

VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

August 13, 2026, 2026 @ 5:30 PM

North Syracuse Community Center

700 South Bay Road, North Syracuse, NY

YouTube Livestreamed

The Village of North Syracuse Regular Board Meeting began at 5:30 P.M. with Mayor Bolton asking everyone to join him in the Pledge of Allegiance.

Roll Call: Mayor Bolton, Deputy Mayor F. Wilmer, Trustee L. St. Germain, Trustee L. Lioto, Trustee K. Ryan

Personnel Present: Village Clerk-Treasurer N. Zarzecki, Fire Chief J. Asztalos, Police Chief C. Fieldson, Parks Director D. Radell, DPW Superintendent G. Stevens, Village Attorney R. Germain. Excused: Codes Director L. Nestell, Engineer A. Franco

CITIZENS VOICE

- **Carol Murphy (Slindes Woods Circle)** Stated the following:
 - Questioned if taxpayers are paying for the attorney that is investigating the outstanding workplace harassment complaint, when will residents get to hear about findings, and aren't Germain & Germain already getting paid for Village legal services?
- **Dave Robinson (Slindes Woods Circle)** Stated the following:
 - What is the status of the Sidewalks Project?
- **Marissa Vartak, Lisa Schiebler, Sarin Vartak (Owners/Manager of Kid-to-Kid @ 709 N. Main St.)** Stated the following:
 - Concerns/questions about the way they were treated by Village Code Enforcement Officer.

RESOLUTION # 150-26

7/23/26 BOARD MEETING MINUTE APPROVAL

Trustee Ryan made a motion to approve the July 23, 2026 Regular Board Meeting Minutes. Motion was seconded by Deputy Mayor Wilmer. The motion was approved: Trustee St. Germain, Deputy Mayor Wilmer, Trustee Lioto, and Trustee Ryan all voting in favor of the same.

RESOLUTION # 151-26

ABSTRACT APPROVAL

Deputy Mayor Wilmer made a motion to approve Abstract 005 in the amount of \$258,096.31, covering voucher #217 through #319. Included in the abstract is a payment of \$40,665.74 to Solvay Bank for the last payment on our 2021 Snow Plow and a payment of \$14,975.00 to Transfinder for Police Department Patrol Software (which is reimbursable by the LIF Grant). Motion was seconded by Trustee Ryan. The motion was approved: Trustee St. Germain, Deputy Mayor Wilmer, Trustee Lioto, and Trustee Ryan all voting in favor of the same.

OLD BUSINESS

RESOLUTION # 152-26

MOTION TO CHANGE VILLAGE AUDIT TIMEFRAME FROM FY 23/24 to 25/26

Trustee St. Germain made a motion, with discussion, to change the Village audit timeframe from FY 2023/2024 to FY 2025/2026. Trustee St. Germain questioned Deputy Mayor Wilmer's reason for changing his mind about the timeframe he wanted this audit done for. Motion was seconded by Trustee Ryan. The motion was approved: Trustee St. Germain, Deputy Mayor Wilmer, Trustee Lioto, and Trustee Ryan all voting in favor of the same.



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RESOLUTION # 153-26

MOTION TO SELECT COMPANY FOR VILLAGE AUDIT

Trustee Lioto made a motion to select Grossman St. Amor as the company to complete the Village audit once the AFR for FY 25/26 has been filed. Motion was seconded by Trustee Ryan. The motion was approved: Trustee St. Germain, Deputy Mayor Wilmer, Trustee Lioto, and Trustee Ryan all voting in favor of the same.

RESOLUTION # 154-26

MOTION TO SELECT COMPANY TO ASSIST WITH FILING FY 25/26 AFR

Trustee Ryan made a motion to select BST as the company to assist the Village with filing the FY 25/26 AFR. Motion was seconded by Deputy Mayor Wilmer. The motion was approved: Trustee St. Germain, Deputy Mayor Wilmer, Trustee Lioto, and Trustee Ryan all voting in favor of the same.

NEW BUSINESS

RESOLUTION # 155-26

MOTION TO APPROVE EMPLOYEE PERSONNEL POLICY REVISIONS

Trustee Ryan made a motion to approve hiring a company to assist with making changes to Employee Personnel Policy Handbook. Handbook has not been updated since 2008 and needs updates to adapt to NYS law standards. Motion was seconded by Trustee Lioto. The motion was approved: Trustee St. Germain, Deputy Mayor Wilmer, Trustee Lioto, and Trustee Ryan all voting in favor of the same.

RESOLUTION # 156-26

NSFD ANNOUNCES APPOINTMENT OF J. DAUGARD TO LIEUTENANT

Deputy Mayor Wilmer made a motion to approve the appointment of Josh Daugard to Lieutenant with the North Syracuse Fire Department. Motion was seconded by Trustee Lioto. The motion was approved: Trustee St. Germain, Deputy Mayor Wilmer, Trustee Lioto, and Trustee Ryan all voting in favor of the same.

RESOLUTION # 157-26

MOTION TO APPROVE MOU RE: REASSIGNING PARKS LABORER TO DPW LABORER

Deputy Mayor Wilmer made a motion to reassign Dwayne Dolbear from Parks Laborer to DPW Laborer. Sidenote that maintenance of all Parks is now falling under the DPW. Motion was seconded by Trustee Ryan. The motion was approved: Trustee St. Germain, Deputy Mayor Wilmer, Trustee Lioto, and Trustee Ryan all voting in favor of the same.

RESOLUTION # 158-26

MOTION TO APPROVE APPOINTMENT OF C. WAHL TO ETHICS COMMITTEE

Deputy Mayor Wilmer made a motion to approve the appointment of Carol Wahl to the Ethics Committee. Carol replaces Trustee Ryan's vacated seat. Motion was seconded by Trustee Lioto. The motion was approved: Deputy Mayor Wilmer, Trustee Lioto, and Trustee Ryan all voting in favor of the same. Trustee St. Germain opposed.

RESOLUTION # 159-26

MOTION TO APPROVE APPOINTMENT OF D. BELLOWS TO ETHICS COMMITTEE

Trustee Ryan made a motion to approve the appointment of Denis Bellows to the Ethics Committee. Motion was seconded by Trustee Lioto. The motion was approved: Trustee St. Germain, Deputy Mayor Wilmer, Trustee Lioto, and Trustee Ryan all voting in favor of the same.



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CITIZENS VOICE

- **Carol Murphy (Slindes Woods Circle)** Stated the following:
 - Confused about why the FY for the audit changed.
- **Patience Frysinger (Address)** Stated the following:
 - Agrees to changing audit date to FY 25/26; can go back further in the future if needed after.
- **Carol Wahl (**
 - Agrees with changing audit date to FY 25/26.
 - Kudos to Gil Stevens at DPW and Deputy Mayor Wilmer for the work they have done on safety issues. Also thanked Fire Department.

ENGINEER REPORT: Excused

ATTORNEY REPORT: No Report

DEPARTMENT HEAD REPORTS

PARKS DEPARTMENT: D. RADELL Stated the following:

- Summer Camp ends tomorrow. Had Bye Bye Bash today – inflatables, popcorn, ice cream. Chief Asztalos was there with sprinkler system from fire truck, Chief Fieldson was there Issuing Child IDs.
- Last concert of the year was supposed to be yesterday, rescheduled due to rain (Nelson Brothers) to next Wednesday at 6pm.
- Pool will close next Thursday, 8/20. Most Life Guards are college students going back to school.
- Had 2 meetings over past 2 weeks regarding upgrading audio system to be able to move meetings back upstairs.
- Toured CNS High School yesterday – they are building a \$20M indoor pool. Met with school board, athletic department, other Parks Directors. School is looking into ways to potentially work with (4) local municipalities regarding programming.

CODES DEPARTMENT: MAYOR BOLTON for L. NESTELL Stated the following:

- 7/1-7/31, 2026
 - 11 violations issued: 7 for tall grass, 3 for structures, 1 for unregistered motor vehicle.
 - 7 building permits issued: 3 decks, 1 sign, 3 remodels.

FIRE DEPARTMENT: CHIEF ASZTALOS Stated the following:

- Continues to be abnormally busy this year: approaching 650 calls for service, on track to breach 1,000.
- North Syracuse Engine 8 was able to wet all the kids down at the park – kids enjoyed it immensely.
- Bunking Program is booming. Kids in process of moving in.
- Thanked Ms. Wahl for the mention; Public Service Announcement: important to remember that carbon monoxide and smoke alarms have an apx 7-10 year expiration date. Do not hesitate to call FD, but also please



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mark date of purchase on the alarm. If you have a monitored alarm, it is NYS law/Code that you maintain it. Multiple false alarms could be considered a nuisance alarm. Smoke detectors and carbon monoxide detectors are only as good as the batteries in them, and their expiration dates.

DPW: SUPERINTENENT G. STEVENS Stated the following:

- Busy repairing sidewalks and road gutters in Slindes Woods.
- Been rebuilding storm drains, picking up brush, doing vehicle maintenance.

POLICE: CHIEF C. FIELDSON Stated the following:

- NSPD service offers free disposal of Sharps and medications. M-F, 8am-4pm, for Village residents.
- Attended National Night Out last week at Long Branch Park. Nationwide initiative to promote stronger relationships with police in the community. Thankful to see a couple of trustees there.
- Created Child IDs and play some games with the kids at the end of the Summer Camp.
- Brought eBike literature regarding NYS laws. QR code takes you to a site with details.

CLERK-TREASURER: N. ZARZECKI Stated the following:

- His department is fully staffed at this time. New Deputy Clerk-treasurer, Lori, is doing an awesome job. She brings a lot of knowledge and comes from another municipality. Learning our systems and also pointing out some ways we may be able to become more efficient down the road.
- Going with an outside agency to get financials caught up and get AFR completed. Based on preliminary June financials, all of the departments are doing a good job staying within budget.

DEPUTY MAYOR/TRUSTEES REPORTS

TRUSTEE ST. GERMAIN Stated the following:

- Apologized for missing last meeting; medical emergency in her family.
- Questioned the Open Meeting Law- why are more than 2 trustees okay going to some events but not others? Requested that she receive clarification.
- Trustee has used her Gmail email account for past 9 years. Since July 15th, she has not received Village business emails there, per Mayor; however, there is nothing referenced in current Personnel Policy and no Local Law referring to trustee email addresses. Requested that any board related correspondences that are sent to other members of the board be provided to her at her established email address so that she can be fully informed and able to participate effectively as a trustee

DEPUTY MAYOR WILMER Stated the following:

- Regarding Sidewalk Project- thanked Trustee Ryan, DPW Sup't Stevens, Jim Wallace for many hours spent on proposed Sidewalk Project – checking each sidewalk. Now have a tentative list of improvements/replacements.



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Have one more step before the committee presents the list to the Board for approval that will be given to CHA who will then provide bid packages for each proposed part of the renovations.

- o This is a \$1.2 million grant – Village must pay up front and then will be reimbursed at 80%.
- o Should have the list for the Board by next meeting.

TRUSTEE LIOTO Stated the following:

- Has been extremely busy since last Board Meeting.
 - o Spent time at Village Hall, reviewing and signing requisitions and completing financial abstracts.
 - o Attended a Personnel Policy work session.
 - o Attending NYCOM webinar regarding water infrastructure and funding opportunities.
 - o Reached out to neighboring municipalities to introduce herself and start building relationships for possible future collaborations.
 - o Along with Trustee Ryan, attended National Night Out.
 - o Spent time at the Fire Department with the drills and engaged in meetings.
 - o Was part of a Fire Department visit by Senator Ryan's office and his grant writer, Katherine.
 - o Attended CNY Forward Project Information Session at Clay Town Hall, discussing DOT updates to traffic flows.
 - o Joined the Seniors Group with the Mayor to share news of upcoming bus trip and see what they need. They are always looking for donations.
 - o Attended Ribbon Cutting at Meals on Wheels this afternoon – that was a special experience.
 - o Thanked residents who reached out to ask questions, voice concerns, introduce themselves. Please continue to do so.

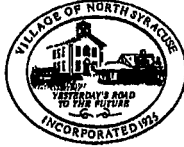
TRUSTEE RYAN Stated the following:

- Was invited by Chief Fieldson to interview new incoming Police Officers; appreciated that and thinks the candidates did pretty well.
- Attended a Work Session – was glad to see more people there giving opinions and paying attention.
- Had another tree down around his street – DPW took care of it.
- Attended event at Longbranch Park
- Attended driver training as well.
- Attended Onondaga Safe Streets with the Mayor; new program for safer streets for drivers and pedestrians.
- Attended Meals on Wheels opening also.

MAYOR'S REPORT

Mayor Bolton Stated the following:

- Met with County Legislators Ellen Block – there is funding available for out Parks.



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- Met with Assemblyman Al Stirpe – discussed what his office can do to help Village financially and from a recognition standpoint through CNY.
- Along with Trustee Lioto, attended a meeting at fire station with Senator Ryan.
- Judy is in the audience; she works at Village Hall and is phenomenal in keeping us afloat over last 6-8 months. In his first 45 days as Mayor, she has been instrumental in navigating what he has to do and look at. She took on payroll, accounts payable, keeping everybody in line, making sure what needs to be done is done.
- Personnel matters are not to be discussed in an open forum; regardless, the Village will be paying the \$6,500 for legal advice. Previous Deputy Mayor made the decision to use counsel other than Germain & Germain after speaking to them.
- Audit is still happening; only change is fiscal year because it did not serve any purpose to go back years.
- Regarding information presented about Codes – he apologized and stated he will investigate this. This falls under Personnel Matter that he cannot go into, but it will be fully investigated.
- Every Thursday at 10:30am, the Senior Group meets at the Community Center. One question they have is why they don't go on bus trips anymore. At last meeting, a Budget Transfer was completed to move \$1,200 out of the Mayor's Salary budget line and transferred to Parks. The Seniors were very happy to hear that they were going on a bus trip.
 - They also love to have visitors – please stop in and say "Hello".

Trustee Ryan made the motion to adjourn at 6:30pm. The motion was seconded by Trustee Lioto. The motion was approved; Trustee St. Germain, Deputy Mayor Wilmer, Trustee Lioto, and Trustee Ryan all voting in favor of the same.

Respectfully Submitted,

Nick Zarzecki
Village Clerk-Treasurer