, but Phase 4 is tomorrow hopefully, so things are moving along. He spoke of the flowers being up, looking good and being watered daily. He stated the Chestnut St. /Church St. project is underway and their going to start pouring sidewalks next week, so we are excited about that. He continued finally they are working to get the poles out of the Right-of-way on Chestnut St.

The Mayor stated he would like to entertain a motion to go into executive session to discuss the bargaining union contract. He continued there may or may not be any business after; he does not think so.

Trustee Wilmer made a motion to enter into **Executive Session** at 5:12 P.M. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting favor of the same.

Trustee Wilmer made a motion to return to **Regular Session** at 6:05 P.M. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting favor of the same.

Trustee Wilmer made a motion to adjourn at 6:06 PM. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

Respectfully submitted,

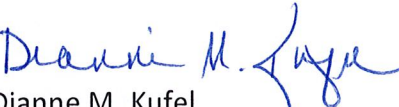

Dianne M. Kufel
Village Clerk-Treasurer

Exhibit "A"

Summer 2020 Parks Staff

<u>Name</u>	<u>Position</u>	<u>2019 Hrly Rate</u>	<u>2020 Hrly Rate</u>
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David Campbell	Aquatics Facility	\$14.65	\$15.40
Jennifer Dahm	Lifeguard	\$13.25	\$14.00
Steven Cooley	Instructor Lifeguard	\$12.15	\$12.90
Ryan Heitman	Lifeguard	\$11.25	\$12.00
John Harbaugh	Lifeguard	\$11.20	\$11.95
Sarah Walter	Lifeguard	\$11.25	\$12.00
Fiona Sullivan	Lifeguard	\$11.15	\$11.90

VILLAGE OF NORTH SYRACUSE

REGULAR BOARD MEETING

DATE: 6/25/2020

PLEASE SIGN IN

Name

Address

Joyce H. Cooper

102 Edder Lane

Kiera Desjardins

304 Belmore Dr,

John Coleman

232 Elm St.

phlegm

215 So Main St. N Syr