



## **VILLAGE OF NORTH SYRACUSE**

### ***Regular Board Meeting***

**Thursday, June 12th, 2025 @ 5:30 PM**  
**North Syracuse Community Center**  
**600 South Bay Road, North Syracuse, NY**  
***Facebook Livestreamed***

The Village of North Syracuse Regular Board Meeting began at 5:30 P.M. with Mayor Butterfield asking everyone to join him in the Pledge of Allegiance.

The Mayor called for a moment of silence for long-term Fire Fighter Jack Abulencia.

**Roll Call:** Mayor Butterfield, Deputy Mayor Gustafson, Trustee Bolton, Trustee Strong and Trustee St. Germain.

**Personnel Present:** Clerk/Treasurer D. Kufel, Police Chief Fieldson, Parks Dir. Burkinshaw Fire Chief Brennan, Codes Dir. Nestell, Engineer A. Franco and Atty. R. Germain.

**Personnel Absent:** DPW Sup't E. Ware.

#### **RESOLUTION #118-25**

#### **APPROVAL OF REG. BD. MTG. – MAY 22, 2025**

Trustee Bolton made a motion to approve the minutes (Facebook Livestreamed) from the May 22th, 2025 Board Meeting. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Trustee St. Germain, Dep. Mayor Gustafson, Trustee Strong and Trustee Bolton all voting in favor of the same.

#### **RESOLUTION #119-25**

#### **GENERAL FUND ABSTRACT APPROVAL**

Dep. Mayor Gustafson made a motion to approve General Fund Abstract #27(Old Budget) in the amount of \$107,117.52, covering voucher #1644 thru #1705. The motion was seconded by Trustee Bolton. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Strong and Trustee Bolton, all voting in favor of the same.

#### **RESOLUTION #120-25**

#### **GENERAL FUND ABSTRACT APPROVAL**

Trustee Strong made a motion to approve General Fund Abstract #01(New Budget) in the amount of \$160,223.52, covering voucher #1 thru #37. The motion was seconded by Trustee Bolton. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Strong and Trustee Bolton, all voting in favor of the same.

#### **RESOLUTION #121-25**

#### **SEWER FUND ABSTRACT APPROVAL**

Trustee Strong made a motion to approve Sewer Fund Abstract #27(Old Budget) in the amount of \$73.48, covering voucher #18. The motion was seconded by Trustee St. Germain. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Strong and Trustee Bolton, all voting in favor of the same.

#### **RESOLUTION #122-25**

#### **SEWER FUND ABSTRACT APPROVAL**

Trustee St. Germain made a motion to approve Sewer Fund Abstract #01 (New Budget) in the amount of \$31.25, covering voucher #1. The motion was seconded by Trustee Strong. The motion was approved. Dep. Mayor



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Gustafson, Trustee St. Germain, Trustee Strong and Trustee Bolton, all voting in favor of the same.

**RESOLUTION #123-25**

**BUDGET TRANSFER**

Dep. Mayor Gustafson made a motion to transfer monies in the amount of \$5,930.00 from A3389W Police Tech Grant to A3120.445 Police Software Maint. Old Budget to cover Accreditation Software. The motion was seconded by Trustee Strong. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Strong and Trustee Bolton, all voting in favor of the same.

**RESOLUTION #124-25**

**BUDGET TRANSFER**

Trustee Strong made a motion to transfer monies (Old Budget to cover items from Dog Daze.... Burdick Monies Into Fund Balance) in the amount of \$111.70 from A1990.4 - Contingency to A3120.400 - Dog Daze Misc. The motion was seconded by Trustee St. Germain. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Strong and Trustee Bolton all voting in favor of the same.

**RESOLUTION #125-25**

**BUDGET TRANSFER**

Trustee St. Germain made a motion to transfer monies (Old Budget to cover Vet visit and Vaccines for Nova) in the amount of \$187.29 from A1990.4 - Contingency to A3120.400 -Misc. Nova Expenses. The motion was seconded by Trustee Strong. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Strong and Trustee Bolton all voting in favor of the same.

**RESOLUTION #126-25**

**BUDGET TRANSFER**

Dep. Mayor Gustafson made a motion to transfer monies (New Budget Bark Aid Donation towards Dog Bags and Sponsorship signs) in the amount of \$350.00 from A2705 - Donations to A7020.412- Dog Bags. The motion was seconded by Trustee Strong. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Strong and Trustee Bolton all voting in favor of the same.

**RESOLUTION #127-25**

**BUDGET TRANSFER**

Trustee St. Germain made a motion to transfer monies (Old Budget Chief submitted to DCJS to try as no longer through PERMA) in the amount of \$3,215.34 from A3389A - Vests DCJS to A3120.419 - Armored Vests. The motion was seconded by Trustee Bolton. The motion was approved with Dep. Mayor Gustafson, Trustee St. Germain, Trustee Strong and Trustee Bolton all voting in favor of the same.

**RESOLUTION #128-25**

**BUDGET TRANSFER**

Trustee Bolton made a motion to transfer monies (Old Budget to cover cost of repair work for Comm. Ctr. Furnace) in the amount of \$1816.00 from A7020.476 - Parks Vehicle Mtc. to A7181.447 - Parks Equip. Mtc. The motion was seconded by Dep. Mayor Gustafson. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Strong and Trustee Bolton all voting in favor of the same.



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**RESOLUTION #129-25**

**BUDGET TRANSFER**

Trustee Strong made a motion to transfer monies (Old Budget to cover shifts worked) in the amount of \$621.46 from A2615P - DWI Police Revenues to A3120.143 - O/T DWI Shifts. The motion was seconded by Trustee St. Germain. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Strong and Trustee Bolton all voting in favor of the same.

*Maliyah*

**POLICE DEPT. SUMMER INTERN ELIJAH FADDON**

Police Chief Fieldson introduced Hillbrook College Senior, Maliyah Fadden. She will be interning with the Police Dept through August 15<sup>th</sup>, 2025. Duties include ride along, and special studies/projects regarding the increase in traffic due to all of the construction.

**NORTH SYRACUSE POLICE DEPT. ACCREDITATION AWARD**

Police Chief Fieldson announced that the Police Dept. has been awarded the Accreditation Award by the NYS Law Enforcement Council. This award is granted every five years. It requires a Police Agency to meet a total of 112 standards. Chief Fieldson gave recognition to Part Time Office M. Ferguson for managing the program for the Dept.

**OLD BUSINESS:**

**RESOLUTION #130-25**

**TERMINATION OF (2) FIRE DEPT. P/T EMPLOYEES**

Trustee Bolton made a motion to terminate P/T Fire Dept. employees Erard and Sampson effective June 12, 2025. The motion was seconded by Trustee Strong. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Strong and Trustee Bolton all voting in favor of the same.

**2024 COMM. DEVELOPMENT/TOLL ROAD PROJECT**

The Mayor gave a brief review of the progress regarding the 2024 Community Development/Toll Road Project. Engineer A. Franco also gave a brief update on the status of the project as well. More information to follow.

**INSPECTORS RATE OF PAY FOR VILLAGE ELECTION JUNE 17, 2025**

The Mayor gave an item of note regarding the Inspectors rates of pay for the upcoming Village Trustee Board Election on June 17, 2025 from 12:00 PM till 9:00 PM. The Mayor also noted Onondaga County was responsible for picking equal party selections as well as determining rates of pay.

**LONERGAN PARK DIGITAL ENTRANCE SIGN**

The Mayor advised the Board that Parks Dir. Burkinshaw stated that the Lonergan Park entrance sign is in need of repair. It is estimated to cost upwards of \$2700.00 to repair the pixels. The sign is utilized to notify residents of.



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upcoming events and information pertaining to the Village. The repair costs have not been budgeted. The Mayor asked if anyone has any Ideas to find Grant funding, please advise.

**NEW BUSINESS:**

**RESOLUTION #131-25**

**INCREASE IN RESERVE MONIES BY VILLAGE FOR COMM. CTR. RENTALS**

Dep. Mayor Gustafson made a motion to move \$5,475.00 for FY 2024/2025 to the Parks Dept. Reserve Account. The motion was seconded by Trustee Strong. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Strong and Trustee Bolton all voting in favor of the same.

The Mayor stated Parks Dir. Burkinshaw is requesting to earmark \$25.00 each rental for fiscal year 2025/2026 to be deposited in the Reserve Account for the Comm. Ctr. to cover unforeseen emergency expenses at the Comm. Cntr. year to date. This will increase the Reserve account \$5,475.00.

**RESOLUTION #132-25**

**APPROVE FY 2025/2026 PLAYGROUND STAFF**

Trustee Bolton made a motion to approve the hiring of returning and new playground staff for the Parks Dept. The motion was seconded by Dep. Mayor Gustafson. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Strong and Trustee Bolton all voting in favor of the same.

**RESOLUTION #133-25**

**APPROVE CLERK/TREASURER TO CLOSE OUT YEAR END SPENDING TO SUPPORT**

Trustee Strong made a motion to approve Clerk/Treasurer Kufel to perform year end adjusting entries to close out the Spending to Support. The motion was seconded by Dep. Mayor Gustafson. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Strong and Trustee Bolton all voting in favor of the same.

**RESOLUTION #134-25**

**APPROVE 2025/2026 SUMMER LIFEGUARD STAFF**

Trustee Strong made a motion to approve the hiring of the 2025/2026 Summer Lifeguard staff. The motion was seconded by Trustee Bolton. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Strong and Trustee Bolton all voting in favor of the same.

**RESOLUTION #135-25**

**APPROVE THE MAYOR TO SIGN THE TEMPORARY ACCESS AGREEMENT FOR THE FIRE DEPT.**

Trustee Bolton made a motion to approve the Mayor to sign the Temporary Access Agreement for Training and Practice Drills/tentatively scheduled for demolition on 11/03/2025. This Agreement has been reviewed by Counsel. The motion was seconded by Dep. Mayor Gustafson. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Strong and Trustee Bolton all voting in favor of the same.

**IWORQ CODES/FIRE INSPECTION SOFTWARE**

Codes Dir. Nestell advised the Board that the new iWorQ's software will be phasing out the Codes/Fire Inspection abilities in their software. He is requesting the Board approve the purchase of an additional module added to the



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software for Fire Inspections by the Codes Officer. Much discussion ensued regarding the original purchase of the software, and this additional purchase. This was tabled until the next meeting.

**RESOLUTION #136-25 APPROVE THE MAYOR TO SIGN THE NSCSD FUEL AND WASH AGREEMENT JULY 1, 2025 – JULY 31, 2026**

Trustee Strong made a motion to approve the Mayor to sign the NSCSD Fuel and Wash Agreement for July 1, 2025 thru July 31, 2026. The motion was seconded by Dep. Mayor Gustafson. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Strong and Trustee Bolton all voting in favor of the same.

**RESOLUTION #137-25 APPROVE THE MAYOR TO SIGN THE NSCSD BURNELL PARKWAY AGREEMENT JULY 1, 2025 – JULY 31, 2026**

Trustee Strong made a motion to approve the Mayor to sign the NSCSD Burnell Parkway Agreement for July 1, 2025 thru July 31, 2026. The motion was seconded by Trustee St. Germain. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Strong and Trustee Bolton all voting in favor of the same.

**CITIZENS VOICE:** The Mayor asked if any citizen would like to address the Board for any issues outside of the Public Hearing.

Pat Ferguson of 215 S. Main St. stated the Festival was a huge success. She thanked everyone who helped and participated. She thanked the Mayor for attending the Eastern Star Proclamation. She also thanked all who attended the J. Abulencia Funeral.

Jody Butterfield of 224 Chestnut St thanked all who helped and attended the 100<sup>th</sup> Year Anniversary Celebration. She also recognized the Artist who created the Heart Sculpture and all who helped with design and creation. She also thanked the Parks Dept, the Anniversary Committee, and all other Depts. who helped. She also recognized the prior Mayors who attended.

Ken Ryan of 211 Herman Dr. referenced his conversation with Codes Officer regarding the verbiage in the Village Code regarding pools

Joe Asztalos of 118 Palmer Dr. thanked Dep. Mayor Gustafson, and all who were involved in fixing the sidewalk at his residence.

**DEPARTMENT HEAD REPORTS:**

**Attorney Report: (Robert Germain):** No report

**Engineer Report: (Amy Franco):** She stated the following:

- There will be a Park Bench included in the Toll Road project. At this time, the concrete will be poured for the sidewalk. A concrete pad will be needed for the park bench. There will be a cost of



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\$1,295.00 to pour the pad at this time, which will save the Village monies to have the pad poured now rather than a substantial increase in cost at a later date. There will be an in-kind Village match cost associated with this price.

**RESOLUTION #138-25      APPROVE THE CONCRETE CO. TO POUR A PAD FOR \$1,295.00 FOR TOLL RD PARK BENCH**

Trustee St. Germain made a motion to approve an additional payment of \$1,295.00 to the concrete company who is pouring cement for the Toll Rd. Project. This payment is for a concrete pad to be placed for the Toll Rd. park bench. The motion was seconded by Dep. Mayor Gustafson. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Strong and Trustee Bolton all voting in favor of the same.

**Parks and Recreation Department: (Director A. Burkinshaw):** He stated the following:

- Was approached to put Little Library into the Summer Camp Program. Would only be host and there would be no cost. Requested to move forward.
- Summer Concert Series has started.
- Pool has experienced issue with crack in lining. Is currently holding water, but is still cloudy. Working to get cleared up and approval from Dept. of Health.
- Pool passes are still available. Has to show proof of residency.

**Codes Department: (Director L. Nestell):** He stated the following:

- 109 Maple Mnr.–Spoke with owner and she intends to sell property and will clear existing violations.
- Immunotech – Currently no open date due increase in costs due to tariffs. Has spent \$4 million in renovations. Security is in effect. Was advised to get proof of insurance.
- Seven orders for mowing going out.
- 102 Northfield Dr. has been violated numerous times. Resident does correct when asked. Resident inherited 40 years of mess. Has a lot of work to do. Vehicles moved out. Will be verifying that vehicles are gone. Much discussion about Issue. Trustee Bolton raised multiple concerns from residents regarding code violations at that property, and what the village responsibilities and the owner has to clean property up are. Director Nestell will continue to oversee property violations and hold the owner liable for correcting them.
- Director Nestell confirmed that Rite Aid property will become Dollar General.
- 444 South Main St. Apartment Complex is close to being done. Front building done within the next 3 weeks and back building 1/3 way complete. Continuing to work on grading and exterior work.
- Unfinished wood building. Owner pulled permit on demolition. Contractor has confirmed. Upcoming court proceeding, date not confirmed. Director Nestell confirmed the CFO guidelines noting that CFO is obtained when each building is complete.
- Just One Bite owner is hoping to be open by end of July. Had to upgrade the entire fire suppression system. There were a lot of water issues he had to correct. Appliances being installed.

**Fire Department: (Fire Chief P. Brennan):** He stated the following:



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- Thanked the Mayor for acknowledging the passing of Fire Fighter J. Abulencia.
- Thanked Board and Attorney Germain for Temporary Access Agreement.
- Reminded Board that house on Watson and Sandra Lane is not currently on the tax role. (Director at County said parcels were combined in 1975 – It is on the tax rolls.)
- Thanked Director Nestell for lock box on Brolex Property.
- The department has been very busy with answering calls for vehicle fires and house fires. Mayor asked if there has been an increase in the amount of house fires this year.
- They answered 69 alarms for the month of May. Thus far for June they are at 30 alarms.
- Upcoming community events the department will be attending are the Cicero Family Fun Fest, Special Need Children event in Cicero and the Vig. of North Syr. Summer Concert Series on 6/18.
- Requested an update regarding the DASNY Grant, and upcoming financial costs for the village.
- Increase in traffic in the Village due to all of the construction in the area. Talked about all of the difficulty in answering calls due to road construction.

**Police Department:(Chief Fieldson):** He stated the following:

- Spoke about the struggle they are having in filling vacant positions.
- 1025 Events, 298 Property Checks, 24 Domestic Incidents, 26 Vehicle Crashes, 327 Traffic Stops, 184 Traffic Tickets, 30 Criminal Arrests, 60 Dry Arrests and 4 Larceny Investigations.
- Community Events: Family Fun Day, 1<sup>st</sup> Responder Day at St. Rose.
- Hats off to Tony and Team for 100 Year Anniversary Celebration.
- Snap Shot: 29 DWI arrests this year.
- Encouraged the community to give feedback either good/bad on their website.

**Public Works Department: (DPW Sup't: Ed Ware):** Excused

**Clerk-Treasurer: (Village Clerk-Treasurer D. Kufel):** She stated the following:

- Year-end Budget winding down.
- Sculpture Update: Has money remaining. Village will be considering an embellished bronze plaque, specialized bench and lighting. Also, art work for flower pots.
- Update on Cannabis revenue. Revenue is less than budgeted. County is perplexed as well.

**DEPUTY MAYOR-TRUSTEES REPORT:**

**Trustee St. Germain:** No Report.

**Trustee Strong:** He stated the following:

- No Planning Commission Meeting next Thursday.
- Offered good luck to all candidates on ballot.
- Hope everyone is doing well with new trash cans.



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**Trustee Bolton:** He stated the following:

- Gave recognition for Tony and his team for the success of the Family Festival.
- Recognized Dep. Chief Asztalos for identifying the need and obtaining pet cadaver bags.
- Recognized Tony and his team for suggesting children's libraries at the parks. He stated will be donating materials to make these libraries.
- Recognized Police Chief Fieldson and his officers for addressing traffic issues raised by residents.

**Deputy Mayor Gustafson:** She stated the following:

- Gave recognition to all who participated in the Family Festival (specific recognition to Jodi Butterfield.

**MAYOR'S REPORT:** Mayor Butterfield stated the following:

- Recognized all people involved with the success of the festival. Gave kudos to Fick regarding the beautiful sculpture that the community is enjoying.
- Comprehensive Plan Committee had a meeting June 11, 2025.
- Tap Grant – In progress. Drawings close to being done.
- Toll Road – Comm. Dev. Grant – In progress.
- New Comm. Dev. 2025 - Sidewalks Wells Ave. East were walked.
- Thanked Trustee Bolton and family regarding their donation for the Children's Libraries.

Trustee Bolton made a motion to adjourn at 7:07 PM. The motion was seconded by Deputy Mayor Gustafson. The motion was approved with Dep. Mayor Gustafson, Trustee St. Germain, Trustee Strong and Trustee Bolton all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel  
Village Clerk-Treasurer

## Exhibit A

Summer Playground Staff			Location		Position	2025
Breanna Burrows		Return	Heritage		Recreation Leader	\$ 19.00
Ginna Carbone		NEW	Heritage		Rec. Aide	\$ 15.50
Noah Degan		Return	Heritage		Rec. Aide	\$ 15.50
Gary Brisson		NEW	Heritage		Rec. Aide	\$ 15.50
Schuyler Fleming		Return	Heritage		Rec. Aide	\$ 16.00
Sierra Coleman		Return	Lonegan		Recreation Leader	\$ 19.00
Ashlee Brisson	Dylan Logan	NEW	Lonegan		Rec. Aide	\$ 15.50
Austin Logan		Return	Lonegan		Rec. Aide	\$ 15.50
Jacob Ludden		Return	Lonegan		Rec. Aide	\$ 15.50
Jessica Doty		Return	Lonegan		Rec. Aide	\$ 15.50
Lila Breu		Return	Lonegan		Rec. Aide	\$ 15.50
Lily Misco		Return	Lonegan		Rec. Aide	\$ 15.50
Marissa Doty		NEW	Lonegan		Rec. Aide	\$ 15.50
Nolan Mendonca		NEW	Lonegan		Rec. Aide	\$ 16.00
Sofia Lawson		NEW	Lonegan		Rec. Aide	\$ 15.50
Armani Kerce		Return	Lonegan		Rec. Aide	\$ 15.50

## Exhibit B

2025 Summer Lifeguard Staff			Location	Position		Pay Rate
Aaron Purdey		Rehire	Kennedy	WSI/ Lifeguard		\$ 17.00
Addison Vavra		Rehire	Kennedy	Lifeguard		\$ 15.50
Anna Myers		Rehire	Kennedy	Lifeguard		\$ 16.00
Ben Watkins		Rehire	Kennedy	Lifeguard		\$ 16.00
Brigid Gill		Rehire	Kennedy	Lifeguard		\$ 15.50
Dominic Bentley		New	Kennedy	Aquatics Facility Manager		\$ 15.50
Jennifer Dahm		Rehire	Kennedy	Headguard/Sub		\$ 19.00
Katelyn Stewart		Rehire	Kennedy	Lifeguard		\$ 16.00
Lukyn Burak		Rehire	Kennedy	Lifeguard		\$ 15.50
Madison Cecilia		New	Kennedy	Lifeguard		\$ 15.50
Sawyer Powell		Rehire	Kennedy	Headguard		\$ 19.00



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DATE: June 12th 2025

PLEASE SIGN IN

NAME

ADDRESS

MARY Abbott  
Dante Mallaro

119 Weymouth Dr  
109 Chestnut St

Pat Ferguson

215 South Main St North Syracuse 13212-3100

KEVIN AYAN

211 HERMAN DR

AISA LUOHO

356 Chestnut St

Jodi Butterfield

224 Chestnut

Joe Asztalos

118 Palmer Dr.

Christina Adams

Patrick Greenfield

205 Sunnybrook Dr

