

VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

August 27, 2026 @ 5:30 PM

North Syracuse Community Center

700 South Bay Road, North Syracuse, NY

YouTube Livestreamed

The Village of North Syracuse Regular Board Meeting began at 5:30 P.M. with Mayor Bolton asking everyone to join him in the Pledge of Allegiance.

Roll Call: Mayor Bolton, Deputy Mayor F. Wilmer, Trustee L. St. Germain, Trustee L. Lioto, Trustee K. Ryan

Personnel Present: Village Clerk-Treasurer N. Zarzecki, Fire Chief J. Asztalos, Police Chief C. Fieldson, Parks Director D. Radell, DPW Superintendent G. Stevens, Codes Director L. Nestell, Engineer A. Franco, Village Attorney R. Germain.
Excused: N/A

CITIZENS VOICE

- **Pat Ferguson (215 S. Main St)** Stated the following:
 - Representing Friends of the Village of North Syracuse:
 - Brought a copy of the Mission Statement ("The purpose of the Friends of the Village of North Syracuse Incorporated is to encourage activities for the benefit of the citizens of the Village of North Syracuse, Onondaga County, State of New York. These activities may be recreational, health related, environmental or educational.")
 - Any donations are tax deductible and support all of the projects and things that happen in the Village; all support is appreciated.
- **David Robinson (163 Slindes Woods Circle)** Stated the following:
 - Understands we are to hear about Sidewalk Project tonight.
 - What is the status of the Comprehensive Plan that has been published?
 - What is the status of the Rental Registry? There was a lot of support for that from citizens and Fire Department.
 - Reminded Mayor Bolton that, according to Chapter 19, Conflict of Interest Forms should be distributed this week or this month (all Department Heads, Boards for ZBA, Planning, Ethics). Should be signed annually.

RESOLUTION # 160-26

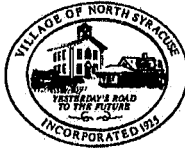
8/13/2026 REGULAR BOARD MEETING MINUTE APPROVAL

Deputy Mayor Wilmer made a motion to approve the August 13, 2026 Regular Board Minutes. Motion was seconded by Trustee Ryan. Trustee St. Germain asked for Discussion. Trustee St. Germain had requested from the Clerk-Treasurer that her report be provided verbatim in the Minutes. Mayor Bolton stated that the process for asking for the Minutes to be done verbatim must be asked prior to the discussion to be recorded verbatim and approved by a majority vote. Trustee St. Germain stated that this is not how she recalls it having been done in the past and per NYCOM email, they are the Clerk's Minutes – up to the Clerk. The motion was approved: Deputy Mayor Wilmer, Trustee Lioto, Trustee Ryan all voting in favor of the same. Trustee St. Germain opposed.

RESOLUTION # 161-26

ABSTRACT #6 APPROVAL

Trustee Ryan made a motion to approve Abstract #6 in the amount of \$103,229.93 covering Vouchers #335 through #399. Motion was seconded by Trustee Lioto. The motion was approved: Deputy Mayor Wilmer, Trustee St. Germain, Trustee Lioto, and Trustee Ryan all voting in favor of the same.



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RESOLUTION # 162-26

SEWER FUND ABSTRACT #7 APPROVAL

Trustee Lioto made a motion to approve Sewer Fund Abstract #7 in the amount of \$142.85 covering Vouchers #4 and #5. Motion was seconded by Trustee Ryan. The motion was approved: Deputy Mayor Wilmer, Trustee St. Germain, Trustee Lioto, and Trustee Ryan all voting in favor of the same.

NO BUDGET TRANSFER(s)

OLD BUSINESS

RESOLUTION # 163-26

DISCUSS/APPROVE FINAL CHA PLANS FOR SIDEWALK PROJECT

Trustee Ryan made a motion to approve ranking streets for sidewalk replacement. Deputy Mayor Wilmer, Trustee Ryan, DPW Superintendent and Foreman Jimmy Wallace rode with CHA engineers to inspect and rank streets for sidewalk replacement. Order is as follows: (1) Church St, (2) Grove St, (3) Wells Ave East, (4) Van Mara Drive, (5) Gertrude St, (6) Shaver Ave, (7) South Bay Rd. Motion was seconded by Trustee Lioto. The motion was approved: Deputy Mayor Wilmer, Trustee St. Germain, Trustee Lioto, and Trustee Ryan all voting in favor of the same.

NEW BUSINESS

RESOLUTION # 164-26

MOTION TO AUTHORIZE C/T AS AUTHORIZED USER FOR SOLVAY BANK

Deputy Mayor Wilmer made a motion to authorize Clerk-Treasurer, Nick Zarzecki, as the authorized user for Solvay Bank transactions on behalf of the Village. Solvay Bank is one of the Village's financial partners for banking as well as municipal loans; a resolution is required by them to add. Motion was seconded by Trustee Lioto. The motion was approved: Deputy Mayor Wilmer, Trustee St. Germain, Trustee Lioto, and Trustee Ryan all voting in favor of the same.

RESOLUTION # 165-26

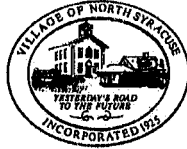
**MOTION TO APPROVE OFCR B. MEYER'S ATTENDANCE AT
DRUG RECOGNITION EXPERT SCHOOL**

Trustee Ryan made a motion to approve Officer Brittany Meyer's attendance at Drug Recognition Expert School October 25-31, 2026. This is part 2/2 of a training held in Philadelphia, PA and sponsored by NYS Governor's Traffic Safety Committee; the majority of the expenses are to be covered by the state. Training to help recognize signs and categories of impairment. Chief Fieldson added that this is a highly competitive training and Officer Meyer was selected after a state interview. Motion was seconded by Deputy Mayor Wilmer. The motion was approved: Deputy Mayor Wilmer, Trustee St. Germain, Trustee Lioto, and Trustee Ryan all voting in favor of the same.

RESOLUTION # 166-26

MOTION TO APPROVE M. STEPHENS AS P/T OFFICER

Trustee Ryan made a motion to approve the appointment of Misty Stevens as a Part-Time Police Officer effective September 4, 2026 and at 2026 Part-Time Officer pay rate. Motion was seconded by Deputy Mayor Wilmer. The motion was approved: Deputy Mayor Wilmer, Trustee St. Germain, Trustee Lioto, and Trustee Ryan all voting in favor of the same.



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RESOLUTION # 167-26

MOTION TO SET A DATE FOR PROPOSED LOCAL LAW # 4 PUBLIC HEARING

Trustee Lioto made a motion to set September 10, 2026 (before Regular Board Meeting) as the date for a Public Hearing regarding proposed Local Law #4 to increase Parking Violation fines in the Village. Motion was seconded by Deputy Mayor Wilmer. The motion was approved: Deputy Mayor Wilmer, Trustee St. Germain, Trustee Lioto, and Trustee Ryan all voting in favor of the same.

RESOLUTION # 167-26

MOTION TO APPROVE CONTRACTING A CLEANING SERVICE FOR VILLAGE HALL

Deputy Mayor Wilmer made a motion to table approving a new cleaning service contract for Village Hall. Motion was seconded by Trustee Ryan. The motion was approved: Deputy Mayor Wilmer, Trustee St. Germain, Trustee Lioto, and Trustee Ryan all voting in favor of the same.

CITIZENS VOICE

- **Pat Ferguson (215 S. Main St)** Stated the following:
 - Representing the North Syracuse Housing Authority:
 - In the Village, it is a federally funded/state granted program that aids people with very low income through a Housing Choice Voucher Program.
 - A (5) commissioner Board with an Executive Director (Bob Weismore).
 - Any of the Board is welcome to go to the office (on Toll Road in Senior Complex – located there courtesy of the PILOT agreement with 2 Plus 4 Management).
 - Call them if anything is needed from the Housing Authority. Wait list is currently over 300 people and is closed at this time.

ATTORNEY REPORT (R. GERMAIN): No Report

- Mayor Bolton asked for clarification about Verbatim Minutes conversation:
 - R. Germain stated that his understanding is that the Minutes are the Minutes of the Clerk; the Board does not really have any say over those. It is a common request to put that to the Board and vote on it so that arrangements can be made ahead of time to transcribe or report them verbatim, but otherwise they are the property of and under jurisdiction of the Clerk.

ENGINEER REPORT (A. FRANCO): No Report

DEPARTMENT HEAD REPORTS

PARKS DEPARTMENT: D. RADELL Stated the following:

- YouTube issue would not allow this meeting to be Livestreamed.



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- Kennedy Pool is now closed for the season. Cover will be put on sometime next week and had two meetings yesterday with companies about replacing the liner (liner is said to be original one from the 1980's).
- Family Fest is on October 10th along Centerville Place. Hopefully good weather; bring the family out.
- Trunk or Treat will be either October 17th or 23rd, depending on people's availability.

CODES DEPARTMENT: L. NESTELL Stated the following:

- Had 2 mow orders this month: 1 decided to mow at the last minute, so Village DPW mowed 1.
- 1 new case in court and 1 more will be sent out tomorrow.
- 14 building permits, 10 violations (8 properties; 2 with 2 violations), 16 fire inspections.

FIRE DEPARTMENT: CHIEF J. ASZTALOS Stated the following:

- NSFD Volunteers have responded to 678 calls year-to-date; 107 in July (3.5 calls/day) – very busy for a fire department of their size.
- A recent call was in Cicero off Island Road – it was in the news and confirmed as fatal; luckily the children's car seats located in the cornfield were not occupied. Were also dispatched as part of the later recovery effort.
 - Extended condolences to the family and thanked men and women that serve under him for what they do multiple times every day.
- Bunk-In Program is growing and thriving. Direct benefit to the residents having those college kids living at the station. All are or are becoming certified firefighters, several are EMTs, all are eager to go. Currently have 4 college aged and 1 additional part-time live-ins. Already interest expressed in occupying their spots when they graduate.
- Hosted the Clark Burns Center Children Survivors Burn Camp. This is the third time the NSFD has hosted this -the contact was made through a former firefighter (Carolyn Henn). A delight to host and spend time with these survivors and their families; already plans to do the same event next year.
- Mayor Bolton talked about an email he received from the Fire Chief about the program they offer (charged by Past Chief Tim Ellis) where firefighters who are going through a tough time after what they have seen on a call can go in and meet with Tim – a decompression.

DPW: SUPERINTENDENT G. STEVENS Stated the following:

- Big Thank You to the Fire Department for all they do – well appreciated by the Village and by the DPW.
- Been out repairing drains, concrete, rain gutters in Slindes Woods
- Been Cold Planing. Preventative maintenance on potholes; there are a lot and blacktopping them started yesterday. Be patient while they finish. This saves the roads and wear-and-tear on machines/plows in wintertime.
- The auction raised about \$18-\$19,000. 2 things still need to be picked up (Bombardier was picked up).
- Will see them out cutting more trees and branches back for trucks, buses, sidewalks.



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- Have been cleaning out alongside the Firehouse. All part of the same team, same Village – work together with Fire Department as a team.
- Fixed big divot on Sandra Lane; Jimmy Wallace and the guys fixed that.
- Been at Loneragan Park cleaning up brush along buildings and batting cages. Ran into people living in the woods again – needs to discuss with Mayor.
- Have been out picking up brush.
- Bulk Trash will begin September 8th (Tuesday. Monday is Labor Day).
- Drop Box now located outside the DPW building for mattress payments (with envelopes, instructions). This round must be paid by noontime on Friday the 4th for pick-up.

POLICE DEPARTMENT: CHIEF C. FIELDSON Stated the following:

- Last week, Sergeants attended a NYS e-transportation and bicycle law safety course hosted by NY Bicycle Coalition. NSPD is still reviewing various local laws; thinks it is prudent and wise for the Village to implement a local law regarding e-bikes and scooters. Brought e-bike literature again for anyone to take.

CLERK-TREASURER: N. ZARZECKI Stated the following:

- Contracts for HR1 and BST signed and ready to go.
- July financials for 26-27 should be ready by the end of this week and hope to have August done by 2nd week of September. Hope to be on a path to get financials out on a regular basis to avoid issues.

DEPUTY MAYOR/TRUSTEES REPORTS

DEPUTY MAYOR WILMER Stated the following:

- Have been working on the Sidewalk Project the last 2 weeks.
- Looking into a couple of stop signs to be checked out.

TRUSTEE LIOTO Stated the following:

- Have been at Village Hall signing reqs.
- Attended most recent Mayor's Association meeting – met many mayors, trustees, and others from neighboring municipalities.
- Attended OCWA meeting regarding hydrants, water pressure, infrastructure.
- Attended meeting with Pat Ferguson and Brad Sweet to understand Village's relationship with Friends of the Village and explore ideas for the future.
- Attended a meeting with Grant Masters in the NSFD to explore future grant opportunities.
- Community Calendar on Village website will be updated with upcoming events, family events – Community Engagement is very important to her. Website will need to be updated in the near future, but events on the



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Community Calendar will be easier for residents to find & read. Hopefully resident attendance will increase as a result.

- Thank you to all village employees, members of the fire department, the police department, and the DPW who come to work every day and work hard. Thank you for all you do for the village and the residents; your efforts are noticed and appreciated.

TRUSTEE ST. GERMAIN Stated the following:

- Trustees have a much broader responsibility during their reports than to just tell what they did in the past two weeks – they are elected and have a responsibility to communicate openly with residents about matters of public interest and any issues that affect residents.
- Asked Mayor Bolton for clarification about the \$1200 donation, mentioned online or by citizens, that was stated as coming from the Mayor's Salary budget line during the last meeting's budget transfer.
 - Mayor Bolton clarified that it came from the past Mayor's budget line.
- Asked for an update to her request for audio or video recordings of the allegations made by a local business against Village Code Enforcement and status of the investigation.
 - Mayor Bolton stated there are no audio or video recordings and the investigation is progressing fine.

TRUSTEE RYAN Stated the following:

- Attended the Municipality Mets game – met with other mayors, other trustees, people from NYCOM.
- Has been working on the Sidewalk Project with Fred.
- Went to the meeting at the firehouse for the drawings of the new firehouse.
- Has been signing invoices, and doing the abstract, working on the cleaning issue.

RESOLUTION # 168-26

MOTION TO ELIMINATE PHONE ALLOWANCE FOR ALL TRUSTEES

Trustee Ryan made a motion to eliminate the cell phone allowance for all Village Trustees effective August 27, 2026. Motion was seconded by Deputy Mayor Wilmer. The motion was approved: Deputy Mayor Wilmer, Trustee St. Germain, Trustee Lioto, and Trustee Ryan all voting in favor of the same.

MAYOR'S REPORT

Mayor Bolton Stated the following:

- The grandson of the gentleman that Lonergan Park is named after approached the Village and the Little League President. He wants to make a contribution to the Little League and do some improvements; this has morphed into changes that will be seen at Lonergan Baseball Field and Heritage. With the donation- batting cages will be revamped and stained.
 - DPW has also been there cleaning and organizing, so those 2 fields can be more utilized.
 - Fire Department will also help with figuring out why a couple of the lights there are not working.



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- Met with OCWA regarding fire hydrants.
 - Village has opportunities to add more hydrants.
 - Discussed concerns that when NSFD go to mutual aid calls in other municipalities not being able to get enough water out of the system.
 - OCWA will provide documentation on Village hydrant maintenance.
- Met with Supervisor Rob Santucci (Cicero) and Acting Supervisor Joe Brick (Clay) to discuss shared services (DPW support, park support) to reduce theirs and our costs.
- Regarding New York Public Law Number 102 defined as the Open Meeting Law:
 - Public Officers Law defines a meeting as an official covenant of a public body for the purpose of conducting public business.
 - Any time a quorum of a public body gathers for the purpose of discussing public business, the meeting must be open to the public, whether or not the body intends to take action or vote on a particular issue.
 - Consequently, meetings include workshops, work sessions, and agenda sessions. Chance meetings or social gatherings are not covered by law since there are no official meetings. However, public officials should not discuss public business at chance meetings or social gatherings.
- Working on Comprehensive Plan and hopes to have it published by next meeting.
- Had spoken to Codes Officer many weeks ago regarding Rental Registry – need to look at that going forward.
- Have given Conflict of Interest information to 2 newest members of Ethics Committee and will get it out to everybody else.

Trustee Ryan made the motion to adjourn to Executive Session to discuss the employment history of an individual at 6:30pm. The motion was seconded by Trustee Lioto. The motion was approved: Deputy Mayor Wilmer, Trustee St. Germain, Trustee Lioto, and Trustee Ryan all voting in favor of the same.

In Attendance for Executive Session: Mayor Bolton, Deputy Mayor Wilmer, Trustee St. Germain, Trustee Lioto, and Trustee Ryan, Robert Germain (Legal Counsel for Village).

A discussion was held. A motion was made by Deputy Mayor Wilmer and seconded by Trustee Lioto to end Executive Session and move to Regular Board Meeting at 6:50pm.

RESOLUTION # 169-26

APPROVE HIRING OUTSIDE COUNSEL

A motion was made by Trustee Ryan and seconded by Deputy Mayor Wilmer regarding hiring outside counsel. The motion was approved: Deputy Mayor Wilmer, Trustee St. Germain, Trustee Lioto, and Trustee Ryan all voting in favor of the same.



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A motion was made by Trustee Ryan to adjourn at 6:54pm. The motion was seconded by Deputy Mayor Wilmner. The motion was approved: Deputy Mayor Wilmer, Trustee St. Germain, Trustee Lioto, and Trustee Ryan all voting in favor of the same.

Respectfully Submitted,

Nick Zarzecki
Village Clerk-Treasurer