



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, August 12th, 2021 @ 6:30 PM

North Syracuse Community Center

600 South Bay Road, North Syracuse, NY

The Village of North Syracuse Regular Board Meeting began at 6:30 P.M. with Mayor Gary Butterfield asking everyone to join him in the Pledge of Allegiance.

Roll Call: Mayor Gary Butterfield, Trustee LouAnn St. Germain, Trustee Chris Strong, Trustee Fred Wilmer, and Dep. Mayor Gustafson.

Personnel Present: Village Clerk/Treasurer Dianne Kufel, CEO Brian Johnstone, DPW Superintendent Ed Ware, Fire Chief Patrick Brennan, Parks Director Tony Burkinshaw, Police Chief William Becker, and Laura Cassalia, Village Engineer.

Personnel Absent: Village Attorney Robert Germain (Excused).

Business of the Month: The Mayor presented a certificate of recognition to "Big Dip." He thanked the owners; Peter and his wife for being a local business and asked them to give a few words. Peter explained he and his families have been working for 2 yrs. learning the business. He shared it was opened in 1955 as an Ice Cream Shop with burgers and hotdogs and worked into what it is today. He spoke of wanting to be a part of the community and doing fund raisers, being excited to be here and thanked everyone.

RESOLUTION # 142-21

APPROVAL OF BOARD MEETING MINUTES-JULY 22ND, 2021

Trustee Wilmer made a motion to approve the minutes (Facebook Livestreamed) from the July 22nd, 2021 Board Meeting. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 143-21

GENERAL FUND ABSTRACT APPROVAL

Trustee Wilmer made a motion to approve Abstract #6 in the amount of \$108,594.56 covering voucher #278 thru #374. The motion was seconded Dep. Mayor Gustafson. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 144-21

SEWER FUND ABSTRACT APPROVAL

Trustee Strong made a motion to approve Sewer Fund Abstract #6 in the amount of \$31.28 covering voucher #3. The motion was seconded Dep. Mayor Gustafson. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.



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OLD BUSINESS:

RESOLUTION # 145-21

**DISCUSS/REJECT MOU-DEPT. OF PUBLIC WORKS:
CLASSIFICATION OF EMPLOYEES AS PWMW**

Trustee Wilmer made a motion to Reject MOU Dept. of Public Works: Classification of Employees as PWMW as presented. The motion was seconded by Trustee Strong. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

DISCUSS 118 GROVE STREET: UPDATE

CEO Johnstone updated the Board: Hearing held with Village Atty., owner's grandson and himself; grandson wants to fix house. He continued we are still moving forward with decision to fix or remove the house, he has 10 days to apply for permit with plans, 30 days to complete, will know by next meeting whether he has applied to fix property or not.

**PENDING: NO PARKING SIGNS-ROXANN AVE.:
LOOKING AT OTHER DEAD-END STREETS**

The Mayor stated the No Parking Signs on Roxann Ave is pending while looking at other dead-end streets. They spoke of Cul de sacs, the circles are: Aspenwood, Post Lamp, Sleeth Mill, as well as Roxann Ave. and Tuller. This was tabled.

**VILLAGE STREET BENCH REPLACEMENT LOCATION:
NBT BANK OR OTHER LOCATION**

Discussion took place regarding liability and better plan for a location.

**DISCUSS: THE MARIJUANA REGULATION AND TAXATION
ACT-PLAN TO DECIDE/VOTE IN SEPTEMBER**

Discussion took place back and forth, if Board is going to vote, it should be in September to allow for public hearing. Dispensaries stated regulated, needs to be 1 mile from schools and churches.

RESOLUTION #146-21

**DISCUSS/REJECT MOU-TEAMSTERS 1149-OFFICER'S
SALARY SCHEDULE**

Trustee Wilmer made a motion to Reject MOU-Teamsters 1149 Officer's Salary Schedule. The



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motion was seconded by Trustee Strong. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

NEW BUSINESS:

RESOLUTION #147-21

**DISCUSS/APPROVE VILLAGE "LONGATED" SIGNS AT
THE EAST AND WEST LOCATIONS OF THE VILLAGE**

Trustee Wilmer made a motion to discuss the approval to purchase the Village "Longated" signs at east and west locations of the Village. The motion was seconded by Dep. Mayor Gustafson. Discussion went back and forth regarding type of signs, location and maintenance of Chestnut and Belmore location. The motion was approved: St. Germain, Strong, and Gustafson, all voting in favor of the same. Opposed: Wilmer.

RESOLUTION #148-21

DPW: ED'S NEW TRUCK: 2022 EXT. CAB-75 DAYS

Trustee Wilmer made a motion to approve the DPW: 2022 Chevy Ext. Cab. Vehicle-75 Days. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION #149-21

DPW: 2022 FORD F250 REG. CAB W/PLOW-75 DAYS

Dep. Mayor Gustafson made a motion to approve the DPW: 2022 Ford F250 Reg. Cab. W/Plow-75 Days. The motion was seconded by Trustee Wilmer. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION #150-21

**RESOLUTION FOR ELECTED OFFICIAL C. STRONG
FOR THE NYS RETIREMENT SYSTEM**

This resolution to be made will be as follows:

BE IT RESOLVED THAT THE Village of North Syracuse, Board of Trustees at a regularly scheduled board meeting held on August 12th, 2021 hereby establishes the following as reportable days worked for the purposes of retirement credit based on review of records submitted by elected officials:

TRUSTEE:	Chris Strong	4 year term expires 7/2025
		<u>9.69 days per month X 12 = 116.22/year (rounding)</u>
		(10 months with 2 pays = 8.9466 per month = 89.40)
		(2 months with 3 pays = 13.4169 per month = <u>26.82</u>)
		116.22



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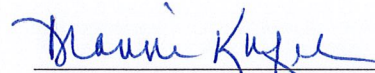
The standard work day has been established at five days per week, six hours per day by the Board of Trustees as a standard workday for elected and appointed officials for the purposes of determining the days worked which are reportable to the NYS Retirement System.

CERTIFICATION OF VOTE:

Mayor Gary Butterfield	Aye
Deputy Mayor Pat Gustafson	Aye
Trustee LouAnn St. Germain	Aye
Trustee Fred Wilmer	Aye
Trustee Chris Strong	Abstained

Date:

8/17/21


Dianne Kufel, Village Clerk/Treasurer

RESOLUTION #151-21

**RESOLUTION FOR ELECTED OFFICIAL L. ST. GERMAIN
FOR THE NYS RETIREMENT SYSTEM**

The Mayor explained this was for a newly elected official: L. St. Germain, who wanted to join the NYS Retirement System and the calculation process. Discussion took place as to if unable to attend physically meeting did that time count and how was calculated. Covid, closed meetings to the public and attending on Zoom we discussed.

The resolution to be made will be as follows:

BE IT RESOLVED THAT THE Village of North Syracuse, Board of Trustees at a regularly scheduled board meeting held on August 12th, 2021 hereby establishes the following as reportable days worked for the purposes of retirement credit based on review of records submitted by elected officials:

TRUSTEE: LouAnn St. Germain

4 year term expires 7/2025

2.62 days per month X 12 = 31.44 days/year

(rounding)

(10 months with 2 pays = 2.4184 per month = 24.18)

(2 months with 3 pays = 3.6276 per month = 7.26)

31.44

The standard work day has been established at five days per week, six hours per day by the Board of Trustees as a standard workday for elected and appointed officials for the purposes of determining the days worked which are reportable to the NYS Retirement System.

CERTIFICATION OF VOTE:

Mayor Gary Butterfield	Aye
Deputy Mayor Pat Gustafson	Aye
Trustee Chris Strong	Aye

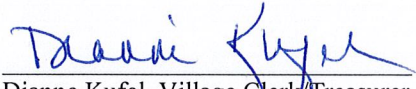


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Trustee Fred Wilmer
Trustee LouAnn St. Germain

Aye
Abstained

Date: 8/17/21


Dianne Kufel, Village Clerk/Treasurer

RESOLUTION #152-21

**DISCUSS/APPROVE PROMOTION OF C. KLAISLE FROM
LABORER II TO PWMW EFFECTIVE 8/16/21 @ \$21/HR.**

The Mayor stated next is to discuss/approve promotion of C. Klaisle from Laborer II to PWMW effective 8/16/21 at \$21/hr. Trustee Wilmer made a motion for discussion. The motion was seconded by Trustee Strong. Trustee Wilmer wanted to discuss this and the next item, e. and f., in Executive Session. Trustee Strong asked if he would allow this to be moved to the end of New Business and add in after Citizens Voice. He stated then we can come out with a potential decision for folks that want to stay. Trustee Wilmer agreed to move items e. and f. to the end of New Business. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

DISCUSS MAIN STREET FUNDING REQUEST: DUE 8/13/2021

The Mayor stated next is Main Street Funding Request, due 8/13/21: This has been prepared with 2 applications for renovations at DPW and Village Hall. Discussion was held.

**DISCUSS SAM GRANT REQUEST: SUBMITTED -> DPW
BLDG. REHAB & SOUTH BAY CROSSWALK PROJECT**

The Mayor stated next is the SAM Grant Request: Submitted-DPW Bldg. Rehab and South Bay Crosswalk Project: This package has been prepared and submitted by CHA. Discussion was held.

DISCUSS SMTC-TAP GRANT REQUEST: DUE 9/29/21

The Mayor stated next is the SMTC-TAP Grant Request: Due 9/29/21, this was discussed and will be centered on the sidewalks throughout the Village. Discussion was held and the Mayor asked Trustee Strong to spearhead this application for sidewalks throughout the Village.

**DISCUSS ONONDAGA COUNTY MUNICIPAL GRANT
OPPORTUNITY: DUE 8/13/2021**

The Mayor stated next on the agenda is to discuss Onondaga County Municipal Grant Opportunity, due 8/13/21. Discussion was held: The date has been extended, application for up to \$5,000,000.



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DISCUSS AMERICAN RESCUE PLAN FUNDING

The Mayor stated next on the agenda is to discuss American Rescue Plan Funding, this is being restricted with more to follow; we did receive the first wave of this \$338,000. Discussion was held.

**DISCUSSION: RESTRICTING COMM. CTR. RENTALS
TO "NO ALCOHOL"**

The Mayor stated next on the agenda is for discussion: Restricting Comm. Ctr. Rentals to "No Alcohol," as of late we have had some issues. He proposed when renting out the Comm. Ctr. going to the facility being Alcohol free. Much discussion took place back and forth to: modifying language in contract, checking in, put new policy in place, or alcohol permissible with caterer. The Mayor suggested the Trustees reach out to Parks Dir. Burkinshaw to discuss issues more in depth.

DISCUSS: 800 NORTH MAIN STREET-> MOBIL GAS STATION

The Mayor stated next on the agenda is to discuss: the former Mobil Gas Station at 800 N. Main St, he explained he reached out to the holding company and spoke with someone new. He stated it has been vacant 20 yrs., an eye sore and we want to come up with some resolution to get rid of it. The Village Atty. is working on trying to find out where they stand. More is to follow.

**DISCUSS: NEW POSITION CUSTODIAL WORKER
1 FOR PARKS AND DPW**

The Mayor stated next is to new position for Custodial Worker I. for Parks and DPW; let us skip that, because he is not sure with the other 2 items on the agenda. He continued we will move to the end of New Business.

RESOLUTION #153-21

**DISCUSS/REVIEW/APPROVE AGREEMENT:
HANCOCK AND ESTABROOK**

Trustee Wilmer made a motion to authorize the Mayor to sign the Hancock and Estabrook Agreement for legal services needed for applicant's application that was rejected by Planning Commission. The motion was seconded by Trustee Strong. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION #154-21

ACCEPT RESIGNATION FROM OFFICER C. PLACITO



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Trustee Strong made a motion to accept the resignation from Officer Casey C. Placito effective 8/14/2021. The motion was seconded by Trustee Strong. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION #155-21

CICERO TAX ROLL CORRECTION-SPECTRUM/TIMEWARNER

Trustee Wilmer made a motion to approve and authorize the Cicero Spectrum Tax Bill Exemption. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION #156-21

CLAY TAX ROLL CORRECTION-SPECTRUM/TIMEWARNER

Dep. Mayor Gustafson made a motion to approve and authorize the Clay Spectrum Tax Bill Exemption. The motion was seconded by Trustee Strong. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION #157-21

**DISCUSS/APPROVE TRAVEL SEPT. 15-19TH FOR DEP.
CHIEF OF THE FIRE DEPT.**

Trustee Wilmer made a motion to authorize the Travel for Dep. Chief of the Fire Dept. for Sept. 15-19th. The motion was seconded by Dep. Mayor Gustafson with discussion. Discussion took place back and forth regarding costs, benefits to the Fire Dept. and to the Village. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

CITIZENS' VOICE: The Mayor invited anyone that would like to share concerns or thoughts via Facebook to address the Board.

Lisa Lioto of 356 Chestnut St. thanked the Board for addressing the overgrowth on corner of Chestnut St. and Park Ln. She spoke of many foreclosures and homes becoming rental properties; she suggested a Rental Registry.

Ken Ryan of 211 Herman Dr. stated tree in park could have been cut down prior to fence going up and saved money. He spoke on Comm. Ctr. rentals, residential alcohol O.K, non-residents no; people will still try to sneak it in. He shared he was told he had lucrative wood home-based business; never sold a piece of wood in his life.



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Doug Hummel of 128 Herbert St. stated the equipment by the library; they are working late at night after Village noise ordinance, dumping causing shaking to older houses on Herbert St. He spoke of concerns if foundations cracked, or utility lines were to break. The Mayor explained it is a state contract and does not know what they are dumping there. DPW Sup't Ware stated they are using for slate storage and will remove when they are done.

John Coleman of 232 Elm St. spoke of alcohol at the Comm. Ctr.: not in favor getting rid of alcohol or of banning non-residents, keep waiver option available to pay extra fees, do a spot checks and when caught breaking rules; kick them out. He continued about the no parking signs not being need on his street, should be by street and talk to residents that live there before putting signs up.

The Mayor asked if anyone else would like to speak and closed Citizen's Voice.

ATTORNEY REPORT: No Report.

ENGINEER REPORT: (Laura Cassalia): No Report.

DEPARTMENT HEAD REPORTS:

Police Department: (Police Chief: William Becker): He stated the following:

- Month of July Totals: 1229 Total Calls for service, 598 Property Checks, 8 Domestic, 13 Motor Vehicle Accidents, 177 Traffic Stops, 109 Traffic tickets, 23 Criminal Arrests
- So far for August: 418 Total Calls for service, 213 Property Checks, 7 Domestic, 10 Motor Vehicle Accidents, 42 Traffic Stops, 38 Traffic tickets, 6 Criminal Arrests

Fire Department: (Fire Chief: Patrick Brennan) He stated the following:

- Identified Centerville Ct. Smoke detectors out of date, working with CEO Johnstone to notify them to replace. It is inspected by Hsg. Auth., meeting with Inspector tomorrow to help educate him/assist in showing the gaps; may have global issue.
- Smoke detectors are good for 10 yrs. with a 10 yr. battery; Carbon Monoxide Detectors between 5 and 10 yrs. depending on manufacturer; working on educating public
- CEO Johnstone notified Fire Dept. St., Rose of Lima School on the back side of the cafeteria to school, have cut off access to the Fire Dept.; making playground in there, Fire Dept. not notified and removed good area of pkg. lot back there, so Fire Dept. can no longer get to Gymnasium and part of the school, state jurisdiction, so we are pursuing that with them
- He spoke of having no problem answering questions on recs.



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Public Works Department: (DPW Sup't.: Ed Ware) He stated the following:

- Finish brush today
- Did Bulk trash for the month
- Everything is going fairly smooth
- Did road patching and storm drain repairs
- Did some equipment repair

Parks and Recreation Department: (Parks Director: Anthony Burkinshaw) He stated the following:

- Concert series wrapping up, 3 concerts left, last concert is Wednesday night, 9/1/21
- Summer camp ends this Friday
- Swim lessons ends this Saturday
- Sunday, 8/29/21 Last day pool is open to the public that evening we will be closing
- On hold for all AARP Registrations for Defensive Driving Courses, we are not taking any more names or numbers until we figure out what is going on with AARP; they canceled September and October, we are trying to move everybody into if we have some openings

Codes Department: (CEO: Brian Johnstone) He stated the following:

- 444 S. Main St.: Apt. complex is underway, building across from bowling alley
- 407 S. Main St.: The church started their project this week for addition to church, the road that is going between the road and the church
- 8/19/21 Special Zoning Bd. Meeting - Area Variance for DL Manufacturing of Gateway Pk. Dr.

Clerk-Treasurer: (Village Clerk-Treasurer Kufel) She stated the following:

- Revenue brought in for mattresses is \$1,590 to date for picking up mattresses
- For charging for Add'l totes \$9,574 has come in
- American Rescue Plan: rec'd \$338,000, did take webinar and many more to follow
- She remind Board in Budget did earmark some loss of revenue and unanticipated expenditures due to COVID, at this point in time they want us to record it as a revenue and record the other side as a liability. She will be coming to you with Budget Transfer to move that money to other liability until the Board decides what they want to use that money for.

DEPUTY MAYOR-TRUSTEES REPORT:

Trustee St. Germain: No Report.

Trustee Strong: He stated the following:



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- Thanked Officer Casey Placito for a wonderful job and best of luck in Cicero, stay safe
- He spoke off cross country skiing and snow shoe at Heritage, it would be great for residents
- Thought Rental Registry was great, thanked CEO Johnstone and Lisa Lioto; we can do that
- For Village employees still looking for COVID under American Recovery Act, there is something for coming to work while, still need to discuss, but has not fallen off radar
- 1996 backup dump truck at DPW, vehicle beat; served purpose, been on Budget for last few yrs. and been cut, we need to look at a vehicle replacement plan, asked Board to look at

Trustee Wilmer: No Report.

Dep. Mayor Gustafson: No Report.

MAYOR'S REPORT:

The Mayor stated the American Rescue Plan, we rec'd money, it is in our account; separate from the American Rescue Plan, \$2,000,000 grant. He continued yes, that was another one, we rec'd the money and there are still Webinars to tell us how we can spend the money. He explained if we spend it wrongly we are told they can pull all the money back when they come to audit us, so we are not spending any of that money yet, because we do not want to have to give it back. He stated the Rt. 11 paving project is going a long, yes there are some inconveniences, the backup alarms are a pain and he was not aware there was an issue over there; he does know that they are there a little bit. He continued he did not know what we can do, if we could tell them not to do that, DPW Sup't Ware is our contact person with the company that is doing the work for the state, so you can talk to him about that. He spoke of another issue he has, is we have another park, you mentioned Heritage Pk. for snow shoe and cross country skiing. He stated we have a park behind Meals on Wheels which is named Sleeth Pk. that is 24 acres, we have trails there. John Coleman stated he is not sure, but when he was there it looks like they have posted it up. The Mayor stated that they did, but there is another access. He added a local business; Bike Loft is willing to go in to clean the trails, because they want to bring a rubber trial for bicyclist tires through there. Trustee Strong stated the Bombadier will fit in both areas and get a groomer in there. The Mayor continued we have got a bridge that we need to rebuild. He added we will miss Officer Placito. He thanked all the dept. heads for the work that they do. He spoke of going through the properties that are not kept up necessarily, properties that have been let go, and remember we are just coming out of a pandemic and maybe we will go back into it; we do not know. He explained a lot of people lost their jobs; a lot of people are really struggling.

The Mayor stated he would like to entertain a motion to go into executive session to discuss a personnel issue. He continued there probably will be a vote when we come out.



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Trustee Wilmer made a motion to enter into **Executive Session** at 7:55 P.M. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting favor of the same.

Trustee Wilmer made a motion to return to **Regular Session** at 9:13 P.M. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting favor of the same.

RESOLUTION #158-21

**DISCUSS/APPROVE PROMOTION OF C. KLAISLE FROM
LABORER II TO PWMW EFFECTIVE 8/16/21 @ \$21/HR.**

Trustee Strong made a motion to approve the promotion of C. Klaisle from Laborer II. to Full-time PWMW effective 8/16/21 at \$21/hr. The motion was seconded by Trustee Wilmer. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION #159-21

**DISCUSS/APPROVE PROMOTION OF R. SCARCELLA FROM
LABORER I TO LABORER II EFFECTIVE 8/16/21 @ \$18/HR.**

Trustee Wilmer made a motion to approve the promotion of R. Scarcella from Laborer I. to Full-time Laborer II. effective 8/16/21 at \$18/hr. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION #160-21

**DISCUSS NEW POSITION CUSTODIAL WORKER 1. FOR
PARKS AND DPW**

Trustee Strong made a motion to hire Cecil Martin for Full-time Laborer II. effective 8/16/21 at \$18/hr. The motion was seconded by Trustee Wilmer. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

Dep. Mayor Gustafson made a motion to adjourn at 9:20 PM. The motion was seconded by Trustee Wilmer. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel
Village Clerk-Treasurer

VILLAGE OF NORTH SYRACUSE

REGULAR BOARD MEETING

DATE: August ¹² ~~13~~, 2021

PLEASE SIGN IN

Name

Address

John Coleman

4th m st.

Douglas Hummel

128 Herbert ST

① ROBINSON

163 SUNDIES Woods

PAT Ferguson

215 So Main St. N. Spr NY 13212-3100

Laura Cassella

CAA Consistency s. state st syr.

Lisa Lick

356 Chestnut st

KEN RYAN

211 HERMAN PR.

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