

VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, July 22nd, 2021 @ 4:30 PM

North Syracuse Community Center

600 South Bay Road, North Syracuse, NY

The Village of North Syracuse Regular Board Meeting began at 4:30 P.M. with Mayor Gary Butterfield asking everyone to join him in the Pledge of Allegiance.

Roll Call: Mayor Gary Butterfield, Trustee LouAnn St. Germain, and Dep. Mayor Gustafson.

Personnel Present: CEO Brian Johnstone, DPW Superintendent Ed Ware, Fire Chief Patrick Brennan, Parks Director Tony Burkinshaw, Police Chief William Becker, and Amy Franco Village Engineer.

Personnel Absent: Village Clerk/Treasurer Dianne Kufel (Excused), Trustee Chris Strong (Vacation), Trustee Fred Wilmer (Vacation) and Village Attorney Robert Germain (Excused).

RESOLUTION # 136-21

APPROVAL OF BOARD MEETING MINUTES-JUNE 24TH, 2021

Dep. Mayor Gustafson made a motion to approve the minutes (Facebook Livestreamed) from the June 24th, 2021 Board Meeting. The motion was seconded by Trustee St. Germain. The motion was approved: St. Germain, Gustafson, and Butterfield, all voting in favor of the same.

RESOLUTION # 137-21

APPROVAL OF BOARD MEETING MINUTES-JULY 8TH, 2021

Dep. Mayor Gustafson made a motion to approve the minutes (Facebook Livestreamed) from the July 8th, 2021 Board Meeting. The motion was seconded by Trustee St. Germain. The motion was approved: St. Germain, Gustafson, and Butterfield, all voting in favor of the same.

RESOLUTION # 138-21

GENERAL FUND ABSTRACT APPROVAL

Dep. Mayor Gustafson made a motion to approve Abstract #4 in the amount of \$86,383.60 covering voucher #195 thru #227. The motion was seconded Trustee St. Germain. The motion was approved: St. Germain, Gustafson, and Butterfield, all voting in favor of the same.

OLD BUSINESS:

DISCUSS/APPROVE MOU-DEPT. OF PUBLIC WORKS: **CLASSIFICATION OF EMPLOYEES AS PWMW**

Further conversation needed with CSEA, and 2 Board members not here. Tabled; next meeting.



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TREE BOARD: REVIEW/DISCUSS 104 WADSWORTH ROAD

Discussion took place back and forth about dead tree at 104 Wadsworth Rd regarding potential danger; documentation rec'd from Ms. Begay of 102 Wadsworth Road has been forwarded to Atty. Germain.

DISCUSS 118 GROVE STREET: UPDATE

CEO Johnstone updated the Board: the parties involved had been served, it is up to them, if they wish they can request a hearing which has to take place on the July 28th; he has not received any correspondence from them.

RESOLUTION #139-21

**PERSONNEL APPOINTMENTS: VERIFICATION FROM
LAST MEETING**

Trustee St. Germain made a motion to approve the Personnel Appointments with all agreeing to serve, official document forward to Board including addition of: Police Reform Policy, Pandemic Plan, Planning and Zoning vacancies confirmed and reappointed. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Gustafson, and Butterfield, all voting in favor of the same.

NEW BUSINESS:

RESOLUTION #140-21

**APPROVE TRAVEL EXPENSES FOR POLICE CHIEF-2021
ANNUAL TRAINING CONFERENCE-GLEN FALLS**

Dep. Mayor Gustafson made a motion to approve Travel Expenses for Police Chief, 2021 Annual Training Conference at Glens Falls not to exceed \$500. The motion was seconded by Trustee St. Germain. The motion was approved: St. Germain, Gustafson, and Butterfield, all voting in favor of the same.

RESOLUTION #141-21

**DISCUSS/APPROVE THE APOINTMENT OF JUDY KIMBALL
AS INFORMATION AIDE EFFECTIVE JULY 26, 2021**

Dep. Mayor Gustafson made a motion to approve the permanent appointment of Judy Kimball as Information Aide effective July 26, 2021 at an annual salary of 31,567.95. The motion was seconded by Trustee St. Germain. The Mayor stated Village Clerk-Treasurer Kufel is pleased with Judy, she has



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the experience, and the timing is good as Village Clerk-Treasurer Kufel is going out for some surgery in the near future and to have this settled before she goes would be a help. Dep. Mayor Gustafson stated she is very pleasant. The motion was approved: St. Germain, Gustafson, and Butterfield, all voting in favor of the same.

**RESOLUTION FOR ELECTED OFFICIALS C. STRONG/L.
ST. GERMAIN FOR THE NYS RETIREMENT SYSTEM**

The Mayor stated 2 of the Trustees are not here, so he tabled this until the next meeting.

DISCUSS NO PARKING SIGNS ON ROXANN AVE.

Discussion took place regarding "No Parking" signs, DPW will get information about other streets, the Board will look into putting into local law, so Law Enforcement can enforce it. CEO Johnstone will write code amendment, a Public Hearing on 8/26/21 to add code amendment to existing local law.

CITIZENS' VOICE: The Mayor invited anyone that would like to share concerns or thoughts via Facebook to address the Board.

Mary Begay of 102 Wadsworth Rd. shared concerns and steps taken to remove dead tree at 104 Wadsworth Rd.

Ken Ryan of 211 Herman Dr. asked about the tree taken down at the Dog Pk. at Heritage. DPW Sup't Ware stated they could not reach it and had it removed as it was a hazard.

The Mayor asked if anyone else would like to speak and closed Citizen's Voice.

ATTORNEY REPORT: No Report.

ENGINEER REPORT: She stated the following:

- Application that is due next week. She did not know if the Mayor was going to talk about the AARP Application at Heritage.

The Mayor stated they had a meeting with 2 applications, 2 opportunities for Main St. Improvement Grants. He continued we nailed down 1, we are working on it, Mrs. Franco; our architect and we are the applicant, we have a developer on board and we have worked on that 1. He added there is another 1 that just came up which we will be working on again for the 2nd application, he thinks we have a valid project. He stated there is another 1. Mrs. Franco continued the 1 is due next Friday. The



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Mayor stated yes, he had a conversation with that applicant or that person and Mrs. Weed, so he will have his part done by tomorrow or Monday; if we do not apply we do not have any chance. The Mayor spoke of another one coming up in September for SMTC which will be sidewalks, so we will need to continue working on that.

DEPARTMENT HEAD REPORTS:

Police Department: (Police Chief: William Becker): He stated the following:

- Month of June Totals: 1162 Total Calls for service, 538 Property Checks, 13 Domestic, 19 Motor Vehicle Accidents, 150 Traffic Stops, 77 Traffic tickets, 23 Criminal Arrests
- So far for July: 1043 Total Calls for service, 512 Property Checks, 4 Domestic, 9 Motor Vehicle Accidents, 183 Traffic Stops, 82 Traffic tickets, 12 Criminal Arrests

Fire Department: (Fire Chief: Patrick Brennan) He stated the following:

- Night work has begun on Rt. 11, suggested getting together to coordinate the detail information to be called in to 911 Ctr., so Emergency Responders know when to take alternate route; seconds matter especially when going down Rt. 11
- Starting Preventative Maintenance Program, went out to bid with couple of different vendors, rec. at Village Hall; would like to get approvals through this week
- Fire Dept. very busy

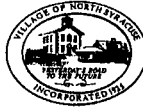
Public Works Department: (DPW Sup't.: Ed Ware) He stated the following:

- Call from contractor doing the work for Ulster, they have a couple of sink holes across from Wells Ave E., in the 100 block; it appears to be right over our sewer line, will camera that line tomorrow. He will talk to contractor, his supervisor and notify 911, Terry Bruce from Ulster paving stated they would take care of it, if it is an issue that needs to be addressed. We just need to verify if there is a problem or not.

Parks and Recreation Department: (Parks Director: Anthony Burkinshaw) He stated the following:

- Thanked Det. Florian and for his help on things with Parks, very professional, great to work with; thank you to Chief Becker as well
- 1st wk. of camp that did not involve rain, moving forward another wk. down
- Starting our 3rd and final wk. of swim lessons
- Wednesday was Country Act, another great concert, 6 more on Wednesday nights- 6:00 PM

Codes Department: (CEO: Brian Johnstone) No Report.



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Clerk-Treasurer: (Village Clerk-Treasurer Kufel) Excused.

DEPUTY MAYOR-TRUSTEES REPORT:

Trustee St. Germain: No Report.

Trustee Strong: No Report.

Trustee Wilmer: No Report.

Dep. Mayor Gustafson: No Report.

MAYOR'S REPORT:

The Mayor stated the Rt. 11 paving project is underway; they are doing a good job. He continued we can get somebody to reach out to the 911 Ctr., to let them know every evening Monday thru Thursday from 7:00 PM to 4:00 AM, to count on it that Rt. 11 is going to be compromised until they are done which is going to be September. He added the Poll Question; he believes is in regards to the Marijuana issues, we got a total of 701 votes. He stated 71% are in favor, 29% are not in favor, but we have no idea if this is Village residents or not, because it is restricted to Village residents, but we just put the Poll Questions out there, so that is businesses to sell. He continued there were 373 votes regarding social gatherings, 55% are in and 45% are not in favor of this. He added again, we do not know if it is Village residents or not; we do not know the make-up, but those are the facts. Police Becker stated on the sale, he does not think you are going to have to worry about that, they are going to be talking more about that in the conference; he can provide you with the information. He continued they are going to be doing distribution centers, not assigning licenses to private businesses. He added so the state will build a distribution center which cannot be within a mile of a school, impoverished areas, or high crime areas. He explained so looking at the demographics of our community; there is really nowhere that they can put a distribution center that is not 1 mile from an educational center or another, so he does not think we will have a distribution point here. He added it is all going to be stated controlled. The Mayor stated we rec'd an email from the engineers CHA for the project of Chestnut/Church, last yr. they were going to send a drone to take pictures and a lot of it is promotional for them. He continued they did not do it, so they are planning on doing it next week, so if you see a drone flying over Chestnut/Church; they are waiting for clearance from Hancock. He stated also, were receiving information from the DOT, and the I81 project, it is pretty much a done deal. He continued there was a last-minute effort to come up with another plan; he thinks this one is going through. He added there is going to be sound barriers installed at the end of Oakley Dr. and Wells Ave. East, the no name street; there will be a sound barrier there going up to Rt. 481, so that will help the Village. He spoke of having



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received a letter asking if we are in favor of a sound barrier or not, "yes" we are. He explained there will be public hearings, and there is a draft environmental impact statement, he sent it to the Trustees. He stated we have thumb drive if anybody wants to come into the Village and look at the whole thing, you are welcome to. He spoke of asking Parks Dir. Burkinshaw to get some prices for signage for 2 other small areas, 2 other streets coming into the Village, we do not have room for a big sign, but a little one. He stated he would rather everyone look at it before signing off on it.

Dep. Mayor Gustafson made a motion to adjourn at 5:06 PM. The motion was seconded by Trustee St. Germain. The motion was approved: St. Germain, Gustafson, and Butterfield, all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel
Village Clerk-Treasurer

Annual Meeting Information – 7/08/2021 (Adopted 7/22/2021)

New Term: Chris Strong (Expires 7/2025), Lou Ann St. Germain (Expires 7/2025)

Pat Gustafson (Expires 7/2023)

Personnel Appointments:

Historian – Alfred W. (Bill) Fergerson

Director of Parks and Recreation – Anthony Burkinshaw (no harm no foul to reappoint but not legally required)

Codes Enforcement Officer – Brian Johnstone (no harm no foul to reappoint each year but not legally required)

Village Clerk-Treasurer – Dianne Kufel (no harm no foul but only every 2 years)

Deputy Village Clerk-Treasurer – Diane Ilacqua (no harm no foul but only every 2 years)

DPW Superintendent – Ed Ware (depends on date this position was created – no harm/no foul to reappoint)

Police Chief – William Becker (no harm no foul to reappoint but not legally required)

Signatories-Mayor, Clerk/Treasurer, Dep. Clerk Treasurer

Attorney – Germain & Germain

Engineer – CHA (CHA)

Official Newspapers – Eagle Newspaper (Star Review) and Post Standard

Depositors – M&T Bank, Solvay Bank

Official Insurance Co. – Eastern Shores – NYMIR and PERMA for W/C

Village Auditors – The Bonadio Group and Michael Benn and Company (LOSAP)

Policies/Handbooks-

Police Reform (Adopted 3/25/2021)

Emergency Pandemic Plan

Emergency Operations Plan

Procurement Policy – as modified

Personnel Policy – Same as last year

Sexual Harassment Policy – New 08/11/2020

Travel Policy – New 6/27/2019

Fund Balance Policy – Same as last year

Investment Policy – Same as last year

Mileage Reimbursement Federal Rate (IRS) .56 cents per mile as of Jan. 1st, 2021

Board Meeting Dates – 2nd Thursday of each month @ 6:30 PM and the 4th Thursday of each month @ 4:30 PM at the Community Center unless otherwise noted.

Chairman

David Robinson

5 Year Appointment Expires 7/01/2025

Members

Jeff St. Germain

5 Year Appointment Expires 7/01/2023

Anthony Irick

New Term

5 Year Appointment Expires 7/01/2026

Jack Gaiser

5 Year Appointment Expires 7/01/2022

Jake Bunton

5 Year Appointment Expires 7/01/2025

Alternate

Tammy Riveria

New Term

5 Year Appointment Expires 7/01/2026

Committee Appointments:**Public Safety Committee Members:**

Dep. Mayor Pat Gustafson

Police Chief William Becker

Trustee Strong

Codes Enf. Officer – Brian Johnstone

Jack Gaiser

Fire Chief Pat Brennan

DPW Superintendent – Ed Ware

Parks Director – Teresa Roth

Disaster Plan Committee Members

Mayor Gary Butterfield

Dep. Mayor Pat Gustafson

Dianne Kufel – Clerk Treasurer

Fire Chief Pat Brennan

Codes Enf. Officer – Brian Johnstone

Police Chief William Becker

Matthew Conti – Director of Transportation

Evan Grenier/Operations – NAVAC

MS-4/Stormwater Compliance Committee

Mayor Gary Butterfield

Chairman of Planning Commission Gregg Lancette

Codes Enf. Officer – Brian Johnstone

Village Attorney – Germain & Germain

Village Engineer – Kristy Harris

Village Clerk/Treasurer Dianne Kufel

DPW Superintendent – Ed Ware

Board of Ethics: (5 Members – In Progress)

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REGULAR BOARD MEETING

DATE: 7/22/21

PLEASE SIGN IN

Name

Address

KEW RYAN

211 HERMAN DR

Art Brooks

549 County Rte 45 Central Square

Martha Perry

102 Wadsworth Rd

Sam Coletta

102 Wadsworth Rd