



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, February 10th, 2022 @ 6:30 PM

North Syracuse Community Center

600 South Bay Road, North Syracuse, NY

The Village of North Syracuse Regular Board Meeting began at 6:30 P.M. with Mayor Gary Butterfield asking everyone to join him in the Pledge of Allegiance.

Roll Call: Mayor Gary Butterfield, Dep. Mayor Gustafson, Trustee Chris Strong, and Trustee Fred Wilmer.

Personnel Present: Village Clerk/Treasurer Dianne Kufel, CEO Brian Johnstone, DPW Superintendent Ed Ware, Fire Chief Patrick Brennan, Parks Director Tony Burkinshaw, Police Chief William Becker, and Village Engineer Amy Franco.

Personnel Absent: Trustee LouAnn St. Germain (Vacation) and Village Attorney Robert Germain (Excused).

The Mayor stated at this time he would like to hold a moment of silence, as you all know Diane Browning, who is a former Trustee and Dep. Mayor as well; passed away Sunday, February 6th. He shared her many accomplishments:

- Diane was a Village resident for 52 years.

- On the Village Board of Trustee from 2003 thru 2020, Dep. Mayor from 2005 thru 2010 and again Dep. Mayor from 2017 thru 2020.

- Appointed to the Mayor position from 2010 thru 2011, and continued as a Board member/Dep. Mayor from 2012 thru 2020.

She held offices of:

- **Senior Advocate** – both at Cicero Town Hall and North Syracuse Village - numerous publications/one-on-one appointments/Bulk Surveys sent out to Seniors

- Chairman and member of the **Family Festival Committee**

- Liaison for the **North Syracuse Planning Board** and as Liaison to the DPW/Highway Dept.

- She was tasked with being on the **Audit Committee** for all Village disbursements.

- She served as a member on the **Zoning Board of Appeals** committee



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- She was a member on the Board for the local **North Area Meals on Wheels**
- She was Commissioner for the **North Syracuse Housing Authority**.
- Diane also played an integral role in the building of the **Toll Road Apartment Complex**.
- She worked with Leon Ilitzki mapping out the “**Walkable Village**” – walk from park to park in the Village of North Syracuse

The Mayor continued she will be missed.

RESOLUTION # 016-22

APPROVAL OF BOARD MEETING MINUTES-JANUARY 27TH, 2022

Trustee Wilmer made a motion to approve the minutes (Facebook Livestreamed) from the January 27th, 2022, Board Meeting. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 017-22

GENERAL FUND ABSTRACT APPROVAL

Trustee Strong made a motion to approve Abstract #19 in the amount of \$180,178.46 covering voucher #1270 thru #1329. The motion was seconded Dep. Mayor Gustafson. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 018-22

SEWER FUND ABSTRACT APPROVAL

Dep. Mayor Gustafson made a motion to approve Sewer Fund Abstract #18 in the amount of \$31.23 covering voucher #12. The motion was seconded Trustee Strong. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 019-22

BUDGET TRANSFER(S)

The Mayor stated transfer is to transfer monies for fuel for both vehicles. Dep. Mayor Gustafson made a motion to approve the budget transfers from A7140.448 Camp Bus Rentals in the amount of \$750.00 to increase A7020.471 Vehicle Fuel. The motion was seconded by Trustee Strong. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 020-22

BUDGET TRANSFER(S)

The Mayor stated transfer is to transfer money for 4 new tires for Ford Ranger. Trustee Strong made a



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motion to approve the budget transfers from A1620.444 Building Repairs-Mtc. in the amount of \$330.17 to increase A7020.476 Vehicle Mtc. The motion was seconded by Trustee Wilmer. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 021-22

BUDGET TRANSFER(S)

The Mayor stated transfer to cover salary of Chad Thompson, because our former contracted employee retired. Dep. Mayor Gustafson made a motion to approve the budget transfers from A7181.446 Custodian in the amount of \$10,681.91 to increase A7110.13 Parks Laborer. The motion was seconded by Trustee Strong. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 022-22

BUDGET TRANSFER(S)

The Mayor stated transfer to move money from front desk salary line to cover while we paid Stafkings for a temporary employee. Trustee Strong made a motion to approve the budget transfers from A1325.15 Front Desk Salary Line in the amount of \$5,600 to increase A1620.415 Stafkings. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 023-22

BUDGET TRANSFER(S)

The Mayor stated transfer money from the Walmart Grant to Safety Day, for signs, "Hide your Belongings". Trustee Strong made a motion to approve the budget transfers from A3389U Walmart Grant in the amount of \$329.50 to increase A3120.479 Safety Day. The motion was seconded by Trustee Wilmer. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 024-22

BUDGET TRANSFER(S)

The Mayor stated transfer is grant money to cover car seats. Dep. Mayor Gustafson made a motion to approve the budget transfers from A3389C Revenue Child Pass. Safety in the amount of \$1,010.03 to increase A3120.27 Car Seats. The motion was seconded by Trustee Strong. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 025-22

BUDGET TRANSFER(S)



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The Mayor stated transfer Overtime Traffic Safety Shifts, transfer revenue to cover shifts worked. Trustee Strong made a motion to approve the budget transfers from A3389 Traffic Safety STEP Revenue in the amount of \$1,866 to increase A3120.142 Police Traffic Safety OT. The motion was seconded by Trustee Wilmer. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 026-22

BUDGET TRANSFER(S)

The Mayor stated transfer from full-time labor, to cover overtime shifts worked, from being down 1 officer. Trustee Strong made a motion to approve the budget transfers from A3120.12 Police Full Time (9-10) in the amount of \$40,000 to increase A3120.14 Police O/T. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

OLD BUSINESS:

RESOLUTION # 027-22

**UPDATE: REMAINS UNAPPROVED-PREMIUM
PAY FOR ESSENTIAL WORKERS**

Trustee Wilmer made a motion to approve the Premium Pay for Essential Workers on the list plus to include the 3 Parks Leaders from Lonergan, Kennedy and Heritage for discussion. The motion was seconded Trustee Strong. Much discussion went on back and forth regarding: The basis of what the American Recovery Act is, the interpretation by the Board of what is essential to keep Village running between March to September 2020, including Parks workers, and the number of hrs. worked; part-time/full-time, and if still employed with the Village. It was also decided that employees during that time frame would receive even if they were no longer employed by the Village. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 028-22

**UPDATE: RESOLUTION APPROVED 01/13/22 FIRE
DEPARTMENT GO BAGS-AMERICAN
RESOURCE PLAN FUNDS**

Trustee Wilmer made a motion to approve 38 members will receive the Go Bags. The motion was seconded Dep. Mayor Gustafson. Much discussion went on back and forth regarding who would have an option to receive a check that was on payroll during the time frame and how many firemen who would receive a Go Bag funded by the American Recovery Plan Fund. Tim Zacholl does not get a Go Bag - would be on the Vlg. Employee List. Mark and John Hogan would have a choice; Marsha Spink's



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would go to her estate/spouse and Paul Linnertz was hired after the time frame ended, in October 2020, so is not eligible. The motion was approved: Wilmer, Gustafson, and Butterfield, all voting in favor of the same. Trustee Strong, Abstained.

NEW BUSINESS:

RESOLUTION # 029-22

**VILLAGE INFRASTRUCTURE IMPR. PROGRAM: 2022
APPLICATION IN ORDER TO RECEIVE \$707,200**

Dep. Mayor Gustafson made a motion to approve the submittal of Village Infrastructure Impr. Program: 2022 Application to the Cty in order to receive \$707,200. The motion was seconded Trustee Strong. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 030-22

**VILLAGE INFRASTRUCTURE IMPR. PROGRAM: 2021
PROOF OF EXPENDITURES**

The Mayor stated the next item on the Agenda is to Proof the 2021 Expenditures, a detailed submittal that shows last year's application, we spent a bit more, so he will entertain a motion. Trustee Strong made a motion to approve the Village Infrastructure Impr. Program: 2021 Proof of Expenditures. The motion was seconded Dep. Mayor Gustafson. Dep. Mayor Gustafson stated that she thought it was very well written and Village Clerk-Treasurer Kufel's figures were very well calculated. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 031-22

TREE BOARD: REVIEW OF 113 HERMAN DRIVE

Trustee Wilmer made a motion that we do not proceed with removal of the trees at 113 Herman Dr. The motion was seconded Dep. Mayor Gustafson. Much discussion went on back and forth regarding: What the Tree Code reads for trees in Right-of-way, these trees do not present danger to streets, or public; therefore Village is not responsible to remove those trees. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

REVIEW PART-TIME PAY FOR POLICE OFFICERS

Review part-time Pay for Police Officers: The Mayor does not think that we are going to move on this yet. He continued we just rec'd a pay schedule, and we are in the process, we are going to be hiring another part-time officer. He explained we are not in-line with some of the other municipalities who are offering more, but we want to be more in line with the other municipalities so we do not miss out hiring because we are the lowest. He stated we just rec'd. this; we can take some time to review it at



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and discuss at our next meeting. Police Chief Becker spoke of wanting to do a part-time canvas of like agencies in Onon. Cty. He stated others are paying up to \$12 more an hour than we are and he would like to propose a step format for new part-timers. He continued he wanted to be more competitive with the Cty. He explained the training program and various increments starting at \$20/hr., off training program to like \$22 or \$23/hr., then to \$25/hr. He continued this would give an incentive for people coming in to want to stay longer to achieve more money. The Mayor continued in our next meeting we will dig into this a little more.

TOWN OF CLAY 2022 FIRE PROTECTION AGREEMENT:
AUTHORIZE THE MAYOR TO SIGN

Town of Clay 222 Fire Protection Agreement: we will table this, because the contract came over and there is an error, so they can correct the numbers.

RESOLUTION # 032-22

REVIEW/APPROVE-AUTHORIZE MAYOR TO SIGN
SYRACUSE SIGNALS 2022 AGREEMENT

Trustee Wilmer made a motion to authorize the Mayor to sign the Syracuse Signals 2022 Agreement. The motion was seconded Dep. Mayor Gustafson. Much discussion went on back and forth regarding: The agreement increased from \$495/qtr. to \$540/qtr. Communicating with them that the light coming off Chestnut had no arrows going north or south, so at times significant traffic backups. Also coming west from Centerville, no one is able to turn to go north and holds everything up and out here at South Bay and Centerville when light trips and only 1 vehicle sitting there the extended waiting time if that could be looked into. DPW Sup't Ware stated he could talk to them tomorrow about that, and he was going to reach out to the NYS DOT for the 1 on Rt. 11 and Chestnut to see what we can do to maybe look into that, if they could help us with that suggestion on that street. The Mayor added unfortunately up there, there are no arrows on the east or west at Rt. 11, here there are, but up there is does back up, because he is coming out on it all the time. He clarified that is not the same as Syracuse Signal, we pay this light and the caution light up there at the school, correct. DPW Sup't Ware continued correct. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 033-22

DISCUSS 2022 COMM. DEVELOPMENT FUNDING: SET
PUBLIC HEARING FOR MARCH 10TH-6:30 PM

Trustee Wilmer made a motion to Set Public Hearing for March 10th, at 6:29 PM to Discuss 2022



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Comm. Development Funding. The motion was seconded Trustee Strong. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 034-22

**DISCUSS MAIN STREET-CHANGING LANGUAGE IN
ZONING DESIGNATION: SET PUBLIC HEARING**

Trustee Wilmer made a motion to set a Public Hearing for Thursday, March 10th, at 6:28 PM to Discuss Main Street: Changing Language in Zoning Designation. The motion was seconded Dep. Mayor Gustafson. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

CITIZENS' VOICE: The Mayor invited anyone that would like to share concerns or thoughts via Facebook to address the Board.

Ken Ryan of 211 Herman Dr. stated there seems to have been some changes in code regarding the trees over time. He spoke of stop signs: some streets have every block, every other or none; should be consistent.

Scott Cerio, Atty. of 311 N. Main St. introduced himself as an Atty., and new owner of General Law Office handling everything except bankruptcy, located across from Twin Trees. He offered his services, if anyone needs them.

The Mayor asked if anyone else would like to speak and closed Citizen's Voice.

ATTORNEY REPORT: No Report.

ENGINEER REPORT: (Amy Franco): She stated the following:

- To touch on the Comm. Development, that she emailed you over last yrs. 5 yr. plan as a reference to know what we included on there for the March mtg.
- Also, included, if want to pursue AARP Grant again; not a big effort, spoke of Crosswalk on South Bay, it is due end of March 30th or 31st
- Met with Mayor, DPW Sup't Ware, and CEO Johnstone; prepare Master Plan for Drainage Issues, like priority report for drainage, will have something next mtg., put toward use of ARP Funds that Village has

DEPARTMENT HEAD REPORTS:

Police Department: (Police Chief William Becker): He stated the following:



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- Month of January Totals: 1136 Total Calls for service, 657 Property Checks, 12 Domestic, 17 Motor Vehicle Accidents, 107 Traffic Stops, 90 Traffic tickets, 20 Criminal Arrests
- So far for February: 353 Total Calls for service, 208 Property Checks, 4 Domestic, 7 Motor Vehicle Accidents, 28 Traffic Stops, 21 Traffic tickets, 3 Criminal Arrests

Fire Department: (Fire Chief Patrick Brennan) He stated the following:

- Been busy lately, few fires, 1 where juvenile started fire in home, busy yr. so far
- Members appreciative of working with Village Board on Go Bags

Public Works Department: (DPW Sup't.: Ed Ware) He stated the following:

- Cleaning out cul de sacs of stored snow, to make easier for emergency vehicles
- Equipment Maint. on various dept. vehicles as well as our own
- Working on their breakroom, got floor done, it will last long time and easy to maintain
- Have new snowplow in service, swing by take a look
- 1 of 2 pickup trucks are in and on road

Parks and Recreation Department: (Parks Director: Anthony Burkinshaw) He stated the following:

- 2/14/22 deadline for tickets for Valentine's Dance coming up, still have tickets at office
- 5/28/22 Family Fest: entertainment all lined up, held outside Comm. Ctr. on Centerville Pl
- Summer Concert Series: 7 out of 10 contracts in, getting bands ready to go
- Board will be receiving something about local law re: parking overnight in parks, has not been an issue, seeing more cars overnight; no local law for overnight pkg. in parks

Codes Department: (CEO: Brian Johnstone) He stated the following:

- 2/17/22 at 5:30 PM: Planning Comm. Mtg. downstairs Comm. Ctr. for Home Occupation

Clerk-Treasurer: (Village Clerk-Treasurer Kufel) She stated the following:

- Glad to say W2's out, 1099's are out
- Busy with ins. changes with Police Union 1149, different deductions, different premiums
- All "budget worksheets" out, giving 2 to 3 wks. and will get model together for that
- Audit just about done, coming back couple days to wrap up; feels confident about that

DEPUTY MAYOR-TRUSTEES REPORT:

Trustee St. Germain: No Report (Absent).

Trustee Strong: He stated the following:



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- Spring initiatives being wonderful to look forward to both by Parks Dir. Burkinshaw with summer concerts series, events or Village Parks and Recs. kicking things into high gear or Village Clerk-Treasurer Kufel sending out Budget worksheets, he means they both mean spring, so we can think positively
- Is excited about Infrastructure, he appreciates the Board really pushing for this, he knows the Mayor is on Board, utilizing some of that American Recovery toward Infrastructure
- The plow and DPW Equipment that has been needed being a long time coming with stuff that has been ordered and new equipment has come in
- There is a "Shred Event" on April 23rd, 2022 coming up, so watch for that

Trustee Wilmer: No Report.

Dep. Mayor Gustafson: She stated the following:

- She wanted to remind everyone that March 1st is the 1st big pickup for the Village
- She expressed her sincere sympathies to Diane Browning's family, she was my dear friend and mentor; she definitely will be missed

MAYOR'S REPORT:

He stated when he saw Diane Browning's daughter at calling hours, when he 1st met Diane we were on opposite sides of the political party, as we looked at each other. He continued then as we served together we learned to respect each other and then through the process we actually became friends. He added you never had to wonder what she was thinking; she would let you know, so she will be missed. He stated we did have a very productive meeting; the Infrastructure is something that the American Rescue Plans Funds will pay for, and we have about 600 catch basins for our storm system. He continued many of them have been built along time ago and DPW Sup't Ware's crew each yr. does a few. He added we have identified 3 major issues that we have asked CHA to prioritize and do a little research on the 3 big ones, we probably cannot do ourselves. He stated you will be happy to know one of them is at the end of Herman Dr. to try to alleviate the water build up there, 1 here at Centerville when there is heavy rain and another 1 down Gateway Pk., it is certainly not a flashy 1 to talk about, but is probably the worst 1. He explained the water that backs up backs up a ways into the whole neighborhood and we have a 3' pipe that is totally plugged that goes back into the wetlands there and we cannot just go in there and dig it out. He stated we have to abide by certain rules and regulations, so they are going to give us a shopping list with priorities, so he thinks that is a good thing and it is covered under the American Rescue Fund. He continued 2 issues we have is we have ordered a new lawn mower, and the 1 we have is broken. He added DPW Sup't Ware tried to get a new engine for it, and they stated they cannot tell him when there will be an engine, and the lawn mower we



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ordered will not be here until probably November; or somewhere there about, it is not going to help. He explained it will not help us at all for mow season, so he has asked DPW Sup't Ware to look for a smaller unit that we could purchase and then send it back to auction 1 yr. later when we get the big 1. He shared the 1 we are waiting for has an 11' span. DPW Sup't Ware stated it has an 11' span and we will not get it until September and the 1 that we have now, it is only running on 3 cylinders. He continued the motor is not running up to par and would be difficult to get through the year with that. The Mayor reiterated so we are trying to purchase 1, so we can get by. He stated we have 1 mower that is a 60". DPW Sup't Ware continued it is 72" and if we can get another 1 we can make do and when the big 1 comes in we can send 1 to auction.

Trustee Wilmer made a motion to adjourn at 7:25 PM. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

Respectfully submitted,


Dianne M. Kufel
Village Clerk-Treasurer

VILLAGE OF NORTH SYRACUSE
REGULAR BOARD MEETING

DATE Feb. 10th, 2022

PLEASE SIGN IN

NAME

ADDRESS

KEN RYAN

211 HERMAN DR

Scott Cerio

311 North Main St.