



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, December 12th, 2024 @ 5:30 PM

North Syracuse Community Center

600 South Bay Road, North Syracuse, NY

Facebook Livestreamed

The Village of North Syracuse Regular Board Meeting began at 5:30 P.M. with Mayor Butterfield asking everyone to join him in the Pledge of Allegiance.

Roll Call: Mayor Butterfield, Dep. Mayor Gustafson, Trustee John Bolton, Trustee Chris Strong, and Trustee Lou Ann St. Germain.

Personnel Present: Village Clerk/Treasurer D. Kufel, DPW Superintendent E. Ware, Fire Chief P. Brennan, Police Chief C. Fieldson, and Parks Director A. Burkinshaw

Personnel Absent: Codes Director L. Nestell (Excused), Village Attorney Robert Germain (Excused) and Engineer A. Franco (Excused).

Police Chief Fieldson held a brief swearing in of the Departments hiring of Officer Todd Grant. Chief Fieldson listed some of the many attributes and awards of Officer Grant. Officer Grant retired one month ago from a 23-year career with the NYS Police Dept. His experience included: Road Patrol, Criminal Investigator, Forensic Unit, Community Narcotics Enforcement, Major Crimes investigator, FBI Task Force Officer, Supervisor-Investigations Unit, and in 2021 Supervisor Community Stabilization Unit. Chief Fieldson also listed some of the multiple awards Officer Grant achieved during his career. Officer Grant will be the evidence/property custodian for the department. He will also assist in community concerns, and will be a tremendous asset for the department in mentoring our newer officers.

RESOLUTION #239-24

APPROVAL OF REG. BD. MTG. – NOVEMBER 26, 2024

Dep. Mayor Gustafson made a motion to approve the minutes (Facebook Livestreamed) from the November 26, 2024, Board Meeting. The motion was seconded by Trustee Strong. The motion was approved: Gustafson, Strong, St. Germain and Bolton, all voting in favor of the same.

RESOLUTION #240-24

GENERAL FUND ABSTRACT APPROVAL

Trustee Bolton made a motion to approve the abstract #14 for \$119,999.02 covering voucher #873 thru 944. This abstract included a payment to the NYS Retirement System for \$390,000. The motion was seconded by Deputy Mayor Gustafson. The motion was approved: Strong, Bolton, St. Germain and Gustafson, all voting in favor of the same.

RESOLUTION #241-24

SEWER FUND ABSTRACT APPROVAL

Trustee Strong made a motion to approve Sewer Fund Abstract #14 in the amount of \$31.25 covering voucher #11. The motion was seconded by Trustee St. Germain. The motion was approved: Strong, Bolton, St. Germain and Gustafson, all voting in favor of the same.



Village of North Syracuse
Regular Board Meeting
Thursday, December 12th, 2024 5:30 PM

RESOLUTION #242-24

BUDGET TRANSFER (S)

Trustee Strong made a motion to transfer monies in the amount of \$977.71 from A3389W-Police Dept. Tech Grant to A3120.21- Police Emergency Vehicle Equip. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Strong, Bolton, St. Germain and Gustafson, all voting in favor of the same.

RESOLUTION #243-24

BUDGET TRANSFER (S)

Trustee St. Germain made a motion to transfer monies in the amount of \$10,000.00 from A3389G-Rev. Drivers Village Police to A3120.141-Expenses DV Donation. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Strong, Bolton, St. Germain and Gustafson, all voting in favor of the same.

RESOLUTION #244-24

BUDGET TRANSFER (S)

Trustee Strong made a motion to transfer monies in the amount of \$856.00 from A3389F-Tree Grant \$1000.00 to A8560.418-Landscaping Mulch. The motion was seconded by Trustee Bolton. The motion was approved: Strong, Bolton, St. Germain and Gustafson, all voting in favor of the same.

RESOLUTION #245-24

BUDGET TRANSFER (S)

Trustee St. Germain made a motion to transfer monies in the amount of \$290.54 from A1990.4-Contingency to A3120.412-Uniforms. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Strong, Bolton, St. Germain and Gustafson, all voting in favor of the same.

OLD BUSINESS:

RESOLUTION #246-24

CHA UPDATED PROPOSAL FOR VILLAGE COMPREHENSIVE PLAN

Deputy Mayor Gustafson made a motion to approve the Village's Comprehensive Plan from CHA required to be \$60,000.00. The Grant covers \$50,000.00, with a \$10,000.00 match. The motion was seconded by Trustee Bolton. The motion was approved: Strong, Bolton, St. Germain and Gustafson, all voting in favor of the same.

Clerk/Treasurer D. Kufel is working on the Financial Bonding Schedules for forecasting the Amortization of the addition to Fire Station 1. This will provide an outline of the budgeting forecast needed to move forward for DASNY. This information should be completed for the next Board Meeting.

NEW BUSINESS:

RESOLUTION #247-24

CONTRACT WITH CPS RECRUITMENT

Trustee Bolton made a motion to approve the hiring contract with CPS Recruitment. This contract is for a part-time clerical assistant for the Fire Dept. at the rate of \$25.00 per hour. An additional \$4.00 - \$5.00 will be paid to CPS Recruitment to offset their workers com/liability insurance premiums. The motion was seconded by Trustee Strong.



Village of North Syracuse
Regular Board Meeting
Thursday, December 12th, 2024 5:30 PM

The motion was approved: Strong, Gustafson, Bolton and St. Germain all voting in favor of the same.

TREE – 200 ELM STREET

The Board discussed the review by the Tree Board regarding a tree at 200 Elm Street. Supt. Ware took pictures, sent them to Cornell. It was suggested the tree needed to be trimmed. However, the tree is on the property owners land. It was agreed the Village will leave the trimming responsibility to the property owner.

RESOLUTION #248-24

REVIEW CHARGES FOR MATTRESS PICK UP

Trustee St. Germain made a motion to raise the cost of mattress pick up from \$15.00 to \$20.00. This increase is due to the increase in mattress disposal by the County of the same. The motion was seconded by Trustee Strong. The motion was approved: Strong, Gustafson, Bolton and St. Germain all voting in favor of the same.

RESOLUTION #249-24

EXTEND POLICE CHIEF'S AGREEMENT

Trustee St. Germain made a motion to extend the Police Chief's Agreement until such time as the Union Agreement is ratified with the Rank and File Officers. The motion was seconded by Trustee Bolton. The motion was approved: Strong, Gustafson, Bolton and St. Germain all voting in favor of the same.

RESOLUTION #250-24

2023 INTERMUNICIPAL WASTEWATER AGREEMENT

Trustee St. Germain made a motion to approve the 2023 Intermunicipal Wastewater Agreement with Onondaga County. This Agreement is a term of 3 years with (2) 1 year automatic renewals. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Strong, Gustafson, Bolton and St. Germain all voting in favor of the same.

RESOLUTION #250-24A

PROMOTE LABORER II TO PARKS MTC. WORKER II

Parks Director Burkinshaw spoke of the necessity to promote D. Dolbear to Parks Mtc. Worker II which is comparable to the Mtc. Worker at DPW. This would be effective as of January 4th, 2025 at a rate of \$22.50/hr. Dep. Mayor Gustafson made a motion to authorize the promotion of D. Dolbear to a Parks Mtc. Worker II, the motion was seconded by Trustee Strong. The motion was approved with Gustafson, Strong, St. Germain, and Bolton all voting in favor of the same.

RESOLUTION #250-24B

PROMOTE SENIOR RECREATION LEADER TO RECREATION SUPERVISOR



Village of North Syracuse
Regular Board Meeting
Thursday, December 12th, 2024 5:30 PM

Parks Director Burkinshaw spoke of the necessity to promote D. Radell to the Recreation Supervisor position. Don is ready to take the next step and take on a leadership roll. This is a civil service "tested" position, thereby, next time the test is offered he would need to take the test and score in the top 3. Trustee Gustafson made a motion promoting D. Radell to Recreation Sup'v. beginning 1/04/2025 at \$22.50/hr. provisionally until the test is announced, and score in the top 3; the motion was seconded by Trustee Strong. The motion was approved with Gustafson, Strong, St. Germain, and Bolton voting in favor of the same.

CITIZENS VOICE: The Mayor invited anyone that would like to share concerns or thoughts via Facebook to address the Board.

The Mayor asked if anyone would like to speak and closed Citizen's Voice.

Ken Ryan of 211 Herman Dr gave an update regarding property at 209 Herman Dr. He informed the Board of the recent events that have occurred between the Codes Officer, the property owner etc. He stated the fence issue continues to be unrectified.

Pat Ferguson of 215 S. Main St thanked everyone who gave donations for the 100th Anniversary celebration, including Trustee Bolton. Gave an update on items available to purchase for the 100th Anniversary. Also thanked everyone who worked the Holiday Festival and provided food for the event.

ATTORNEY REPORT: (Robert Germain): No report (Excused).

ENGINEER REPORT: (Amy Franco): No report. (Excused).

DEPARTMENT HEAD REPORTS:

Parks and Recreation Department: (Parks Dir. Anthony Burkinshaw): He stated the following:

- Thanked each Department for their help and participation in the Holiday Parade.
- Medallions for the Friends of the Village are available at the Parks Dept.
- Working on Banners for the Businesses, at this time about half-way completed.
- Are beginning to plan for Spring events.

Public Works Department: (DPW Sup't: Ed Ware): He stated the following:

- DPW is continuing to finish leave pick up and road maintenance, and preparing for the cold weather.

Fire Department: (Chief P. Brennan): He stated the following:

- The Fire Dept. appreciated the help recently given by the DPW when there was an issue with a heavy rescue.



Village of North Syracuse
Regular Board Meeting
Thursday, December 12th, 2024 5:30 PM

- Members and their families of the Dept. enjoyed the holiday parade and tree lighting event.

Police Department:(Chief Fieldson): He stated the following:

- Gave recognition to the officers and their diligence prior to and during the Holiday Parade event.
- Thank Tony for his continued cooperation and assistance during Village events.
- The P/T clerk is leaving the Village effective 12/31/2024. The Dept is looking to fill this position, and anyone interested please contact him via email or phone.
- The Dept is short two F/T officers. He will be looking into transition one P/T officer to F/T in the near future.
- Reiterated the Winter Parking Ban in the Village from 11/15 through 4/15 between the hours of 1:00 am to 6:00 am. This ban is to ensure access for plowing safely. The officers have been writing many tickets recently, for violations of cars parking in the streets.

Clerk-Treasurer: (Village Clerk-Treasurer D. Kufel): She stated the following:

- Brief synopsis regarding the Totes. Residents at first were not happy with the costs assessed. Everything was very organized, and to date approximately \$15,000.00 has been generated from the program.
- There is also an Election coming up in June 2025.
- The office is very busy with end of year W2's and 1099's
- Touched on the cyber security event that recently occurred in the office. We are in the process of obtaining cyber security training to avoid any issues in the future.

Codes Department: (Codes Director L. Nestell): No report (excused)

DEPUTY MAYOR-TRUSTEES REPORT:

Trustee St. Germain:

- Appreciates everyone that works with and for the Village.

Trustee Strong: No Report

Trustee Bolton:

- Thanked all of the Departments and especially Tony for a great Parade even.
- Asked for an update on the incentive code. Was advised that it just passed and the Village is in the process of getting the language approved for the Mayor to sign.
- Asked for an update on the Rental Registry. Was advised that the information was gathered. The next process has stalled due to the turnover of Codes officers in the Village.

Deputy Mayor Gustafson:

- She attended a meeting with the Mayor, and Police Chief at the Syracuse Metropolitan



Village of North Syracuse
Regular Board Meeting
Thursday, December 12th, 2024 5:30 PM

- Transportation Council. The issue of installing a crosswalk at the Van Mara, Grove and Maxwell St intersection was discussed, and is now being considered.
- Compliments to the Police Chief and his officers for attending the Board Meeting to witness the introduction of Officer Grant.

MAYOR'S REPORT: Mayor Butterfield stated the following:

The Tree Lighting and Holiday Parade was a success. Contract negotiations with the Police 1149 are close to finalization. Another meeting has been scheduled for next week. Acknowledged that the 100th Anniversary celebration is coming up next year.

Deputy Mayor Gustafson made the motion to adjourn at 6:27 P.M. The motion was seconded by Trustee Strong. The motion was approved: Gustafson, Bolton, St. Germain, and Strong all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel
Village Clerk-Treasurer

