



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, June 26th, 2025 @ 5:30 PM

North Syracuse Community Center

600 South Bay Road, North Syracuse, NY

Facebook Livestreamed

The Village of North Syracuse Regular Board Meeting began at 5:30 P.M. with Mayor Butterfield asking everyone to join him in the Pledge of Allegiance.

Roll Call: Mayor Butterfield, Deputy Mayor Gustafson, Trustee Bolton, Trustee Strong and Trustee St. Germain.

Personnel Present: Clerk/Treasurer D. Kufel, Police Chief Fieldson, Parks Dir. Burkinshaw, Fire Chief Brennan, Codes Dir. Nestell, DPW Sup't. Ware, Engineer A. Franco and Atty. R. Germain.

RESOLUTION # 139-25

APPROVAL OF REG. BD. MTG. – JUNE 12, 2025

Mayor Butterfield made a motion to approve the minutes (Facebook Livestreamed) from the June 12th, 2025 Board Meeting. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Trustee St. Germain, Dep. Mayor Gustafson, Trustee Strong and Trustee Bolton all voting in favor of the same.

RESOLUTION #140-25

OLD BUDGET GENERAL FUND ABSTRACT APPROVAL

Trustee Bolton made a motion to approve General Fund Abstract #28 (Old Budget) in the amount of \$158,737.34, covering voucher #1706 thru #1736. The motion was seconded by Trustee Strong. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Strong and Trustee Bolton, all voting in favor of the same.

RESOLUTION #141-25

NEW BUDGET GENERAL FUND ABSTRACT APPROVAL

Trustee Strong made a motion to approve General Fund Abstract #02 (New Budget) in the amount of \$21,107.90 covering voucher #38 thru #97. The motion was seconded by Trustee St. Germain. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Strong and Trustee Bolton, all voting in favor of the same.

RESOLUTION #142-25

BUDGET TRANSFER

Trustee St. Germain made a motion to transfer monies (Old Budget – Revenue to cover expense) in the amount of \$37,571.96 from A3389W to A8510.21 Sculpture 100th Anniversary Expense. The motion was seconded by Trustee Strong. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Strong and Trustee Bolton, all voting in favor of the same.

RESOLUTION #143-25

BUDGET TRANSFER

Trustee Strong made a motion to transfer monies (Old Budget to cover Nova costs) in the amount of \$93.69 from A1990.4 – Contingency to A3120.400 Misc. Nova Expenses. The motion was seconded by Trustee Bolton. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Strong and Trustee Bolton all voting in favor of the same.



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RESOLUTION #144-25

BUDGET TRANSFER

Trustee Strong made a motion to transfer monies (Old Budget to cover Nova costs) in the amount of \$48.30 from A1990.4 - Contingency to A3120.400 -Misc. Nova Expenses. The motion was seconded by Trustee Bolton. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Strong and Trustee Bolton all voting in favor of the same.

RESOLUTION #145-25

BUDGET TRANSFER

Dep. Mayor Gustafson made a motion to transfer monies (New Budget - Emerg. Anticipated Expense) in the amount of \$1,000 from A1990.4 Contingency to A7181.448 – Comm. Ctr. Bee Removal. The motion was seconded by Dep. Mayor Strong. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Strong and Trustee Bolton all voting in favor of the same.

RESOLUTION #146-25

BUDGET TRANSFER

Trustee Bolton made a motion to transfer monies (Old Budget – Flowers for Vets Wall) in the amount of \$345.90 from A2705 Gifts and Donations to A7140.2 Equipment/Mulch. The motion was seconded by Trustee St. Germain. The motion was approved with Dep. Mayor Gustafson, Trustee St. Germain, Trustee Strong and Trustee Bolton all voting in favor of the same.

RESOLUTION #147-25

BUDGET TRANSFER

Dep. Mayor Gustafson made a motion to transfer monies (Old Budget to cover costs for hanging flowers) in the amount of \$2,745 from A2705 Gifts and Donations to – A8510.410 Comm. Beautification. The motion was seconded by Trustee Strong. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Strong and Trustee Bolton all voting in favor of the same.

OLD BUSINESS:

RESOLUTION #148-25

REVIEW/APPROVE NEW IWORQ SOFTWARE – CODES/FIRE INSPECTIONS

Trustee St. Germain made a motion to approve the latest modified agreement for purchase of IWORQ Software in the amount of \$2,000 per year. Motion was seconded by Dep. Mayor Gustafson. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Strong and Trustee Bolton all voting in favor of the same

INFORMATIVE:

SMTC STUDY OF THE GROVE/MAXWELL/VANMARA INTERSECTION

Mayor Butterfield advised that the study has been completed and is available for public viewing. Study will be posted on Village of North Syracuse website.

REPLACEMENT NEEDED FOR PLANNING BOARD

Mayor Butterfield stated that a replacement is needed for the Planning Board due to the loss of P. Kolodzie. The



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Mayor has received one email expressing an interest in the position. Asked Board members to let him know if they have any perspective individuals that are interested.

NEW BUSINESS:

AUTHORIZATION OF TEAMSTERS 1149 AGREEMENT 06/01/24 – 05/31/28

Deputy Mayor Gustafson made a motion to approve/sign the Teamsters 1149 Agreement. The motion was seconded by Mayor Butterfield for the purpose of discussion. Trustee Strong spoke of disappointment with the processes and clarifying occasions he was unable to attend, scheduling conflicts. Trustee Strong spoke of Trustees are limited to information while negotiations are currently being discussed but at the end, Trustees will see the completed agreement and able to review and vote. Trustee Strong mentioned scheduling conflicts and not having the complete contract on May 22nd. Trustee Bolton agreed with the Mayor responding to his questions of – “what’s is going on”, “why is taking so long”, “why isn’t more of a push to get this done”, but never asked about the content of the contract; the Mayor did respond to his concerns. Trustee Bolton didn’t like the meetings taking place without all the members present as everyone’s voice should be heard. Trustee St. Germain mentioned asking for a work session to discuss the concerns but this had never formulated. Trustee Bolton spoke of meetings privately with the Union representative. Mayor confirmed with Counsel that it is permissible to meet with J. Farrance solely. Police Chief Fieldson spoke of the hardship and burden that this places on the retention of this department as well as the quality of life for the residents. He urges for a fair and current contract to retain them and staff his department. The Mayor spoke of the agreement that was approved at a prior board meeting on May 22nd. Subsequently, the minutes were approved on June 12th, 2025. After much discussion, Mayor Butterfield signed the agreement making it final.

RESOLUTION #149-25

REVIEW/ANNOUNCE JUNE 17, 2025 ELECTION RESULTS

Mayor Butterfield shared that the Board has received the notice from the Board of Elections. Two open Trustee positions were filled. Congratulations for LouAnn St. Germain for winning a second 4-year term and to Fred Wilmer to a 4-year term. They both may officially sign the book at the Annual Meeting as of July 1.

RESOLUTION #150-25

AUTHORIZE POLICE CHIEF TO ATTEND IACP CHIEFS CONFERENCE

Trustee Strong made a motion to approve the authorization of the Police Chief to attend the IACP Chiefs Conference in Denver, CO on 10-18-25 thru 10-21-25. The motion was seconded by Trustee Bolton. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Strong and Trustee Bolton all voting in favor of the same.

RESOLUTION #151-25

REVIEW/APPROVE CLEAN EARTH AGREEMENT DISPOSAL OF HAZARDOUS FOAM

Trustee Strong made a motion to approve the Clean Earth Agreement for disposal of cancer-causing foam that was requested by Fire Chief Brennan. Quotes were received by two vendors. The motion was seconded by Dep. Mayor Gustafson. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Strong and Trustee Bolton all voting in favor of the same.



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RESOLUTION #152-25

DISCUSS/AUTHORIZE HIRING OF PART-TIME CARETAKER

Trustee Bolton made a motion to approve the hiring of Waylon Cassell as Part-Time Caretaker for the Fire Dept. The effective date is 6/27/25 at \$18.96/Hr. This will bring the total of part-time caretakers to 4. The motion was seconded by Trustee Strong. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Strong and Trustee Bolton all voting in favor of the same.

RESOLUTION #153-25

DISCUSS/AUTHORIZE HIRING OF PART-TIME SEASONAL LABORER FOR PARKS

Trustee Strong made a motion to approve the hiring of a Part-Time Seasonal Laborer for Parks. Adding L. Schazenbach effective 6/27/25 at \$16.50/HR. The motion was seconded by Trustee Bolton.

The motion was approved Dep. Mayor Gustafson, Trustee St. Germain, Trustee Strong and Trustee Bolton all voting in favor of the same.

RESOLUTION #154-25

ACCEPT RESIGNATION LETTER FROM PART-TIME CLERK L. LANE

Trustee Strong made a motion to approve the letter of resignation from Part-Time Clerk L. Lane. It was noted that she was a valuable part of the office for 3 years. The motion was seconded by Trustee St. Germain. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Strong and Trustee Bolton all voting in favor of the same.

RESOLUTION #155-25

DISCUSS/REVIEW TOLL ROAD COMM. DEV. 2024 – CHANGE ORDER

Trustee Strong made a motion to approve for discussion on the replacement of the roof on the School House which was recently repainted. Remove and Install Partial Roof - \$4,494 (\$50,000 from Comm Dev.) Discussion took place on the pros and cons of spending an additional \$5,000. The Board agreed that it would be good to approve the replacement of the roof as the School House may bring smaller events. The motion was seconded by Trustee Bolton. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Strong and Trustee Bolton all voting in favor of the same.

EIF Construction:	\$49,230	
Change Order #1 Pad	\$ 1,295	TOTAL: \$55,019
Change Order #2 Roof	\$ 4,495	

CITIZENS VOICE: The Mayor asked if any citizen would like to address the Board for any issues outside of the Public Hearing.

Dave Robinson of Slindes Woods. Stated that is concerned about the members of the Board not being in agreement on issues.



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Pat Ferguson of 215 S. Main St. stated that was pleased to see little kids playing on a rocking toy at Lonegran Park. She thanked the Fire Dept, the DPW and Parks for doing a great job at the park.

Ken Ryan of 211 Herman Dr. thanked Trustee Strong for continuing to listen to him for several years.

DEPARTMENT HEAD REPORTS:

Attorney Report: (Robert Germain): No report

Engineer Report: (Amy Franco): No report

Parks and Recreation Department: (Director A. Burkinshaw): He stated the following:

- Reiterated what P. Ferguson was saying about how nice it was to see kids playing on the new Spring Toy that was recently added. That Parks works well with the DPW, the Fire Dept. and other departments.
- Summer Concert Series has already enjoyed 3 concerts.
- Swim lesson classes will be starting soon.
- Summer Camp starts on July 7.

Codes Department: (Director L. Nestell): He stated the following:

- Accepted approval on new IWorQ Software.

Fire Department: (Fire Chief P. Brennan): He stated the following:

- Assisted in fatal fire in Town of Cicero.
- Health and Safety Officer is doing a tremendous job assisting with response to fatal fire.
- Hannah Bennett from Maloney Manor assisted with response to fatal fire.
- Kudos to new Police Officers. Fire Dept. is going into self-training classes to explain to them what is needed from Fire Dept. when on a call.
- Discussion on need for new truck. Has 20-year life cycle. Looking a truck demo model from Florida.
- Discussion on "Station 2" property line. Property line is not the issue, ownership of land is the issue. Town of Cicero was to deed to N. Syracuse. Has decided not to. Progress to be continued.
- Discussion on "Station 1". Was determined that two properties can have the same address. DASNY letter has been sent. All concerns with Association have been resolved. Findings on Bonding Rates have been shared with the Board. Zoning meeting needs to be set.

Police Department:(Chief Fieldson): He stated the following:

- Received email from DOT. Installing Rectangular Rapid Flashing Beacon on Route 11 between



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- Watson and Shaver Ave. Work will be done as time permits.
- DOT will be initiating investigations on all cross-walks on Route 11.
- Due to increase traffic concerns, a Traffic Data Collector will be moved from street to street. Information will be used to make informed decisions on where speed signs should be placed.
- Snap Shot: Two children walking – non-verbal down the side of Route 11 reunited with family. Quick response to Colonial Laundromat. Provided CPR and Narcan.
- Operation Chill – Coupons for free Slurpee provided to children doing good deeds and at swimming pool. Initiative is part of Nationwide program through 711.
- Community policing will continue to help create trust with children and parents in community.
- Bicycle Rodeo will take place one month from now from 10:00 a.m. – 12:00 p.m. at Lonergan Park.
- Thanked Trustee Strong for his continued support through his term.

Public Works Department: (DPW Sup't: Ed Ware): He stated the following:

- Thanked Chris Brown for work with DPW.
- In 2025, 82,000 pounds of bulk trash has been picked up.
- In 2025, 417,280 pounds of brush has been disposed of.
- Last winter department used 330 tons of salt.
- Last winter trucks were out 32 more times than 2024.

Clerk-Treasurer: (Village Clerk-Treasurer D. Kufel): She stated the following:

- Advised Board that Pearl's father passed. In lieu of flowers, monetary contributions appreciated.
- Thanked Trustee Strong for his years of service.

DEPUTY MAYOR-TRUSTEES REPORT:

Trustee St. Germain: She stated the following:

- Mayor Butterfield congratulated Trustee St. Germain on her re-election.
- Trustee St. Germain shared comments on her history of working with Trustee Strong. She added he is a straight-shooter and passionate and values his input and leadership.
- Trustee St. Germain stated that "dissention happens when people are unaware and uninformed."
- Trustee St. Germain stated that the Board is here for the Police Department.

Trustee Strong: He stated the following:

- Mayor Butterfield thanked Trustee Strong for his service on the Board of Directors.
- Trustee Strong shared his passion for the infrastructure of the Village. Worked with DPW to bring equipment to a better spot. Enjoyed the "Shred Event" and the "Safe Exchange". Attempted to get Instagram going to get more citizens involved using Social Media.
- Asked attendees to continue to ask questions and continue with transparency.
- Trustee Strong would like to see a Succession Plan put in place.



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Trustee Bolton: He stated the following:

- Free Library boxes are built and being installed next week at Heritage and Lonergan Parks.
- The boxes will be filled with books soon and will get the word out to the public.
- Congratulated re-elected and newly elected Board members.
- Thanked Trustee Strong for his time serving on the Board.

Deputy Mayor Gustafson: She stated the following:

- Thanked Ed and Tony for helping to quickly clean up a tree that came down June 18, 2025.
- Wished the Police Chief happy learning for his upcoming Conference.
- Wished Trustee Strong good luck on future endeavors and thanked him for his time serving on the Board.

MAYOR'S REPORT: Mayor Butterfield stated the following:

- Meeting on Comprehensive plan took place. Now has vision statement ready.
- Received email from CHA on Tap Grant Sidewalks that preliminary drawings are almost done. There are many steps and roadblocks to overcome. Project will be out for bid this fall. Construction will be done Spring 2026. Original \$50,000 will finish all sidewalks.
- The plaque for the Sweetheart Sculpture continues to be worked on. History of Sweetheart Corners will be included on plaque so visitors will know what it is about.
- Thanked all department heads for their continued hard work.

Trustee Bolton made a motion to adjourn at 6:45 PM. The motion was seconded by Deputy Mayor Gustafson. The motion was approved with Dep. Mayor Gustafson, Trustee St. Germain, Trustee Strong and Trustee Bolton all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel
Village Clerk-Treasurer



