



## **VILLAGE OF NORTH SYRACUSE**

### ***Regular Board Meeting***

Thursday, January 23th, 2025 @ 5:30 PM

**North Syracuse Community Center**

600 South Bay Road, North Syracuse, NY

**Facebook Livestreamed**

The Village of North Syracuse Regular Board Meeting began at 5:30 P.M. with Mayor Butterfield asking everyone to join him in the Pledge of Allegiance.

**Roll Call:** Mayor Butterfield, Deputy Mayor Gustafson, Trustee John Bolton, Trustee Chris Strong, and Trustee Lou Ann St. Germain.

**Personnel Present:** Deputy Fire Chief J. Asztalos, Police Chief C. Fieldson, DPW Supt. E. Ware, and Rec. Supervisor D. Radell.

**Personnel Absent:** Village Clerk/Treasurer D. Kufel (Excused), Codes Director L. Nestell (Excused), Parks Dir. A. Burkinshaw (Excused), Village Attorney Robert Germain (Excused) and Engineer A. Franco (Excused).

### **RESOLUTION #009-25**

### **APPROVAL OF REG. BD. MTG. – JANUARY 9, 2025**

Trustee Strong made a motion to approve the minutes (Facebook Livestreamed) from the January 9, 2025, Board Meeting. The motion was seconded by Trustee St. Germain. The motion was approved: Gustafson, Strong, St. Germain, and Bolton all voting in favor of the same.

### **RESOLUTION #010-25**

### **GENERAL FUND ABSTRACT APPROVAL**

Deputy Mayor Gustafson made a motion to approve General Fund Abstract #17 in the amount of \$179,513.41. covering voucher #1061 thru #1104. The motion was seconded by Trustee Bolton. The motion was approved: Gustafson, Strong, Bolton, and St. Germain all voting in favor of the same.

### **RESOLUTION #011-25**

### **BUDGET TRANSFER (S)**

Trustee Bolton made a motion to transfer monies in the amount of \$22,610.00 from A2262EE-Town of Clay Boiler to A3410.26- Fire Dept. Boiler. The motion was seconded by Trustee Strong. The motion was approved: Strong, Bolton, St. Germain and Gustafson, all voting in favor of the same.

### **OLD BUSINESS:**

### **UPDATE ON DASNY GRANT/FIRE STATION 1 ADDITION**

The Mayor gave an informative update regarding the Fire Station 1 addition. We are continuing to correspond and submit the requested project budgets, bonding schedules etc. The DASNY representative is finalizing the documentation to send the Financial Team for review. The Mayor stated the Bonding Schedules need to be finalized.



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The Mayor also stated there was a meeting held this week at the Fire Station with the Engineers, and a Grant Writer. The Engineers are attempting to close in on a few more details of the project.

**UPDATE ON STATUS OF THE RENTAL REGISTRY**

The Mayor gave an update on the status of the Rental Registry. The Mayor stated there has been continuing progress made on the Rental Registry. Codes Officer L. Nestell will be at the next Board Meeting to discuss. The Mayor turned this item over to Trustee St. Germain to give further update, as she is the liaison. Trustee St. Germain stated Codes Officer Nestell informed her that he expects to be done with the Registry by end of February/early March.

**UPDATE ON 118 GROVE STREET**

The Mayor gave an update on the 118 Grove Street. The Mayor stated a permit was reissued in June 2023, that expired in June 2024. The permit was for the roof only, however, there are issues with the roof. The Mayor stated Codes Officer Nestell told him that he spoke with the owner recently. The owner stated that he gained ownership of the property in December 2024. The Mayor turned the floor over to Trustee St. Germain for further update. Trustee St. Germain stated Codes Officer Nestell did talk with the grandson, who stated he is selling the property to a contractor. Codes Officer Nestell told the owner he is giving him one week to show that the property has been sold, and another two weeks for the Contractor to produce drawings of the proposed work for the property. Trustee St. Germain stated she was told if the criteria is not met, CO Nestell stated the Village will petition the court. The Mayor further stated that CO Nestell said there is a tight timeframe for repair of this hazard. There will be no more exceptions. Trustee Strong stated that Clerk/Treasurer Kufel provided documentation to show that the Village was made whole on the tax portion of the property.

**TOWN OF CICERO HIGHWAY MAINT. INTERMUNICIPAL AGREEMENT**

The Mayor gave an update regarding the Intermunicipal Agreement with the Town of Cicero Highway Maintenance/Equipment. The Board received the Agreement drawn by Attorney Germain. The Board agreed that some modifications need to be made to the Agreement before approval. Per DPW Superintendent Ware he has not received the modifications to date. The Board agreed to table this item until the modifications are made.

**NEW BUSINESS:**

**RESOLUTION #012-25     HIRING GRANT ADMINISTRATOR CHA GRANT AGREEMENT 109 CHESTNUT STR.**

The Mayor gave an update regarding the CHA Agreement, that the board was given a copy of. The Mayor stated that there was a meeting at the Fire Department this week. The items discussed in this meeting was the CHA Agreement as well as hiring a woman (Sara) who helps to oversee the Grant process. The Mayor stated her company name, resume and credentials were provided to the Board as well.



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The Mayor stated he talked with Attorney Germain regarding this issue. Attorney Germain said the Village was getting ahead of the process and stated that other criteria needed to be met first. The Mayor advised that the Village Attorney meet and discuss the various steps that needed to be taken regarding this matter in the near future. Trustee Bolton raised concerns regarding the timeline of tabling this issue. His concern relates to other substantial Grants that are available for the Village to apply for. Some of these grants have a deadline for applying as early as April 2025. Trustee Bolton is concerned that delaying this process will hamper our ability to apply for these other Grant opportunities.

Trustee Strong engaged Dep. Fire Chief Asztalos to give an update on his knowledge of the different grant opportunities he is aware of. Dep. Fire Chief Asztalos stated that off the top of his head he does not have the current information.

Mayor Butterfield reiterated his suggestion to hire Sara as an asset to the Village to help with applying for multiple grants. Mayor Butterfield stated the three main grants they discussed are DASNY, VFire, and Safer Grants, however he believes there are other grant opportunities as well. However, Mayor Butterfield believes we should wait on hiring her per Attorney Germain's suggestion. The Mayor further stated that DASNY is waiting for confirmation of the funding from the Village, in order to begin reimbursement of the costs the Village has already incurred. The Mayor again reiterated that the Board should meet with the Village Attorney to get a better grasp on the process before hiring Sara.

The Mayor made a motion to table this issue until the Board can meet with counsel. Trustee Strong seconded the motion. The motion was approved: Gustafson, Strong, Bolton, and St. Germain all voting in favor of the same.

**NYS MANDATE WEBSITE CHANGE TO .GOV**

The Mayor informed the Board the NYS enacted a mandate that all Governments agencies need to utilize a .gov internet domain effective 12/31/2025. NYCOM opposed this mandate, but it did pass. The Mayor informed the Board that the process to address this will be soon.

**RESOLUTION #013-25**

**NEW UNIFORM CODE/ENERGY CODE EFFECTIVE 12/20/2022**

The Mayor advised the Board that a new Uniform Code/Energy Code was adopted in 12/30/2022. The Village began the process to implement, however it was never followed up on. The Mayor stated, it needs to be finalized. The Mayor stated the Codes office is reviewing the code, and will make recommendations soon. The Mayor stated the Board will need to review, and make recommendations as well. There will be more to follow regarding this issue. The Mayor made a motion to table the discussion regarding the adoption of the Uniform/Energy code until Council and Codes have completed their work on the questions, and template. The motion was seconded by Trustee Strong. The motion was approved: Strong, Bolton, St. Germain and Gustafson, all voting in favor of the same.



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**RESOLUTION #014-25**

**REHIRING SEASONAL PARKS P/T LABORER D. WILLAIMS**

Trustee Strong made a motion to approve the re-hiring of Laborer D. Williams effective 1/4/2025 at \$18/hr. to assist with the Comm. Ctr. cleaning and upkeep. The motion was seconded by Trustee Bolton. The motion was approved: Gustafson, Strong, Bolton, and St. Germain all voting in favor of the same.

**RESOLUTION #015-25**

**TABLE THE TOWN/CICERO FIRE CONTRACT AGREEMENT 2025/2026**

Deputy Mayor Gustafson made a motion to approve the Town of Cicero Fire Contract Agreement for Town 2025/ Village 2025/2026. The motion was seconded for discussion by Trustee Bolton. Trustee Bolton asked Dep. Chief Asztalos to update the Board regarding this Agreement. Dep. Chief Asztalos advised the Board that the Fire Dept. has not been given a copy of this Agreement. Dep. Chief Asztalos asked for two weeks to review the Agreement to verify its language and address any concerns that may arise. Trustee Bolton made a motion to rescind the motion to approve the Town of Cicero Fire Contract Agreement for Town 2025/Village 2025/2026 until the Fire Department has reviewed the document. The motion was seconded by Trustee St. Germain. The motion was approved: Strong, Bolton, St. Germain and Gustafson, all voting in favor of the same. Trustee St. Germain made a motion to table the discussion to approve the Town of Cicero Fire contract Agreement for Town 2025/Village 2025/2026 until the Fire Dept. has had enough time to review the Agreement. The motion was seconded by Trustee Bolton. The motion was approved: Strong, Bolton, St. Germain and Gustafson, all voting in favor of the same.

**RESOLUTION #017-25**

**APPOINT POLICE OFFICER T. MOSHER TO F/T STATUS**

Trustee Strong made a motion to appoint P/T Officer T. Mosher to F/T status beginning January 25, 2025 at the salary rate of \$58,723.00. The motion was seconded by Trustee Bolton. The motion was approved: Strong, Bolton, St. Germain and Gustafson, all voting in favor of the same.

**RESOLUTION #018-25**

**APPROVE FIREHOUSE SUB GRANT FOR \$10,705.00**

Trustee St. Germain made a motion to allow the Mayor to sign the Firehouse Sub Grant for \$10,705.00. This Grant will allow the Fire Dept. to purchase 13 AED's for the department. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Strong, Bolton, St. Germain and Gustafson, all voting in favor of the same.

**CITIZENS VOICE:** The Mayor invited anyone that would like to share concerns or thoughts could address the Board.



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**Pat Ferguson of 215 S. Main Street** informed the Board that Sam Ferguson, who lived on the corner of Ferguson and Route 11, offered the Star News for free at the local Gas Station. She also advised the Board of the fast-approaching Anniversary celebrations, Arbor Day on April 25, Bunny Breakfast on April 13, Sunday Morning Flapjacks at Applebee's, and tonight, 1/23 there will be a very informative Lupis Research meeting at 648 Centerville Place for all who want to attend.

**DEPARTMENT HEAD REPORTS:**

**Parks and Recreation Department: (Recreational Dir. D. Radell):** He stated the following:

- The Parks Dept. will be holding their 1<sup>st</sup> Cardboard Sled Event at Centerville Park on February 23<sup>rd</sup> at 12:00 PM.

**Public Works Department: (DPW Sup't: Ed Ware):** He stated the following:

- Weather has been crazy around the country as of late. The DPW is working hard to keep the roadways clear and doing their part.
- The DPW has been working on Christmas tree pick up.

**Fire Department: (Deputy Chief J. Asztalos):** He stated the following:

- He stated to date the Dept. has responded to 53 calls of service. Service calls ranging from vehicle fires to frozen pipes etc. The Firefighters are dealing with sub-zero temperatures while responding to calls, which is very challenging.
- He wanted to thank the DPW for assistance in sanding roads when needed by the Dept. He also thanked the Police Dept. for responding in force to close roads and allow emergency vehicle access when needed.
- He thanked Pat Ferguson of Ferguson funeral home, for recognizing the Fire Dept's support during services for previous firefighters.
- He thanked the Board for consideration regarding the Cicero Fire Contract.
- He thanked the Board for their help with getting the Firehouse Subs Grant.
- He wanted to recognize the Firefighters Association for also helping by donating \$5000.00 through fundraising events.
- The Fire Dept will be teaming up with the Girl Scouts for a pre camping trip.

Space is needed for them to "Bunk-out" and they are happy to provide the Fire Station for that space. The Fireman will be giving some fire safety instruction during his event.

- An emergency purchase order was submitted to repair the heater for the bays. The dept. is asking for the Boards support to approve this repair as the contract needs to be signed before



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the parts will be ordered by the Contractor. The heater is on its last legs, and they need to get ahead of the repair due to the freezing cold weather.

- He also gave instruction regarding a recent fire in Ovid, that was similar to a Village fire this past summer. He reiterated the importance of using the proper charger for lithium batteries. The previous fires were the result of lithium batteries being charged with charges that had much higher outputs than the device being charged.

**Police Department:(Chief Fieldson):** He stated the following:

- He thanked the Board for approving the promotion of Officer Mosher from P/T to F/T.

**Codes Department: (Liaison: Trustee St. Germain on behalf of Codes Director L. Nestell):** She stated the following:

- Update on Brolex property. Building closest to road has heat and electricity on 2 of the 3 floors. The stop work order was lifted regarding the mold issue, as it has been rectified and passed inspection. There will be a Hydrant Purge and Hydro Test performed by Rudy's Plumbing as soon as additional information is received from the Fire Chief. The information is expected within the next coming days. Note that there is one working hydrant that has a 400 ft reach to both buildings, at this time. Codes Dir. Nestell told her he expects the front of the building to be completed in about 1 ½ weeks. The other building is still a shell, however Brolex told him they are in "go fast mode", and he is on them every day.
- Akina has installed their Lock box, and Fire Control box, and they are on schedule with their inspections.
- Property next to Gas Station at 517-519 S. Main St. They continue to be non-compliant. Dir. Nestell went to court, and a judge gave them 30 days to comply to violations. The next court date is February 12, 2025.
- 102 Northfield has complied with violation and order to remedy. Read yard has been cleaned of water, cars have been removed. Fire Inspection is nearly current.
- The Codes department has been following the new Uniform Code to date. The State provides the edits, then goes to the County then they are added to our Local Laws.
- Dir. Nestell has been called to a lot of no-heat calls as of late. Most resolved but one. Heat has to be atleast 68 degrees. He normally contacts owners/landlords when a violation occurs. He is continuing to address these violations.

**ATTORNEY REPORT: (Robert Germain):** No report (Excused).

**ENGINEER REPORT: (Amy Franco):** No report (Excused).

**Clerk-Treasurer: (Village Clerk-Treasurer D. Kufel):** No report (Excused)

**DEPUTY MAYOR-TRUSTEES REPORT:**



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**Trustee St. Germain:** She stated the following:

- Acknowledged that we have a certified Codes Officer, and that he is on top of things.

**Trustee Strong:**

- Kudos to Officer Mosher for his diligence in becoming a Police Officer, and we are thankful to have him.
- No Planning Council meeting in January. There will be two in February. He is aware of at least two items on the docket.
- He has been working with Tony, Parks Dir. on the Banners. We are down to less than ten to sell. He thanked the Parks Dept. for their continued work in selling these banners.
- Glad to see on the Abstract that StreetScapes project comes off the books. Also, the Village is up to 7 of the 10 payments for Rescue 7 vehicle.
- Kudos to the Fire Dept and DPW on their continued pro-active approach with safely usage of Lithium-Ion batteries to limit our risk of hazards.

**Trustee Bolton:** He stated the following:

- He will stop in to Village Hall to sign the requisition for the Fire Dept.
- He asked the question of whether a Certificate of Occupancy for a project pertained to one building or both buildings regarding Brolex project. The Mayor stated that it pertains to both buildings and the property. Further clarification was made regarding temporary certificates etc. which the Mayor stated he is not in favor of.

**Deputy Mayor Gustafson:** She stated the following: No report

**MAYOR'S REPORT:** Mayor Butterfield stated the following:

The Mayor stated progress was made at the recent negotiations with Police Union 1149. There are quite a few projects beginning in the Village. A restaurant, progress is being made at the south end of Route 11, Sunbelt is schedule to begin addition at the far end of Gateway, D & L Manufacturing has a big addition coming up, and Store America has to go before the Planning Board. A lot of permits going on. 100 Year Anniversary is coming up quickly. We will continue to look at the three items that were tabled.

Trustee Strong made the motion to adjourn at 6:23 P.M. The motion was seconded by Trustee Bolton. The motion was approved: Gustafson, Bolton, St. Germain, and Strong all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel  
Village Clerk-Treasurer



VILLAGE OF NORTH SYRACUSE

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DATE: 1/22/2025

PLEASE SIGN IN

NAME

ADDRESS

MARY HEINERT

119 WYOMING DR

Pat Ferguson

215 South Main St. North Syracuse 13212 3100

L. Lioto

356 Chestnut St

Dana Robinson

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