



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, January 13th, 2022 @ 6:30 PM

North Syracuse Community Center

600 South Bay Road, North Syracuse, NY

The Village of North Syracuse Regular Board Meeting began at 6:30 P.M. with Mayor Gary Butterfield asking everyone to join him in the Pledge of Allegiance.

Roll Call: Mayor Gary Butterfield, Dep. Mayor Gustafson, Trustee LouAnn St. Germain, Trustee Chris Strong, and Trustee Fred Wilmer.

Personnel Present: Village Clerk/Treasurer Dianne Kufel, CEO Brian Johnstone, DPW Superintendent Ed Ware, Dep. Chief John Linnertz, Parks Director Tony Burkinshaw, Sgt. Jeff Tripp, and Village Engineer Amy Franco.

Personnel Absent: Village Attorney Robert Germain (Absent).

Business of the Month: The Mayor invited the representatives of Seneca Savings Bank to come forward. He introduced the Manager, Terry Marsala and Jessica Jones. He presented a Certificate of Recognition to Seneca Savings Bank, for being an outstanding local business, in the Village of North Syracuse. Ms. Marsala stated we are community bank with friendly customer svc. who love our customers, and try to do right by the people. Ms. Jones stated we are both great with personal and business accounts too and lots of ways to get free accounts if you need one, come on over, we would love to have you. The Mayor stated he has been a customer since the 1960's, so they have been a local bank for a long time and he congratulated them.

Dorothy Schad Day: The Mayor stated the next item on our agenda is something we do not do this often. He continued December 26, 2021, was declared Dorothy Schad Day in the Village of North Syracuse. He read the plaque. Proclamation, Whereas, Dorothy Schad has been a resident of the Village of North Syracuse almost her entire life, Whereas, she is a big fan of the Village of North Syracuse, Whereas, she has always been a big fan of Syracuse Basketball; and Whereas, she still lives in the house where she grew up in the Village and Whereas family members still reside in the original house with her and December 26th, 2021 was her 108th birthday; Now, Therefore, we deem it an honor to designate December 26th Dorothy Schad Day in the Village of North Syracuse and a pleasure to extend Dorothy Schad our sincere congratulations and best wishes on this happy occasion. Given under my hand and seal of the Village of North Syracuse this 21st day of December 2021. He continued congratulations and presented her with some flowers.

RESOLUTION # 001-22

APPROVAL OF BOARD MEETING MINUTES-DECEMBER 21ST, 2021



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Trustee Wilmer made a motion to approve the minutes (Facebook Livestreamed) from the December 21st, 2021, Board Meeting. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 002-22

GENERAL FUND ABSTRACT APPROVAL

Dep. Mayor Gustafson made a motion to approve Abstract #17 in the amount of \$120,438.17 covering voucher #1115 thru #1182. The motion was seconded Trustee Wilmer. Discussion took place back and forth about charges on Verizon Wireless for the Multi-paks for the air cards, new technology is available and how much longer we would see on abstract. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 003-22

SEWER FUND ABSTRACT APPROVAL

Trustee Strong made a motion to approve Sewer Fund Abstract #17 in the amount of \$11,534.44 (JJ Lane-lateral on Oakley) covering voucher #9 thru #11. The motion was seconded Trustee St. Germain. The Mayor stated this includes work done on S. Main St. near Millen Dr. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 004-22

BUDGET TRANSFER(S)

The Mayor stated the transfer is to transfer monies rec'd from Insurance Company to cover cost of repairs to DPW Sup't vehicle that was hit from behind. Trustee Wilmer made a motion to approve the budget transfers from A2680 Insurance Recoveries in the amount of \$906.16 to increase A5110.476 DPW Vehicle Maintenance. The motion was seconded by Trustee Strong. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same

OLD BUSINESS:

UPDATE: 118 GROVE ST.

Update: 118 Grove St.: The Mayor stated a permit has been pulled. CEO Johnstone stated construction has not started yet. The Mayor continued he has 6 mos. from the time the permit was issued.

RESOLUTION # 005-22

PREMIUM PAY FOR ESSENTIAL WORKERS

The Mayor stated next on the agenda is Premium Pay for Essential Workers-American Rescue Plan



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Funds: The Board has discussed and we talked about it for employees that are on the payroll, it would be a \$500 payment. He continued we also talked about what to do with the Volunteers at the Fire Dept., so actually the next item deals with what we have done with the plan we came up with for the Fire Dept. Trustee Wilmer asked if we have a list of how many people are going to get that the \$500. Much discussion went back and forth about the Essential Workers in the Parks Dept., clarification on dates from March 2020 to Sept. 1st, 2020, who was on Payroll at the time, and if they only worked Part-time as to whether they should receive it. Trustee St. Germain stated it seems like we have too many questions. Trustee Wilmer added do you want to table this vote until after executive session. Trustee St. Germain added sure since we are going in there anyway into it. The Mayor continued yes, we can table it. We will move ahead to the next item on the agenda. Dep. Mayor Gustafson made a motion to initiate the \$500 check for Premium Pay for Essential Workers. The motion was seconded by Trustee Strong. Trustee Strong made **a motion to table it**. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 006-22

FIRE DEPT GO BAGS-AMERICAN RESOURCE
PLAN FUNDS

Trustee Wilmer made a motion to allow the Fire Dept. Volunteers to receive Fire Dept. Go Bag with a \$500 Allowance to choose clothing/whatever from 1 vendor 1 time and salaried Fire Dept. employees to choose from Go Bag or check for \$500, but not both. The motion was seconded by Trustee St. Germain. Discussion went back and forth about what the Go Bags were intended to contain, Covid or Hazardous exposure having something to change into to decontaminate. The Mayor stated it is either/or, either the Go Bag or the \$500. The Mayor stated that the (3) Fire Dept. employees that receive a check from the Village, they either get the check or the Go Bag. Village Clerk-Treasurer Kufel stated but you are going to pay 3 people from the Fire Dept., but you are not going to pay the other people at the Village. The Mayor continued if they choose the \$500, they do not get it yet. Trustee St. Germain continued she does not either. The Village Clerk-Treasurer explained you stated you are tabling the agenda item above; nobody in the Village is going to get any stipend. The Mayor added we can combine these into 1 motion at a later date; this is to approve the concept of giving the Fire Dept. a Go Bag. Discussion took place on the employees that were working during the peak time – March thru September 2020. Village Clerk-Treasurer Kufel added she thinks that was the essential time frame that people were basically working from home. The Mayor stated it kicked in big time in the spring, then it started to release in the fall, so he thinks March to September is good. Trustee Strong stated he is abstaining from this vote for the record. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same. Trustee Strong, Abstained. The Mayor stated it has passed.



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NEW BUSINESS:

RESOLUTION # 007-22

**ADT FIRE ALARMS AGREEMENTS FOR VILLAGE HALL/
DPW BUILDING: LENGTH OF TERM: 60 MONTHS**

Trustee Wilmer made a motion authorizing the Mayor to sign the ADT Fire Alarms Agreement for Village Hall/DPW Bldg. for term of 60 mos. at \$44.72 mo. each for Village Hall and DPW Bldg. The motion was seconded by Trustee St. Germain. Dep. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 008-22

**TOWN OF CICERO 2022 FIRE PROTECTION AGREEMENT:
AUTHORIZE THE MAYOR TO SIGN**

Trustee Wilmer made a motion authorizing the Mayor to sign the Town of Cicero 2022 Fire Protection Agreement. The motion was seconded by Trustee St. Germain. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 009-22

**SURPLUS: 2000 6 WHEEL PLOW TRUCK (UNIT 17),
2012 DODGE 4X4 WITH FISHER PLOW (UNIT 2)
2000 MOHAWK AUTO LIFT, MODEL LMF-12**

Dep. Mayor Gustafson made a motion to authorize the surplus of 2000 6 Wheel Plow Truck (Unit 17), the 2012 Dodge 4x4 with Fisher Plow (Unit 2) and the 2000 Mohawk Auto Lift, Model LMF-12. The motion was seconded by Trustee Strong. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

**INFORMATIVE: LIGHTING IMPROVEMENTS FIRE
DEPT. STATION 1**

The Mayor stated the next item on the agenda is Informative. Sta. 1 of the Fire Dept. is looking to change out some of their outside lighting and there is a fellow from Nat'l Grid, a Mr. Hess, he is the representative that comes to the Village. The Board rec'd the info sent over from the Fire Chief. He continued he has been working with DPW Sup't and Mr. Hess, so the Fire Dept. reached out and has been working with DPW Sup't Ware and Mr. Hess to improve the safety of the Pkg. Lot with improved lighting. He added this is the same program that we got the new LED Lights for our street lights and other improvements that we made.



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RESOLUTION # 010-22

**INFORMATIVE: STREETLIGHTING CHANGING/
SWAPPING OUT TO LED LIGHTS-SAVINGS**

Trustee Wilmer made a motion authorizing to go ahead with the Fire Dept. and the Nat'l Grid owned 64 Decorative-Technology to switch to LED lights at cost of \$5,000, Rebate \$3,000. Much discussion went back and forth regarding Fire Dept. Sta. 1 parking lot lights and the Nat'l Grid owned 64 Decorative-Technology lights being switched to LED Lights. The costs, rebates and savings projected over 25 yrs. The Mayor stated we can revisit 88 of our lights with a quote at our next meeting and deal with our own. The motion was seconded by Trustee St. Strong. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 011-22

INFORMATIVE: UPDATED FIRE DEPARTMENT OFFICERS

Dep. Mayor Gustafson made a motion to approve the appointed updated Fire Dept. Officers list which included District Chief Casey Daugard as delivered to the Board. The motion was seconded by Trustee Strong. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 012-22

**ENGINEERING/HIGHWAY TO PRIORITIZE SEWER
LINES FOR AMERICAN RESOURCE PLAN FUNDS**

The Mayor stated the next item on the agenda, because of the American Rescue Plan Funding being available, Mrs. Franco from CHA and DPW Sup't Ware are working on a list of Storm Sewer Lines that are eligible; prioritizing and mapping which need to be done. He continued they are old corrugated metal pipes, always collapsing and we have just been maintaining them; we do not have a cost, but he would like to have this authorized. Trustee Wilmer made a motion to authorize Mrs. Franco from CHA and DPW Sup't Ware to work on the map, the Storm Sewer Line Drainage System and prioritize where we have to go, which ones have to be done. The motion was seconded by Trustee Strong. Discussion took place back and forth clarifying no monetary, just prioritizing and mapping which need to be done. The Mayor continued exactly. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

**INFORMATIVE: CONTRACT NEGOTIATIONS WILL START/
ATTEMPT TO HAVE ALL WITH THE SAME CARRIER**

The Mayor stated the next item on the agenda is Informative: Contract Negotiations will are going to



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be starting with both: The CSEA (DPW) and the Teamsters, because both contracts are going to be ending May 31st, 2022, so we need to start that process. He continued he has talked to 1 of the liaisons and he has to talk to the other liaison and we can set up and start the negotiating process. He added also there is the other contract; we are going to go into executive session to talk about. He stated we have got a lot of work ahead of us.

RESOLUTION # 013-22

**DISCUSS/REVIEW/APPROVE THE NEW PART-TIME
CLERICAL HIRE FOR THE POLICE DEPT.**

Trustee Wilmer made a motion to approve the hire of Danielle Yates at \$15.08/hr. to fill the Police Dept. Part-time Clerk position effective January 18th, 2022. The motion was seconded by Trustee Strong. Dep. Mayor Gustafson stated she was very disappointed in this, because she never even had heard that Andrea was leaving at all, much less that she had already left. The process was already started and I was just told about this on Wednesday, so we are supposed to discuss and approve with very little information. The motion was approved: St. Germain, Strong, and Wilmer, all voting in favor of the same. Gustafson, opposed.

CITIZENS' VOICE: The Mayor invited anyone that would like to share concerns or thoughts via Facebook to address the Board.

Pat Fergerson of 215 South Main St. thanked the Board on for recognizing and honoring Mrs. Schad who has been in the Village forever and eternity, she is a marvelous lady.

Ken Ryan of 211 Herman Dr. spoke of safety concern: Tarvia lip after tarred on Gateway Pk. Dr.

ATTORNEY REPORT: Absent.

ENGINEER REPORT: (Amy Franco): She stated the following:

- Comm. Ctr. Fund, \$50,000, how to proceed, RFP is going out to bid, couple of options regarding the Comm. Ctr. renovations:
 - Mayor: RFP easiest, reached out to vendors, got 1 price; now have money, just give brief description of what we need, get 3 prices. 1 person contractor, DPW demo
 - Trustee Strong suggested: 1 or 2 person crew, let DPW catch up on their work
 - Trustee Wilmer: Look into wall construction 1st, if block, need something to keep up
 - Generally 25% in kind svcs. or money contribution toward, DPW would fall in that if available



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- Next round Comm. Development Applications come due in March, keep Master Plan List projects in mind

DEPARTMENT HEAD REPORTS:

Police Department: (Sgt.: Jeff Tripp): He stated the following:

- So far for January: 412 Total Calls for service, 253 Property Checks, 4 Domestics, 7 Motor Vehicle Accidents, 28 Traffic Stops, 14 Traffic tickets, 9 Criminal Arrests

Fire Department: (Dep. Chief: John Linnertz) No Report.

Public Works Department: (DPW Sup't.: Ed Ware) He stated the following:

- We are picking up Christmas Trees, tomorrow last day OCRRA will take them for free
- Incident: Someone hit 12 Stop Signs New Year's Day, temporary up, repaired with stock
- Working on Equipment, keeping the plows up and keeping Village going
- Dealer rec'd new truck, sent out for aftermarket: Plow, Sidesteps and Equipment
- Rec'd quote for leaf collector

Parks and Recreation Department: (Parks Director: Anthony Burkinshaw) He stated the following:

- February 19th, Valentine's Dance at Comm. Ctr., call office to register
- Working with Family Fest. on Easter Egg Hunt, 45 already registered for Village residents
- April 10th, Bunny Breakfast

Codes Department: (CEO: Brian Johnstone) No Report.

Clerk-Treasurer: (Village Clerk-Treasurer Kufel) She stated the following:

- Audit going on, typical review cost about \$12,000, fortunately rec'd so much grant money which is a good thing; if rec. over \$750,000 grant money, Federal wants full Audit for past yr. Anticipates same for this yr., already rec'd \$500,000 here, and \$180,000 here
- Electronic online requisitions – it appears that this is not being used, therefore to save some time, we will eliminate this.

DEPUTY MAYOR-TRUSTEES REPORT:

Trustee St. Germain: No Report.

Trustee Strong: He stated the following:

- Asked DPW Sup't Ware if ordered generator, already approved process and selected vendor



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- DPW Sup't Ware-reached out to vendor, got process started, will be 5 to 7 mos. out
- Nice teamwork with PD and DPW, quick response with Stop signs, KUDDOS
- Take moment to think, honor and remember Martin Luther King Day next Monday
- Thanked Judy and other folks in front office helping out handing out at home test kits; did required ID, dealing with masses as coming in, great job
- Sgt. Tripp, Chief Becker, himself and a Rep. from Police Union are working on dates to set up interviews for a Full-time and Part-time Police Officer

Trustee Wilmer: No Report.

Dep. Mayor Gustafson: She stated the following:

- Asked for update from Parks Dir. Burkinshaw on Lonergan Pk., who was van that took down basketball net
 - Parks Dir. Burkinshaw stated contractor with Verizon, know who did it, going to be repaired; company came forward and will pay for damages, backboard, rim are ordered

MAYOR'S REPORT:

He stated the distribution of test kits, when we can get is about 3 hrs. and they are gone. He continued we are supposed to get some more, we do not know when. He added the leaf vacuum/leaf machine, we are also looking at new lawn mower; the largest 1 is not going to make it through another yr. He stated we got pricing and it keeps going up, by time we get the new mower, mowing season will probably be done. He continued Village Offices will be closed on Monday for Martin Luther King Day. He added we have decided to cancel our Holiday Party, because of Covid and will do something at a later date; we were trying, but think of all the people, in that small room. He shared he met with Sheila the architect, for our renovations with the front of the building. He continued we do have the money coming, also for our roof, but while she is there; we have a pinch point on our side of the office, she came up with a design. He added he did not know if he sent it to all of them, making that corridor where the copier is where it is so tight there, we are going to streamline that and move the copier to a different location; that will give us much more of a clear path for that. He stated in regards to Clerk-Treasurer Kufel, he does not know what other Villages do, but every yr. we have auditors come in and do a review. He continued so every yr. everything is checked and we are good to go. He added now because of the amount of money that we are getting we have to have an audit, but the review is pretty much like an audit, so he just wanted to say that our Village fiscally; financially, we are in very good shape. He thanked Clerk-Treasurer Kufel and the other Diane.

The Mayor stated he would like to entertain a motion to go into executive session to discuss some



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bargaining issues. He continued we are not going to make any motions when we come out after executive session.

Trustee Wilmer made a motion to enter into **Executive Session** at 7:22 P.M. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting favor of the same.

Trustee Wilmer made a motion to return to **Regular Session** at 9:01 P.M. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting favor of the same.

Trustee Wilmer made a motion to adjourn at 9:02 PM. The motion was seconded by Trustee St. Germain. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel
Village Clerk-Treasurer

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REGULAR BOARD MEETING

DATE

11/13/22

PLEASE SIGN IN

NAME

ADDRESS

ROBINSON

SLINGER / Woods

Jessica Jones

Hazelhurst Ave

Terry Marsala

201 N. Main St N. Syracuse

KEX RYAN

211 HERMAN DR

Pat Fergerson

215 So. Main St. N. Syr. 1322-3100

Mrs. Sched & Family

Lisa Lioto

356 Chestnut St N. Syr

JOHN LINNAR

FINE DEPARTMENT

John Coleman

232 Elm Street